

Supporting Documents Required For New/First-time Registration

Taxable snowmobile transactions must be accompanied by tax form SU-452 unless purchased from a Vermont Dealer and the appropriate section of the Vermont Snowmobile Registration Application has been completed by the Dealer.

Titleable Snowmobile (Snowmobiles model year 2004 and newer)

New (not previously registered anywhere)

- Original Manufacturer's Certificate of Origin (If assignment made by other than Dealer, title of one signing must be indicated or Power of Attorney Appointment submitted.)
- Bill of Sale (for Sales Tax purposes)
- Additional Bill of Sale (all Bills of Sale must include Make, Year, Identification Number, Purchase Price, Date and Signature of Seller)

Used (previously titled)

- The Original previous Certificate of Title (or duplicate, if applicable)
- Title must be signed by all parties listed as owners on face of the title.
- All liens must be released.
- Death Certificates and/or probate letters are required when owner(s) is/are deceased.
- Bill of Sale (all Bills of Sale must include Make, Year, Identification Number, Purchase Price, Date and Signature of Seller)

Used (NOT previously titled)

- Original or certified copy of last Registration Certificate and all Bills of Sale thereafter.

Non-Titleable Snowmobile

- A Bill of Sale from seller to you describing the snowmobile by Make, Year, Identification Number, Date of Sale, Purchase Price and Seller's Signature or
- Seller's Signature in Section 5 of the application form or
- Copy of out-of-state Registration Certificate in your name.

Snowmobile Title Exceptions

- Model years prior to 2004
- Owned by the United States (federal government) unless they are registered in Vermont
- Owned by a manufacturer or dealer and held for sale

Owned by a nonresident of Vermont whose state of residence does not require a certificate of title for them **or** owned by a nonresident of Vermont whose state of residence does require a certificate of title for any such snowmobile, and the title has been issued or applied for.

Non-Residents

Registration reciprocity is granted to a snowmobile registered and numbered by any other state or province (provided a valid Vermont "Trails Maintenance Assessment" decal issued by the Vermont Association of Snow Travelers (V.A.S.T.) is also displayed adjacent to the registration decal on the left side of the snowmobile). To obtain details on any other requirements, contact: Vermont Association of Snow Travelers, Inc., 26 Vast Lane, Barre, VT 05641, Telephone: 802.229.0005

FEES

Vermont Resident	\$28.00	Transfer of Registration	\$3.00	Title	\$22.00
Non-Resident	\$36.00	Replacement Registration	\$6.00	Lien on title	\$11.00 (each)
Antique	\$50.00				

TRANSACTION TYPE: (New, Transfer or Renewal) Please indicate if this is a New Registration, Transfer or Renewal.

1 New Check if you are registering the snowmobile for the first time in Vermont in your name
 Transfer Check if you are transferring the registration to another snowmobile owned by you
 Renewal Check if you are renewing the registration of your snowmobile. Please fill in the Vermont decal number currently attached to the Snowmobile and the year of expiration
 Title Only Check if you only want a title for your snowmobile. Tax required – Registration fees not required.

2 All areas MUST be completed - Fill in Snowmobile Identification Number. If none present, you must make application to the Department of Motor Vehicles for assignment of an identification number on form VT-03 and submit with this application. Note: Odometer Reading is a new requirement. **ANTIQUÉ SNOWMOBILE** - one time registration fee for a snowmobile that is at least 25 years old and is used exclusively in exhibitions, parades, and public functions (Available only at Vermont DMV – VAST agents can NOT issue antique registration).

3 Complete owner/co-owner information section. Enter physical address if mailing address is PO Box If name change is indicated, an original or certified copy of a marriage license/certificate, civil union certificate or court order clearly stating the new name, must accompany this form. For estates and trusts, you may not list your name as an owner or co-owner with the title "Trustee". **"Relationship to owner" IS REQUIRED INFORMATION IF THE SNOWMOBILE IS REGISTERED AND TITLED IN MORE THAN ONE NAME.** You must indicate your choice for rights of survivorship.

IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED		
TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
Tenants By the Entirety	Spouses	Yes
Joint Tenants	None	Yes
Tenants in Common	None	No
Partners	None	Yes

4 Complete if you have a loan on this snowmobile

5 The name and address of the seller and date purchased is information required for new and transfer Vermont registration, even if the snowmobile has been registered and titled to you out-of-state. The signature of seller is required only for dealer transactions and non-titled snowmobiles when there is no Bill of Sale

6 To be completed by dealers only

7 To be completed by **V.A.S.T. Agent or Dealer only** for temporary registration. Agent/Dealer **must** date, sign, indicate Agent/Dealer #, and circle whether Dealer or Agent. VT dealers may only issue registrations for snowmobiles that they sell. If signed by a VT Dealer for a snowmobile not purchased by the registrant from the Dealer, Dealer **must** also be a V.A.S.T. Agent and **must** list agent number indicating this is a V.A.S.T. transaction by circling V.A.S.T agent # and V.A.S.T Agent signature.

8 Check off the appropriate box for the type of registration you need. Non-Residents, registration reciprocity is granted to a snowmobile registered and numbered by any other state or province. All Non-Residents must enter their state abbreviation and indicate if you have applied for a title within your home state or check N/A if your state does not title snowmobiles.

9 & 9A The first registration or validation of a snowmobile in Vermont will be subject to the sales tax unless:

- A purchase invoice is presented showing a sales tax of 6% or more paid to a dealer in any one of the 45 state jurisdictions imposing a sales tax. Alaska, Montana, Delaware, New Hampshire, and Oregon do not have a Sales and Use Tax.
- The applicant is a non-resident of Vermont and purchased the snowmobile in a state other than Vermont.
- The applicant is a non-resident of Vermont and purchased the snowmobile in Vermont; however, received title or possession or both in another state.
- The applicant is a non-resident of Vermont and submits a copy of a valid registration from his home state.
- The snowmobile is acquired through a transfer to an individual, relative or not, for no consideration.

10 A visual verification of the serial number is required if the snowmobile is required to be titled and:

- Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), or
- Has a Salvage Title, or
- Is registered under bond, or
- Is imported from Canada without a Certificate of Origin or,
- The title documentation is from another country, or
- Has a U.S. Government Certificate of Release of Motor Vehicle document.

11 Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted.

IF ISSUED BY VAST, CUSTOMER COPY OF APPLICATION IS PROOF OF TEMPORARY REGISTRATION
 IF ISSUED BY DMV, CUSTOMER COPY OF APPLICATION IS PROOF OF PERMANENT REGISTRATION