

**DMV Dealer Bulletin #16-02**

July 6, 2016

SUBJECT: New Registration, Tax, and Title Application (VD-119)  
New Registration, Tax, and Title Instructions (VD-119i - available on website only)

Please accept our apologies for our inability to get this in place for July 1. We recognize that it would have been ideal to make system changes just one time and implemented fee changes, law changes and the form re-design into just one effort.

This year's legislative fee changes were significant and while we had our application ready to go, the same could not be said for backend programming changes.

**Effective August 1, 2016 begin using new Vermont Registration Application**

- July 5, 2016 PDF version of Revised Registration Application (VD-119) [available on request](#), or download from [bit.ly/VD119New](http://bit.ly/VD119New)
  - Form can NOT be used prior to August 1, 2016. PDF is available for the purpose of making programming changes and to become familiar with form
- July 5, 2016 PDF version of Revised Registration Instructions (VD-119i) [available on request](#), or download from [bit.ly/VD119iNew](http://bit.ly/VD119iNew)
- July 18, 2016 Revised Registration Application (VD-119) available from [DMV stockroom](#)
  - Form can NOT be used prior to August 1, 2016
- August 1, 2016 Begin using Revised Registration Application (VD-119). Form is also available to the public via DMV website and available in all DMV offices as of this date.
- August 13, 2016 Discontinue use of any older versions of the Vermont Registration Application on or before this date.

## What is happening?

The Registration, Tax, and Title Application (VD-119) has been revamped in order to make it easier for our customers to use while at the same time better protecting customers' personally identifiable information (PII).

## What is changing on the form?

### New Section Numbering and Positioning:

- Section 1 Vehicle Owner Information
- Section 2 Joint Ownership Options
- Section 3A Lienholder
- Section 3B Vehicle Acquired From
- Section 4 Transaction Type and Plate Information
- Section 5 Vehicle Information
- Section 6 Vehicle Values
- Section 7 Previous Vehicle Information
- Section 8 Customer Signature(S)
- Section 9 Fee Breakdown (Department Use Only)

### Plate Type Section:

In an effort to save space the plate type section has been moved to the back of the first page, below the VIN verification section. The layout of the section has been modified and the checkboxes have been removed. See "Section 4" on next page.

**Registration/Plate Types** (Additional Form(s) required for most of the following plates)

Agriculture <i>Farm Use Only</i> (01)	Freemasons (54)	POW (23)	US Veteran Gulf War (62)
Amateur Radio Operator (42)	Gold Star Family (16)	Purple Heart (47)	US Veteran Iraq (63)
American Legion (38)	Jitney/Rental (37)	Rotary (53)	US Veteran Korean War (59)
Antique (03) (AN)	Lions Club (51)	School Bus (19)	US Veteran Motorcycle (49)
ATV (02)	Motor Bus (04, 05)	Sheriff (43)	US Veteran Vietnam War (60)
Building Bright Futures (55)	Motor Driven Cycle (moped) (17)	Special Purpose Truck Cat I (11)	US Veteran World War II (58)
Conservation Plate (48, 57, 65, 66, 67)	Motor Home (19)	Special Purpose Truck Cat II (20)	US Veteran, Disabled (08)
Disabled Plate	Municipal (15)	State (22)	Veterans of Foreign Wars, VFW (5)
EMS (46)	National Guard (41)	Street Rod (56)	Vietnam Vets of America, VVA (6)
Exhibition (09) (Ex)	Off-Highway Tractor (24)	US Veteran (49)	Volunteer (28)

### Section 1 – Vehicle Owner Information

Registrations for an individual no longer request a Social Security Number (SSN). While the SSN is required for a license application, it is NOT required for vehicle registration. Registrations for a business DO require the Employer Identification Number (EIN).



## Section 5 – Vehicle Information

The vehicle information section has been moved to section 5. The mileage and color boxes were switched to make the form match our Data Entry system. The sections for Trucks, Trailers, Cycles, ATVs and Jitney have been incorporated into section 5.

<b>5</b>	Make	Model	Model Year	Body Type	Color	Mileage (No Tenths)	<input type="checkbox"/> Miles <input type="checkbox"/> Km <input type="checkbox"/> Hours
	Serial Number (VIN)				# of Cylinders	<input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Rebuilt	<input type="checkbox"/> Gas <input type="checkbox"/> Diesel <input type="checkbox"/> Propane <input type="checkbox"/> Hybrid <input type="checkbox"/> Electric <input type="checkbox"/> Other
<b>Trucks</b>	# of Axles	Brake Type <input type="checkbox"/> HYD <input type="checkbox"/> Air <input type="checkbox"/> Other	Length x Width	Empty Weight	<b>Cycle/ATV</b>	# of Wheels	<b>Jitney</b>
	Empty Weight	Loaded Weight	Loaded Weight <input type="checkbox"/> 1500 or less (26) <input type="checkbox"/> 1501 or more (25)			CC's	

## Sections 6 & 7 – Vehicle Values & Trade-In

Section 6 - Dealers should enter the Purchase Price and Credit for Trade.

Section 7 – Complete for trade-in

<b>6</b>	Purchase Price	<b>7</b>	Purchaser of old vehicle			
	Credit for Trade		City	State	Date of Sale	
	NADA Value		Year	Make	Plate	Tax Exempt #
	Adjustments		VIN			
	Net Taxable		Statements and warrants herein are certified under penalty of 23 V.S.A. §202, §203, §2082, and 32 V.S.A. §§ 8904, 8915.			