

Supporting Documents Required For New/First-time Registration

Taxable snowmobile transactions must be accompanied by tax form SU-452 unless purchases from a Vermont Dealer and the appropriate section of the Vermont Snowmobile Registration Application has been completed by the Dealer (Note: Form SU-452 Vermont Use Tax Return is on the next page).

Titleable Snowmobile (Snowmobiles model year 2004 and newer)

New (not previously registered anywhere)

- Original Manufacturer's Certificate of Origin (If assignment made by other than Dealer, title of one signing must be indicated or Power of Attorney Appointment submitted.)
- Bill of Sale (for Sales Tax purposes)
- Additional Bill of Sale (all Bills of Sale must include Make, Year, Identification Number, Purchase Price, Date and Signature of Seller)

Used (previously titled)

- The Original previous Certificate of Title (or duplicate, if applicable)
- Title must be signed by all parties listed as owners on face of the title.
- All liens must be released.
- Death Certificates and/or probate letters are required when owner(s) is/are deceased.
- Bill of Sale (all Bills of Sale must include Make, Year, Identification Number, Purchase Price, Date and Signature of Seller)

Used (NOT previously titled)

- Original or certified copy of last Registration Certificate and all Bills of Sale thereafter.

Non-Titleable Snowmobile

- A Bill of Sale from seller to you describing the snowmobile by Make, Year, Identification Number, Date of Sale, Purchase Price and Seller's Signature or
- Seller's Signature in Section 5 of the application form or
- Copy of out-of-state Registration Certificate in your name.

Non-Residents

Registration reciprocity is granted to a snowmobile registered and numbered by any other state or province (provided a valid Vermont "Trails Maintenance Assessment" decal issued by the Vermont Association of Snow Travelers (V.A.S.T.) is also displayed adjacent to the registration decal on the left side of the snowmobile). To obtain details on any other requirements, contact: Vermont Association of Snow Travelers, Inc., P.O. Box 839, Montpelier, VT 05601, Telephone: 802.229.0005

FEES

Vermont Resident	\$25.00	Transfer of Registration	\$2.00	Title	\$19.00
Non-Resident	\$32.00	Replacement Registration	\$5.00	Lien on title	\$9.00 (each)
Antique	\$42.00				

Snowmobile Title Exceptions

- Model years prior to 2004
- Owned by the United States (federal government) unless they are registered in Vermont
- Owned by a manufacturer or dealer and held for sale
- Owned by a nonresident of Vermont whose state of residence does not require a certificate of title for them **or** owned by a nonresident of Vermont whose state of residence does require a certificate of title for any such snowmobile, and the title has been issued or applied for

TRANSACTION TYPE: (New, Transfer or Renewal) Please indicate if this is a New Registration, Transfer or Renewal.

1

- New Check if you are registering the snowmobile for the first time in Vermont in your name
- Transfer Check if you are transferring the registration to another snowmobile owned by you
- Renewal Check if you are renewing the registration of your snowmobile. Please fill in the Vermont decal number currently attached to the Snowmobile and the year of expiration

2

All areas MUST be completed - Fill in Snowmobile Identification Number. If none present, you must make application to the Department of Motor Vehicles for assignment of an identification number on form TA-VT-03 and submit with this application. Note: Odometer Reading is a new requirement. **ANTIQUÉ SNOWMOBILE** - one time registration fee for a snowmobile that is at least 25 years old and is used exclusively in exhibitions, parades, and public functions (Available only at Vermont DMV – VAST agents can NOT issue antique registration).

3

Complete owner/co-owner information section. Enter physical address if mailing address is PO Box If name change is indicated, an original or certified copy of a marriage license/certificate, civil union certificate or court order clearly stating the new name, must accompany this form. For estates and trusts, you may not list your name as an owner or co-owner with the title "Trustee". **"Relationship to owner" IS REQUIRED INFORMATION IF THE SNOWMOBILE IS REGISTERED AND TITLED IN MORE THAN ONE NAME.** You must indicate your choice for rights of survivorship.

IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED

TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
Tenants By the Entirety	Spouses	Yes
Joint Tenants	None	Yes
Tenants in Common	None	No
Partners	None	Yes

4

Complete if you have a loan on this snowmobile

5

The name and address of the seller and date purchased is information required for new and transfer Vermont registration, even if the snowmobile has been registered and titled to you out-of-state. The signature of seller is required only for dealer transactions and non-titled snowmobiles when there is no Bill of Sale

6

To be completed by dealers only

7

To be completed by **V.A.S.T. Agent or Dealer only** for temporary registration. Agent/Dealer **must** date, sign, indicate Agent/Dealer #, and circle whether Dealer or Agent. VT dealers may only issue registrations for snowmobiles that they sell. If signed by a VT Dealer for a snowmobile not purchased by the registrant from the Dealer, Dealer **must** also be a V.A.S.T. Agent and **must** list agent number indicating this is a V.A.S.T. transaction by circling V.A.S.T agent # and V.A.S.T Agent signature.

8

Check off the appropriate box for the type of registration you need. Non-Residents, registration reciprocity is granted to a snowmobile registered and numbered by any other state or province. All Non-Residents must enter their state abbreviation and indicate if you have applied for a title within your home state or check N/A if your state does not title snowmobiles.

9 & 9A

- The first registration or validation of a snowmobile in Vermont will be subject to the sales tax unless:
- A purchase invoice is presented showing a sales tax of 6% or more paid to a dealer in any one of the 45 state jurisdictions imposing a sales tax. Alaska, Montana, Delaware, New Hampshire, and Oregon do not have a Sales and Use Tax.
 - The applicant is a non-resident of Vermont and purchased the snowmobile in a state other than Vermont.
 - The applicant is a non-resident of Vermont and purchased the snowmobile in Vermont; however, received title or possession or both in another state.
 - The applicant is a non-resident of Vermont and submits a copy of a valid registration from his home state.
 - The snowmobile is acquired through a transfer to an individual, relative or not, for no consideration.

10

- A visual verification of the serial number is required if the snowmobile is required to be titled and:
- Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), or
 - Has a Salvage Title, or
 - Is registered under bond, or
 - Is imported from Canada without a Certificate of Origin or,
 - The title documentation is from another country, or
 - Has a U.S. Government Certificate of Release of Motor Vehicle document.

11

Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted.

IF ISSUED BY VAST, CUSTOMER COPY OF APPLICATION IS PROOF OF TEMPORARY REGISTRATION

IF ISSUED BY DMV, CUSTOMER COPY OF APPLICATION IS PROOF OF PERMANENT REGISTRATION



Vermont Department of Taxes
 PO Box 547
 Montpelier, VT 05601-0547



* 0 9 4 5 2 1 1 0 0 *

VERMONT USE TAX RETURN

Form
SU-452

Buyers should use this form to report the 6% Vermont Use Tax due on all purchases of tangible personal property subject to Vermont Sales Tax for which the tax was not otherwise paid. Businesses registered to report Vermont Sales & Use tax must report the Use tax on Vermont Sales & Use Tax Return, Form SU-451. **NOTE:** Individuals making purchases for nonbusiness use may benefit by reporting the Use Tax on their Vermont Personal Income tax return.

BUYER

Social Security Number Federal ID Number, if applicable

Individual Last Name First Name Initial

Business Name, if applicable

Mailing Address

City or Town State Zip Code - Check here if this is an INTERNATIONAL address

SELLER

Name (Individual or Business) Social Security or Federal ID Number

Mailing Address City State ZIP

TRADE-IN OR ALLOWABLE INSURANCE CREDIT - Attach a copy of the invoice or other supporting documentation.

FOR ALL PROPERTY:

A. Enter like kind trade-in credit allowed by the seller A. , , .

FOR BOATS AND SNOWMOBILES ONLY:

B. Enter the amount received from the sale of another boat or snowmobile registered in your name if the sale was within three months prior to this purchase. See instructions. B. , , .

C. Insurance money received for a boat or snowmobile *totally destroyed* within three months prior to this purchase. See instructions. C. , , .

D. Insurance money received for a boat or snowmobile *damaged* within three months prior to this purchase. See instructions. D. , , .

Enter the allowable credit on Line 2 below

CALCULATION OF USE TAX

1. Purchase price 1. , , .

2. Allowable credit from above 2. , , .

3. Taxable amount. Subtract Line 2 from Line 1 3. , , .

4. Amount of Vermont Use Tax due. Multiply Line 3 by 6% 4. , , .

SIGNATURE

I certify that I have examined this return and to the best of my knowledge, it is true, correct, and complete.



 Signature of buyer

 Date

VERMONT USE TAX RETURN - Form SU-452, Side 2



* 0 9 4 5 2 1 2 0 0 *

DESCRIPTION OF ITEM(S) PURCHASED (Attach list if necessary)

Date of purchase _____
Month Day Year

BOATS, SNOWMOBILES, OR AIRCRAFT ONLY

Make _____ Model _____

Year _____ Hull, vehicle, or tail identification number _____

INSTRUCTIONS

WHO SHOULD USE THIS FORM?

- Buyers not required to file Vermont Sales & Use Tax returns (Form SU-451) should use this form to report the Vermont Use tax due on all purchases of tangible personal property for which a Vermont Sales Tax was due and not paid at purchase.
Buyers should also use this form to report all purchases of boats and snowmobiles to facilitate registration.

WHO SHOULD NOT USE THIS FORM?

- This form is not to be used by persons who should report both Sales and Use taxes on form SU-451.

WHEN IS A USE TAX DUE?

- A Use tax is due if no sales tax was paid on purchases of tangible personal property used or stored in Vermont. Examples: Items ordered from catalogs, out-of-state purchases, publication subscriptions, boats, snowmobiles, and aircraft.
Property purchased out-of-state, brought into Vermont, and used in a business is also subject to the Use tax.

WHEN IS A USE TAX NOT DUE?

- On local option tax.
A Use tax is not due on any property if a Sales tax of at least 6% was paid legally to another state.
Property purchased out-of-state and brought into Vermont by a nonresident for personal use is not subject to the Use tax. Persons owning real property in Vermont are not considered nonresidents.
Casual sales (items purchased from someone other than a business or dealer) are also exempt. Nonmotorized boats less than 16 feet in length are an exempt casual sale. All other sales of boats, snowmobiles, and aircraft are subject to the Use tax.

REGISTRATION OF BOATS AND SNOWMOBILES

If you did not pay a Sales tax to a dealer when you bought your boat or snowmobile, mail this return, together with your check or money order for the registration fee, any potential title fee, and Use tax, to the Vermont Department of Motor Vehicles, 120 State Street, Montpelier, VT 05603.

You must submit proof of payment (such as a purchase invoice, or an exemption from tax) before a registration certificate can be granted. Keep a photocopy of this tax return for your records.

ALL OTHER PURCHASES

If the purchases reported do not involve boats or snowmobiles, mail this return, together with your check or money order to the Vermont Department of Taxes, PO Box 547, Montpelier VT 05601-0547. If you are reporting the tax on more than one item, attach a list of the items, identifying each as requested on the front of this form.

CREDITS

You may be able to take one of four possible credits against the purchase price in order to arrive at the amount subject to Use tax:

A Any like kind trade-in credit allowed by the seller. This credit applies to all property.

B The amount received from the sale of a boat or snowmobile which was registered in your name. This credit applies to boats and snowmobiles only, and cannot exceed the book value. The sale must occur within three months before or after the purchase being reported on this return.

If the sale has already occurred, enter the amount received, or the book value, on Line 2. If the sale occurs after the purchase reported on this return, you may apply to the Department of Taxes for a refund of tax already paid on this purchase.

In either case, a photocopy of the sales invoice must be included when you file this return.

C and D Insurance money received for a boat or snowmobile totally destroyed or damaged within three months prior to the purchase being reported on this return. You may not claim an insurance credit if the boat or snowmobile has been repaired and you are claiming a credit for sale or trade-in of the repaired item. The insurance credit applies only to boats and snowmobiles.

FILING DEADLINE

This tax return is due on or before the 20th day of the month following the purchase, or at the time of registering a boat, snowmobile, or aircraft, whichever is earlier.

LATE FILING AND LATE PAYMENT CHARGES

Any tax due and unpaid by the due date of this return will bear interest at the statutory rate, and a penalty of 5% per month, up to a maximum of 25%, may be assessed. Late filing may also result in the imposition of a \$50.00 late filing fee. Please call Taxpayer Services Division of the Department of Taxes at (802) 828-2551 with any questions you may have.

DEPARTMENT USE ONLY - DO NOT WRITE IN SHADED AREAS

This Application Must Be Accompanied By a Vermont Sales & Use Tax Return (form SU-452), Proof that the Vermont Sales & Use Tax Has Been Paid or Proof of Tax Paid in Another State.

490 C

490 P

EXPIRES (YY/MM)

/ 08

Non-Resident _____

231

232

233

225

227

Index

1	<input type="checkbox"/> New (421)	Decal # Attached to Snowmobile _____ Expiration Year of Validation Sticker _____ If None, Check Box <input type="checkbox"/>
	<input type="checkbox"/> Transfer (431)	
	<input type="checkbox"/> Renewal (475)	

2	Make (If Homemade, So State)	Year	Color	Odometer Reading	Identification Number (VIN)	<input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> ANTIQUE
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3	OWNER	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	CO-OWNER	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F
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Name	Name
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Mailing Address (PO Box or Street):	Mailing Address (PO Box or Street):
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City:	State:	ZIP:	City:	State:	ZIP:
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Physical Address (Street):	Physical Address (Street):
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City:	State:	ZIP:	City:	State:	ZIP:
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DATE OF BIRTH:	IF NAME HAS CHANGED, LIST PREVIOUS NAME;	DATE OF BIRTH:	IF NAME HAS CHANGED, LIST PREVIOUS NAME;
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Phone Number and/or Email Address:

MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE) IF NO BOX IS CHECKED "JOINT TENANTS" WILL BE SELECTED

SPOUSES JOINT TENANTS TENANTS IN COMMON PARTNERS (business)

4	NAME OF LIENHOLDER	DATE OF BIRTH (if individual)	5	NAME OF SELLER	DATE PURCHASED
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MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE	IF NO LOAN, CHECK BOX <input type="checkbox"/>	ADDRESS OF SELLER
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DATE OF LOAN	VT LICENSE NO	IS THERE A SECOND LOAN? IF YES, CHECK BOX & SEND DETAILS <input type="checkbox"/>	ADDRESS OF SELLER
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6	I Certify That The VT Sales And Use Tax Has Been Collected From The Purchaser And Paid To The VT Dept. Of Taxes	SIGNATURE OF SELLER
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Dealer Name:	Date:	Vermont Tax No:	VT DEALER NUMBER
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7	TO BE COMPLETED BY VAST AGENTS/DEALERS ONLY (NOTE: RENEWAL BY VAST AGENTS ONLY)	60 DAY TEMPORARY REGISTRATION #	8	SELECT ONE:	8 A	NON-RESIDENTS MUST COMPLETE THE FOLLOWING
	DATE ISSUED: _____	<input type="checkbox"/> New Decal		<input type="checkbox"/> Resident \$25.00		HOME STATE _____
	V.A.S.T. AGENT / DEALER # _____	<input type="checkbox"/> Renewal		<input type="checkbox"/> Non-Resident \$32.00		I have applied for my snowmobile title
	V.A.S.T. AGENT / DEALER SIGNATURE: (circle one)	<input type="checkbox"/> (New Plate Antique)		<input type="checkbox"/> Antique \$42.00		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
				<input type="checkbox"/> Transfer \$2.00		
				<input type="checkbox"/> Replacement \$5.00		

9	Purchase Price	9A	TO CLAIM TAX CREDIT, COMPLETE SECTION 9A	12	DO NOT SEND CASH DO NOT WRITE IN SHADED AREA
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PURCHASE PRICE	\$	PURCHASER OF OLD SNOWMOBILE			Registration	36
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TAX CREDIT	\$	CITY	STATE	ON (DATE)	Tax	39
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NET TAXABLE COST	\$	YEAR	MAKE	Reg #	TAX EXEMPT #	Title \$19.00 + \$9.00 per loan	03
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TAX (6%)	\$	HIN				Transfer	36
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TAX EXEMPTION FOR OUT-OF-STATE DELIVERY TO A NON-VERMONT RESIDENT. MUST INCLUDE INVOICE WITH DELIVERY LOCATION OUTSIDE OF VERMONT

10	VERIFICATION OF SERIAL NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION
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(SERIAL NUMBER (VIN) - NO ALTERATIONS OR ERASURES ACCEPTED)

DATE	AT TOWN OR CITY	STATE	Total	\$
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AUTHORIZED SIGNATURE	ORGANIZATION	Return #	Rater #	RF
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NCIC <input type="checkbox"/> Y <input type="checkbox"/> N	VINASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	STATE OF REG	PHONE NUMBER	White - DMV, Yellow - VAST/Dealer, Pink - Customer
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11 I Certify That I Am The Owner Of The Snowmobile Described Above And Same Is Properly Equipped And In Good Mechanical Condition. Statements and warrants herein are certified under penalty of 23 V.S.A. §202, §203 & §3829

SIGNATURE (OWNER)	DATE	SIGNATURE (CO-OWNER)
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1	<input type="checkbox"/> New (421)	Decal # Attached to Snowmobile _____ Expiration Year of Validation Sticker _____ If None, Check Box <input type="checkbox"/>
	<input type="checkbox"/> Transfer (431)	
	<input type="checkbox"/> Renewal (475)	

2	Make (If Homemade, So State)	Year	Color	Odometer Reading	Identification Number (VIN)	<input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> ANTIQUE
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3	OWNER	<input type="checkbox"/> M <input type="checkbox"/> F	CO-OWNER	<input type="checkbox"/> M <input type="checkbox"/> F
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Name	Name
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Mailing Address (PO Box or Street):	Mailing Address (PO Box or Street):
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MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE	IF NO LOAN, CHECK BOX <input type="checkbox"/>	ADDRESS OF SELLER
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DATE OF LOAN	VT LICENSE NO	IS THERE A SECOND LOAN? IF YES, CHECK BOX & SEND DETAILS <input type="checkbox"/>	ADDRESS OF SELLER
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	DATE ISSUED: _____	<input type="checkbox"/> New Decal		<input type="checkbox"/> Resident \$25.00		HOME STATE _____
	V.A.S.T. AGENT / DEALER # _____	<input type="checkbox"/> Renewal		<input type="checkbox"/> Non-Resident \$32.00		I have applied for my snowmobile title
	V.A.S.T. AGENT / DEALER SIGNATURE: (circle one)	<input type="checkbox"/> (New Plate Antique)		<input type="checkbox"/> Transfer \$2.00		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
				<input type="checkbox"/> Replacement \$5.00		

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	V.A.S.T. AGENT / DEALER SIGNATURE: (circle one)	<input type="checkbox"/> (New Plate Antique)		<input type="checkbox"/> Antique \$42.00		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
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AUTHORIZED SIGNATURE	ORGANIZATION	Return #	Rater #	RF
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NCIC <input type="checkbox"/> Y <input type="checkbox"/> N	VINASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	STATE OF REG	PHONE NUMBER	White - DMV, Yellow - VAST/Dealer, Pink - Customer
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11 I Certify That I Am The Owner Of The Snowmobile Described Above And Same Is Properly Equipped And In Good Mechanical Condition. Statements and warrants herein are certified under penalty of 23 V.S.A. §202, §203 & §3829

SIGNATURE (OWNER)	DATE	SIGNATURE (CO-OWNER)
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