

**ONLY VERMONT RESIDENTS, WHO ARE U.S. CITIZENS, ARE ELIGIBLE FOR AN ENHANCED DRIVER LICENSE/ID CARD (EDL/ID)**
**Remember:**

- ✓ EDL applications are now accepted in Montpelier, South Burlington and Rutland. Other locations may be added. Please call **802.828.2000** or visit [dmv.vermont.gov](http://dmv.vermont.gov) for an updated list.
- ✓ Documents must be originals or copies certified (not notarized) with a raised seal or stamp.
- ✓ Faxed or photocopied documents will **NOT** be accepted.
- ✓ Documents are subject to departmental review and approval. Additional information may be required.
- ✓ The fee for an EDL is **\$25 in addition to** the fees required for your driver license or non-driver photo ID.

**You will need the following documents**

- Proof of a valid Social Security number (#1 below).
- Proof of U.S. Citizenship. Note: If your current legal name is different from your citizenship document (#2 below).
- Proof of Identity. **Your Vermont PHOTO license or PHOTO ID fulfills this requirement (#3 below).**
- Proof of Vermont Residency (#4 below).

**ACCEPTABLE DOCUMENTATION**

1 Your Social Security number	3 Identity Verification (must be a photo ID)
<p><b>Present <u>ONE</u> of the following to demonstrate a valid Social Security number. NO OTHER DOCUMENTS ACCEPTED.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Social Security card.</li> <li><input type="checkbox"/> W2 or 1099 form.</li> <li><input type="checkbox"/> Pay stub containing your name and Social Security number.</li> </ul> <p><i>Note: All Social Security information will be verified. Simply knowing your Social Security Number is <b>not sufficient</b>.</i></p>	<p><b>Present original photo document to establish identity.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Vermont photo license (expired less than three years).</li> <li><input type="checkbox"/> Out-of-state driver's license or ID card (expired less than one year).</li> <li><input type="checkbox"/> Unexpired U.S. passport or passport card.</li> <li><input type="checkbox"/> Government-issued employee photo ID card (Federal, State, municipal).</li> <li><input type="checkbox"/> Valid U.S. military ID card with photo.</li> <li><input type="checkbox"/> If applicant is below the age of 15 and does not have one of the above, a parent or guardian must present their driver's license or ID and appear with the applicant.</li> </ul>
2 U.S. Citizenship	4 Proof of Vermont residency
<p><b>At least <u>ONE</u> of the following must be presented.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Certificate of birth (US issued). Must be original or certified copy, have a raised seal and be issued by the Bureau of Vital Statistics or State Board of Health. Hospital issued certificates and baptismal certificates are NOT acceptable.</li> <li><input type="checkbox"/> Unexpired U.S. passport or passport card.</li> <li><input type="checkbox"/> Certificate of Citizenship (N-560 or N-561).</li> <li><input type="checkbox"/> Certificate of Naturalization (N-550, N-570 or N-578).</li> <li><input type="checkbox"/> Consular Report of Birth Abroad issued by the U.S. Department of State (FS-240, DS-1350 or FS-545).</li> </ul> <p><i>Note: First &amp; last name and date of birth on your citizenship and identity documents must match. If your current legal name is different from the name on your citizenship document, you must show legal proof of the name change, such as an original marriage license, divorce decree or court order. (See instructions on next page for additional information.)</i></p>	<p><b>Bring at least <u>TWO</u> pieces of mail with current name and Vermont street address (including city/town).</b></p> <p>If no mail comes to the street address, provide 2 of the following documents which show your Vermont street address (including city/town):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Utility bill -- must list service address.</li> <li><input type="checkbox"/> Property tax bill with physical location.</li> <li><input type="checkbox"/> Lease or Landlord statement.</li> <li><input type="checkbox"/> Vermont EBT or Vermont AIM identification card.</li> <li><input type="checkbox"/> Homeowners/Renters insurance (policy/proof of claim).</li> </ul> <p><i>Note: If temporarily living outside of Vermont (i.e. Military, College student, temporary work, etc), EDL is required by the Department of Homeland Security (DHS) to show your Vermont street address.</i></p>

## Proof of Vermont Residence

To prove Vermont residency, applicants must provide the Department with two pieces of mail with their current name and street address (including city/town). These are not considered identity documents, they are only used to prove residency.

If you reside with others and get no mail at the street address, submit a signed statement (or Vermont Residency Certification form # TA-VL-02) from the person with whom you reside and one proof of residency document from that person (see #4 on first page of instruction).

## Proof of U.S. Citizenship

- Valid U.S. Passport
- Original or certified copy of U.S. Birth Certificate\*
- Certificate of Naturalization
- Certificate of Citizenship
- U.S. Department of State Consular Report of Birth Abroad

\*The government of Puerto Rico enacted a law voiding all birth certificates issued prior to July 1, 2010. If a person uses a Puerto Rico-issued birth certificate as proof of citizenship, the birth certificate must have been issued on or after July 1, 2010.

## Proof of Identity & Date of Birth

Each applicant for a learner's permit, operator's license or non-driver ID is required to show documentary proof of identity and date and place of birth. Proof of identity shall be one primary document and one secondary document. A primary document must contain the full name and date of birth and must be verifiable, i.e., we must be able to contact the issuing agency to determine the authenticity of the document.

Temporary or altered documents are not acceptable. When necessary, we may ask you to provide additional evidence to establish your identity.

**Name Changes (marriage, divorce, adoption, etc)** - If your current license has a different name than your identity documents, you **must** have evidence of legal name change. All documents must show the same name and/or date of birth, or an association between the information on the documents. Additional documentation is required if a connection between documents cannot be established (e.g. Marriage Certificate, Court Order of name change, Divorce Decree, etc.).

## VT DMV ID requirements for minor children (applying for an EDL/ID) -

**Minor Children (under 18 years old):** Minor's evidence of U.S. citizenship must be submitted. Parent(s)/Guardian(s) must submit evidence of relationship to the minor applicant. Minor child must apply in person with parent/guardian(s). Minor child must provide his/her proof of Social Security number. Evidence of a legal name change must be submitted, if the name of a parent/guardian has changed since the original documents were issued (e.g. photocopy of a marriage certificate, etc.). Children under age 15 do NOT need to provide photo ID.

- Minor child must appear with at least one (1) parent/guardian named on **Evidence of Relationship** document listed below.
- U.S. passports are not acceptable as evidence of relationship.

### Evidence of Relationship (One of the following):

- Minor's certified **U.S. birth certificate** with parents' names
- Minor's **Report of Birth Abroad** with parents' names
- Adoption Decree** with **adopting** parents' names
- Court Order** establishing custody
- Court Order** establishing guardianship

## U.S. Customs and Border Protection rules for minor children -

U.S. citizen children under 16 are required to present an original or copy of his or her birth certificate, a Consular Report of Birth Abroad or a Naturalization Certificate to enter the United States. **All U.S. Citizens 16 and older must have a U.S. Passport, U.S. Passport Card or an EDL.** See <http://getyouhome.gov> for more information.

DEPARTMENT OF MOTOR VEHICLES  
 Agency of Transportation

 120 State Street  
 Montpelier, Vermont 05603-0001  
 802.828.2000  
**dmv.vermont.gov**

<b>Learner Permit</b> <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	<b>Jr. Operator's License</b> <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	<b>Operator's License</b> <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	<b>CDL</b> <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-31 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-35	<b>Non-Driver ID</b> <input type="checkbox"/> New <input type="checkbox"/> Renew <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-17
---	---	---	--	---

<b>Last Name:</b>				<b>First Name:</b>			
<b>License Number:</b>				<b>Date of Birth (MM/DD/YYYY):</b>			
<b>Telephone:</b>				<b>Email:</b>			
<b>Mothers Maiden Name:</b>	First & Middle			Last (Maiden)			
<b>Fathers Name:</b>	First & Middle			Last			

1	Were you born in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Have you ever been issued an Enhanced License/ID Card from any other State?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Are you in good standing with respect to, or in full compliance with, a plan to pay any and all child support payable under a support order?	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
4	Do you have proof of US citizenship?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Do you have your Social Security card (W2, 1099 or paystub with name & SSN also acceptable)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Do you have proof of your address & Vermont Residency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Do you wish to be an organ donor? (please see instructions for more information)	<input type="checkbox"/> Yes <input type="checkbox"/> No

**IMPORTANT:** DMV will not accept documents with alterations or erasures. DMV employees will hold any suspicious documents and refer them to the DMV Investigative Unit. This could result in a criminal prosecution under any, or all, of the following Title 13: Chapter 47: § 2001 False personation. Title 13: Chapter 47: § 2030 Identity theft. Title 23: Chapter 5: § 201. Applications to be under oath. Title 23: Chapter 5: § 202. Impersonating another in an application, or aiding an applicant by false representation. Title 23: Chapter 5: § 203. Counterfeiting or misusing number plates, registration certificates, or operating license.

I understand that the EDL only denotes citizenship for border crossing purposes and is not proof of citizenship for any benefits, employment or purposes of filing immigration documents for a family member, etc. I certify that I am a citizen of the United States of America and a resident of the State of Vermont.

I certify that the statements herein are true. This declaration made under penalties of 23 VSA § 201/202, 23 VSA 203 (a)(7), 13 VSA 2001 & 13 VSA 2030.

<b>Signature of Applicant:</b>		<b>Date:</b>
<b>Signature of Parent or Guardian if applicant is under 18:</b>	<input type="checkbox"/> Guardian <input type="checkbox"/> Parent I hereby consent to the issuance of the Enhanced license/permit/ID	<b>Date:</b>
<b>Office Use Only</b>	<b>Reviewed by:</b>	<b>Secondary Review performed by:</b>