

ONLY VERMONT RESIDENTS, WHO ARE U.S. CITIZENS, ARE ELIGIBLE FOR AN ENHANCED DRIVER LICENSE/ID CARD (EDL/ID)
Remember:

- ✓ Documents must be originals or copies certified (not notarized) with a raised seal or stamp.
- ✓ If you have questions, call the Department of Motor Vehicles at **802.828.2000** or visit dmv.vermont.gov.
- ✓ Faxed or photocopied documents will **NOT** be accepted.
- ✓ Documents are subject to departmental review and approval. Additional information may be required.
- ✓ The fee for an EDL is **\$25 in addition** to the fees required for your driver license or non-driver photo ID.

You will need the following documents

- Proof of a valid Social Security number (see #1 below).
- Proof of U.S. Citizenship (see #2 below). Note: If your current legal name is different from your citizenship document, please refer to #2 below.
- Proof of Identity. **Your Vermont PHOTO license or PHOTO ID fulfills this requirement** (see #3 below).
- Proof of Vermont Residency (see #4 below).

ACCEPTABLE DOCUMENTATION

1 Your Social Security number	3 Identity Verification (must be a photo ID)
Present ONE of the following to demonstrate a valid Social Security number. NO OTHER DOCUMENTS ACCEPTED.	Present original photo document to establish identity.
<ul style="list-style-type: none"> <input type="checkbox"/> Social Security card. <input type="checkbox"/> W2 or 1099 form. <input type="checkbox"/> Pay stub containing your name and Social Security number. <p style="font-size: small; margin-top: 10px;"><i>Note: All Social Security information will be verified. Simply knowing your Social Security Number is not sufficient.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Vermont photo license (expired less than three years). <input type="checkbox"/> Out-of-state driver's license or ID card (expired less than one year). <input type="checkbox"/> Unexpired U.S. passport or passport card. <input type="checkbox"/> Government-issued employee photo ID card (Federal, State, municipal). <input type="checkbox"/> Valid U.S. military ID card with photo. <input type="checkbox"/> If applicant is below the age of 15 and does not have one of the above, a parent or guardian must present their driver's license or ID and appear with the applicant.
2 U.S. Citizenship	4 Proof of Vermont residency
At least ONE of the following must be presented.	Bring at least TWO pieces of mail with current name and Vermont street address.
<ul style="list-style-type: none"> <input type="checkbox"/> Original certified birth certificate issued by a government unit in the U.S. or U.S. territory. Birth registration and hospital issued birth certificates are NOT accepted <input type="checkbox"/> Unexpired U.S. passport or passport card. <input type="checkbox"/> Certificate of Citizenship (N-560 or N-561). <input type="checkbox"/> Certificate of Naturalization (N-550, N-570 or N-578). <input type="checkbox"/> Consular Report of Birth Abroad issued by the U.S. Department of State (FS-240, DS-1350 or FS-545). <p style="font-size: small; margin-top: 10px;"><i>Note: First & last name and date of birth on your citizenship and identity documents must match. If your current legal name is different from the name on your citizenship document, you must show legal proof of the name change, such as an original marriage license, divorce decree or court order. (See instructions on next page for additional information.</i></p>	If no mail comes to the street address, provide 2 of the following documents which show Vermont street address: <ul style="list-style-type: none"> <input type="checkbox"/> Utility bill -- must list service address. <input type="checkbox"/> Property tax bill with physical location. <input type="checkbox"/> Lease or Landlord statement. <input type="checkbox"/> Vermont EBT or Vermont AIM identification card. <input type="checkbox"/> Homeowners/Renters insurance (policy/proof of claim). <p style="font-size: small; margin-top: 10px;"><i>Note: If temporarily living outside of Vermont (Military, College student, temporary work, etc) contact the Department of Motor Vehicles 802.828.2000 or visit dmv.vermont.gov for additional information.</i></p>

INSTRUCTIONS (continued on back of application)

All EDL applicants must complete: TA-VL-11, ENHANCED LICENSE/ID APPLICATION **plus one of the following**:

- ✓ TA-VL-15, license is NOT CDL and is not in need of renewing
- ✓ TA-VL-21, License is not CDL and is new issue or needs to be renewed
- ✓ TA-VL-31, CDL which is new issue or needs to be renewed
- ✓ TA-VL-35, CDL which is not in need of renewing
- ✓ TA-VL-17, Non Driver ID

Name Changes (marriage, divorce, adoption, etc) – If your current license has a different name than your identity documents, you must have evidence of legal name change. All documents must show the same name and/or date of birth, or an association between the information on the documents. Additional documentation is required if a connection between documents cannot be established (e.g. Marriage Certificate, Court Order of name change, Divorce Decree, etc.).

Proof of Vermont Residence – special circumstances

If you reside with others and get no mail at the street address, submit a signed statement (or Vermont Residency Certification form # TA-VL-02) from the person with whom you reside and one proof of residency document from that person (see #4 on first page of instruction).

For Vermont residents temporarily residing out of state, one or more forms of documented proof are required and must be submitted with this application. Acceptable proof includes, but is not limited to, the following:

- ✓ A Vermont income tax return filed for the previous year
- ✓ Proof that you have continuously maintained a Vermont residence while absent from the state
- ✓ Proof that you own a residence in Vermont
- ✓ Proof that you are temporarily residing outside of Vermont for a period of limited duration (paying non-resident tuition at an out of state school; temporary transfer of employment; temporary care of a family member out of state) and you have maintained ties to Vermont such as a bank account or voter registration
- ✓ Proof that you are a member of the United States Armed Forces, or the spouse or domestic partner, or dependent child residing with a member, and Vermont is listed as your home in military records. A copy of your military LES (Leave and Earnings Statement) is acceptable proof.

Organ Donation

DMV expects to automate the organ donor registration process in early 2010; at this time DMV does not register you with any Organ Donor Registry or the Vermont Department of Health. If you indicate that you wish to be an organ donor, DMV will display the universally recognized organ donor symbol (a red heart) and the word “DONOR” on your EDL. Organ Donor cards are available at the DMV EDL office. In addition you should register with one of the following organizations:

- ✓ Center for Donation and Transplant (in western Vermont) * 800.256.7811 * <http://www.cdtny.org/>
- ✓ New England Organ Bank * 800.446.6362 * <http://www.neob.org/>
- ✓ Vermont Department of Health * 800.464.4343 * <http://healthvermont.gov/vadr>

EDL may be mailed to an out of State address; however the EDL must display a Vermont address.

IMPORTANT: DMV will not accept documents with alterations or erasures. DMV EDL employees will hold any suspicious documents and refer them to the DMV Investigative Unit. *This could result in a criminal prosecution under any, or all, of the following:*

Title 13: Chapter 47: § 2001 False personation

Title 13: Chapter 47: § 2030 Identity theft

Title 23: Chapter 5: § 201. Applications to be under oath.

Title 23: Chapter 5: § 202. Impersonating another in an application, or aiding an applicant by false representation

Title 23: Chapter 5: § 203. Counterfeiting or misusing number plates, registration certificates, or operating license

DEPARTMENT OF MOTOR VEHICLES
 Agency of Transportation

 120 State Street
 Montpelier, Vermont 05603-0001
 802.828.2000
dmv.vermont.gov

Learner Permit <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	Jr. Operator's License <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	Operator's License <input type="checkbox"/> New <input type="checkbox"/> Renew Must also complete TA-VL-21 <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-15	CDL <input type="checkbox"/> New <input type="checkbox"/> Renew <input type="checkbox"/> Convert Must also complete TA-VL-31 <input type="checkbox"/> Duplicate Must also complete TA-VL-35	Non-Driver ID <input type="checkbox"/> New <input type="checkbox"/> Renew <input type="checkbox"/> Convert <input type="checkbox"/> Duplicate Must also complete TA-VL-17
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Last Name:		First Name:	
License Number:		Date of Birth:	
Mothers Maiden Name:	First & Middle	Last (Maiden)	
Fathers Name:	First & Middle	Last	
Telephone Number:	Home	Work	Cell

1	Were you born in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Have you ever been issued an Enhanced License/ID Card from any other State?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Are you in good standing with respect to, or in full compliance with, a plan to pay any and all child support payable under a support order?	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No
4	Do you have proof of US citizenship?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Do you have your Social Security card?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Do you have proof of your address & Vermont Residency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Do you wish to be an organ donor? (please see instructions for more information)	<input type="checkbox"/> Yes <input type="checkbox"/> No

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I understand that the EDL only denotes citizenship for border crossing purposes and is not proof of citizenship for any benefits, employment or purposes of filing immigration documents for a family member, etc. I certify that I am a citizen of the United States of America and a resident of the State of Vermont.

I certify that the statements herein are true. This declaration made under penalties of 23 VSA § 201/202, 23 VSA 203 (a)(7), 13 VSA 2001 & 13 VSA 2030.

Signature of Applicant:		Date:
Signature of Parent or Guardian if applicant is under 18:	<input type="checkbox"/> Guardian <input type="checkbox"/> Parent I hereby consent to the issuance of the Enhanced license/permit/ID	Date:
Office Use Only	Initial Review performed by:	Secondary Review performed by:
		Random audit performed by:

INSTRUCTIONS (continued)

You must submit Proof of US Citizenship in addition to Proof of Identity

PROOF of U.S. CITIZENSHIP

- ✓ Valid U.S. Passport*
- ✓ Original or certified copy of U.S. Birth Certificate*
- ✓ Certificate of Naturalization*
- ✓ Certificate of Citizenship*
- ✓ U.S. Department of State Consular Report of Birth Abroad*

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PROOF of IDENTITY & DATE of BIRTH

Each applicant for a learner's permit, operator's license or non-driver ID is required to show documentary proof of identity and date and place of birth. Proof of identity shall be one primary document and one secondary document. A primary document must contain the full name and date of birth and must be verifiable, i.e., we must be able to contact the issuing agency to determine the authenticity of the document. See back of application for list of Identity Documents.

Temporary or altered documents are not acceptable. When necessary, we may ask you to provide additional evidence to establish your identity.

Primary Documents: Photo driver license, cannot be expired more than one year; State/territory issued photo ID card, cannot be expired more than one year; Certified microfilm/copy of driver license or ID card, cannot be expired more than one year; Certificate of birth (U.S. issued). Must be original or certified copy, have a raised seal and be issued by the Bureau of Vital Statistics or State Board of Health. **Hospital issued certificates and baptismal certificates are not acceptable.** Court order, Must contain full name, date of birth and court seal. Examples include adoption document, name change document, gender document, etc.; Military ID; Valid passport. State issued **photo** learner's permit. Out-of-state **photo** permit is acceptable, cannot be expired more than one year. A learner's permit without a photo is **NOT** acceptable UNLESS accompanied by a primary document. Tribal issued card is not acceptable. U.S. issued Department of Indian Affairs card is NOT acceptable.

Secondary Documents: All Primary Documents; Bureau of Indian Affairs Card/Indian Treaty Card (Tribal ID card is NOT acceptable); Driver license/ID card, expired more than one year; Court order that does not contain the application's date of birth; Employer ID card; Foreign birth certificate, must be translated by approved translator; Health insurance card, i.e., Blue Cross/Blue Shield, Kaiser, HMO; IRS/State tax forms W-2 **NOT** acceptable; Marriage certificate/license; Civil Union certificate/license; Medical records from doctor/hospital; Military dependent ID card; Military discharge/separation papers; Parent/guardian affidavit (parent/guardian must appear in person, prove his/her identity and submit a certified/notarized affidavit regarding the child's identity. Applies only to minors); Gun Permit; Pilot's license; School record/ transcript (Must be certified); Social security card (Metal card is NOT acceptable); Student ID Card (Must contain photo); Vehicle Title (Vehicle registration NOT acceptable); Prison release photo document.

Minor Children (under 18 years old) - Minor's evidence of U.S. citizenship must be submitted. Parent(s)/Guardian(s) must submit evidence of relationship to the minor applicant. Minor child must apply in person with parent/guardian(s). Minor child must provide his/her proof of Social Security number. Evidence of a legal name change must be submitted, if the name of a parent/guardian has changed since the original documents were issued (e.g. photocopy of a marriage certificate, etc.). Children under age 15 do NOT need to provide photo ID.