



APPLICATION FOR COMMERCIAL LICENSE/PERMIT

New, Renewal, Duplicate or Corrected

DEPARTMENT OF MOTOR VEHICLES
Agency of Transportation

dmv.vermont.gov

I AM APPLYING FOR A (Check all that apply)		Class <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C	<input type="checkbox"/> Commercial License (CDL)	<input type="checkbox"/> Commercial Permit (CDP)
<input type="checkbox"/> Original Issue	<input type="checkbox"/> Duplicate/Corrected	<input type="checkbox"/> Upgrade Class		<input type="checkbox"/> Enhanced CDL (ECDL) form TA-VL-11 Required
<input type="checkbox"/> Renewal	<input type="checkbox"/> Add Endorsement(s)	<input type="checkbox"/> Transfer from Out of State		<input type="checkbox"/>

VERMONT IDENTIFICATION INFORMATION Do you now have, or did you ever have a Vermont:

Driver license? Yes No
 Learner permit? Yes No
 Non-driver ID Card? Yes No

If "Yes", enter the identification number as it appears on the license, learner permit, or non-driver ID card →

VERMONT LICENSE, PERMIT, or NON DRIVER ID CARD NUMBER

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LAST NAME

FIRST NAME

MIDDLE NAME

Do you have a driver license that is valid or that expired within the past year, issued by another US State, the District of Columbia or a Canadian Province? Yes No

If "Yes", where was it issued? _____

Date of Expiration: _____ License Type: _____ License Number: _____

ADDRESS WHERE YOU GET YOUR MAIL (mailing address) - Include Street Number and Name (If PO or Private Box, also fill in "Address Where You Live" below)

<input type="text"/>	City or Town	State	Zip Code
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ADDRESS WHERE YOU LIVE (physical address) - IF DIFFERENT FROM MAILING ADDRESS - DO NOT GIVE PO or Private Box

<input type="text"/>	City or Town	State	Zip Code
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Social Security Number:	Date of Birth:	Place of Birth (City, State & Country):
<input type="text"/>	<input type="text"/>	<input type="text"/>

The disclosure of your social security or federal identification number is mandatory, is solicited by the authority granted by 42 U.S.C. § 405(c)(2)(C) and/or 666(a)(13) and will be used by the Department of Motor Vehicles in the administration of motor vehicle, tax and child support laws, to identify individuals affected by such laws.

Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Eye Color:	Height:	Weight:	
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NAME, ADDRESS or OTHER CHANGES if address change required for voter registration, complete voter registration on last page.

Has your name changed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Has your mailing address changed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Has the physical address changed? <input type="checkbox"/> Yes <input type="checkbox"/> No	My Original CDL/CDP has been: <input type="checkbox"/> Surrendered <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> N/A
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If "Yes", print your former name exactly as it appeared on your previous license.

OTHER CHANGE: What is the change and the reason for it (new license class, wrong date of birth, etc.)?

DMV USE ONLY

Audit Line:

PID _____ <input type="checkbox"/> CREATE <input type="checkbox"/> NAME CHG (231) <input type="checkbox"/> DOB CHG (231) <input type="checkbox"/> MISC CHG (231) POB SEX EYE HT WGT <input type="checkbox"/> MAIL ADDRESS (232) <input type="checkbox"/> SS# CHG (232) <input type="checkbox"/> PHYS ADDRESS (233) ADD CHG <input type="checkbox"/> CLASS CHG <input type="checkbox"/> END CHG <input type="checkbox"/> REST CHG RATER # _____ DATE _____ By: _____ (Examiner – Authorized Agent)	Endorsements <input type="checkbox"/> A - M & S <input type="checkbox"/> B - M & V <input type="checkbox"/> H - HazMat <input type="checkbox"/> M - MTC <input type="checkbox"/> N - Tanker <input type="checkbox"/> P - Passenger <input type="checkbox"/> S - SB Type I <input type="checkbox"/> T - Double/Triple <input type="checkbox"/> V - SB Type II <input type="checkbox"/> X - H & N <input type="checkbox"/> VISA <input type="checkbox"/> QC DL <input type="checkbox"/> Print NBS	Restrictions <input type="checkbox"/> B - Corr Lens <input type="checkbox"/> C - Mech Aid <input type="checkbox"/> D - Prosthetic <input type="checkbox"/> E - Auto Tran <input type="checkbox"/> J - Other <input type="checkbox"/> K - Intrastate <input type="checkbox"/> L - No Air Brake <input type="checkbox"/> M - No Class A Bus <input type="checkbox"/> N - No A or B Bus <input type="checkbox"/> O - No Tract Trlr <input type="checkbox"/> V - Med Variance <input type="checkbox"/> DLN Survey <input type="checkbox"/> QCS <input type="checkbox"/> Driver History Req	CLASS D LIC EXPIRES		CDL	59	
			Next DOB	Years Remain	Permit	61	
OOS LIC #	STATE & EXP DATE of OOS	MTC Endorse	71				
		Endorsement Exam	67				
ISSUE DATE	EXP DATE	First Exam	63				
		Subsequent Exam	64				
		Duplicate	65				
		Credit for Operator Lic	-	()			
		Credit for Skills Deposit	-	()			
		EDL \$25.00	33				
		Total					

49 CFR Part 391.11 GENERAL QUALIFICATIONS OF DRIVERS

- a) A person shall not drive a commercial motor vehicle unless he/she is qualified to drive a commercial motor vehicle. Except as provided in 391.63, a motor carrier shall not require or permit a person to drive a commercial motor vehicle unless that person is qualified to drive a commercial motor vehicle.
- b) Except as provided in subpart G of this part, a person is qualified to drive a commercial motor vehicle if he/she –
- 1) Is at least 21 years old;
 - 2) Can read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records;
 - 3) Can, by reason of experience, training, or both, safely operate the type of commercial motor vehicle he/she drives;
 - 4) Is physically qualified to drive a commercial motor vehicle in accordance with subpart E - Physical Qualifications and Examinations of this part;
 - 5) Has a currently valid commercial motor vehicle operator's license issued only by one State or jurisdiction;
 - 6) Has prepared and furnished the motor carrier that employs him/her with the list of violations or the certificate as required by 391.27.
 - 7) Is not disqualified to drive a commercial motor vehicle under the rules in 391.15; and
 - 8) Has successfully completed a driver's road test and has been issued a certificate of driver's road test in accordance with 391.31, or has presented an operator's license or a certificate of road test which the motor carrier that employs him/her has accepted as equivalent to a road test in accordance with 391.33.

LICENSE CLASS

- A** - Any combination of vehicle with GCWR of 26,001 pounds or more, providing the towed unit has GVWR of 10,001 pounds or more.
- B** - Single vehicles with GVWR of 26,001 pounds or more, providing any towed vehicle has GVWR of 10,000 pounds or less.
- C** - Single vehicles with GVWR of 26,000 pounds or less, transporting placarded hazardous materials or designated to carry 16 or more passengers. These vehicles may tow a vehicle with GVWR of 10,000 pounds or less.

VERMONT RESIDENCY REQUIRED

Only Vermont residents are allowed to obtain a Vermont Commercial Driver's License/Permit. Applicants must provide the Department with two pieces of mail with current name and street address. These are NOT considered identity documents; they are only used to prove residency.

THE FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA) DOMICILE REQUIREMENT

A State shall issue CDL's only to those persons for whom such State is the State of domicile. States shall require any person holding a CDL issued by another State to apply for a transfer CDL within 30 days after establishing domicile in the new State.

"domicile" means the true and permanent home of a person from which the person has no present intention of moving and to which the person intends to return whenever the person is away.

REQUIRED IDENTIFICATION DOCUMENTATION

Each applicant for a Vermont CDL is required to show documentary proof of identity and date and place of birth and must apply in person. Proof of identity shall be one primary document and one secondary document from the following list. A primary document must contain the full name and date of birth and must be verifiable, i.e., we must be able to contact the issuing agency to determine the authenticity of the document. Call 802.828.2000 or visit our website at dmv.vermont.gov for information on acceptable ID documents.

Enhanced Commercial Driver License (EDL) – Additional form required, TA-VL-11 EDL Application. Contact DMV at 802.828.2000 or visit dmv.vermont.gov and/or www.getyouhome.gov for additional information.

- CDL Permits are valid for 6 months from the date of issuance. A second 6 month permit may be obtained any time with the ensuing 18-month period, but only one renewal or re-issuance is allowed with 24 months from original date of issuance.
- An applicant must be at least 18 years of age to drive a commercial motor vehicle in Vermont or 21 years of age to drive a commercial motor vehicle interstate (between Vermont and another State).
- If name change is indicated, an original or certified copy, with a raised certification stamp, of a marriage license/certificate, civil union certificate or court order clearly stating the new name, must accompany this form.
- The Department of Motor Vehicles must be notified in writing within 30 days of any changes in your mailing address or legal residence. Holders of CDL licenses must get a corrected license/permit.
- **HazMat** - The federal *Uniting & Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (The Patriot Act)* requires: completion of a Federal Security Threat Assessment application, proof of U.S. citizenship or proof of appropriate immigration status, fingerprints taken for the FBI database, Federal and State criminal history background check and additional fees. Call for details. This is in addition to the required HazMat endorsement exam.

OFFICE LOCATIONS			
Bennington	120 Depot Street	Montpelier	120 State Street
Newport	100 Main Street, Suite 130	Rutland	101 State Place
South Burlington	4 Market Street	Springfield	100 Mineral Street, Suite 103
MOBILE UNIT LOCATIONS			
Dummerston	AOT District #2 Office, Route 5	Middlebury	Court House, Mahady Drive
St. Albans	44 Grice Brook Rd, Elks Club	St. Johnsbury	118 Western Avenue, Elks Lodge
White River Junction	American Legion, 36 S Main St	Hours vary by location, visit dmv.vermont.gov or call 888-99-VERMONT (888-998-3766) for hours	

CDL CERTIFICATIONS

1	Are you a Vermont Resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Are you a U.S. Citizen? (IF "NO", Do you have proof of legal presence? <input type="checkbox"/> Yes <input type="checkbox"/> No)	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Do you need glasses or contact lenses when driving?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Does your current license contain a school bus endorsement? If 'Yes', please specify: <input type="checkbox"/> Type I <input type="checkbox"/> Type II	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Do you transport hazardous materials that require placards? If yes, you must comply with Transportation Security Administration requirements codified in 49 CFR Part 1572. A lawful permanent resident of the United States requesting a hazardous materials endorsement must additionally provide his/her US citizenship and Immigration Services (USCIS) Alien registration number.	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	I certify that I am not subject to any disqualification under 383.51, that my license is not suspended, revoked or cancelled in this or any other State or jurisdiction and that I do not have a driver's license from more than one State or jurisdiction.	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Do you have a history of any physical or mental condition including diabetes, epilepsy, seizures or blackouts, (other than properly corrected eyesight) that could affect your ability to safely operate a motor vehicle? If 'Yes' indicate condition(s)/medication(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No

Question 8 for FIRST TIME APPLICANTS ONLY

8	Have you been convicted of any violation of 23 V.S.A. 4116(a) or a comparable offense in any jurisdiction within the preceding three (3) years? If yes, please explain on a separate page.	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Out of State License ~ Please Check the Appropriate Box (you must check one)

<input type="checkbox"/>	I certify that I have not held a license (commercial or non-commercial) from any other State in the last ten years
<input type="checkbox"/>	I certify that I have held a license (commercial or non-commercial) from the following State(s) in the last 10 years. Please list State(s) & license numbers:

Please Check the Appropriate Box (you must check one). If you select Non-Excepted Interstate or Non-Excepted Intrastate, you must provide a current medical certificate. See back of this page for definitions.

<input type="checkbox"/>	Non-Excepted Interstate (NI) (Current medical certificate required.)	I certify that I operate or expect to operate in interstate commerce, and I am both subject to and meet the qualification requirements under 49 CFR part 391, and I am required to obtain a medical examiner's certificate by 49 CFR §391.45.
<input type="checkbox"/>	Non-Excepted Intrastate (NA) (Current medical certificate required.)	I certify that I operate only in intrastate commerce and therefore I am subject to and meet the State's driver medical qualification requirements.
<input type="checkbox"/>	Excepted Interstate (EI) (Medical certificate NOT required.)	I certify that I operate or expect to operate in interstate commerce, but engage exclusively in transportation or operations excepted under 49 CFR §§390.3(f), 391.2, 391.68 or 398.3 from all or parts of the qualification requirements of 49 CFR part 391, and I am therefore not required to obtain a medical examiner's certificate by 49 CFR §391.45.
<input type="checkbox"/>	Excepted Intrastate (EA) (Medical certificate NOT required.)	I certify that I operate in intrastate commerce, but engage exclusively in transportation or operations excepted from all or parts of the State's driver medical qualification.

Vermont Mandatory "Good Standing" Declarations

Child Support	Child Support Orders, 15 V.S.A. § 795c: As of the date of this application: (you must check one)
	<input type="checkbox"/> I am not subject to a child support order; OR
	<input type="checkbox"/> I am subject to a child support order and am in good standing or in full compliance with a plan to pay; OR
	<input type="checkbox"/> I am not in good standing or in full compliance with a plan to pay.

Taxes	Tax Compliance, 32 V.S.A. § 3113b: As of the date of this application: (you must check one)
	<input type="checkbox"/> I have never lived or worked in Vermont and do not owe Vermont taxes; OR
	<input type="checkbox"/> No taxes are due and payable and all required returns have been filed; OR
	<input type="checkbox"/> The liability for any taxes due and payable is on appeal; OR
	<input type="checkbox"/> I am in compliance with a payment plan approved by the Vermont Department of Taxes; OR
<input type="checkbox"/> I am not in good standing with the Vermont Department of Taxes or in full compliance with a plan to pay.	

District Court Fines Judicial Bureau	Unpaid Judgments, 4 V.S.A. § 1110b&c: As of the date of this application: (you must check one)
	<input type="checkbox"/> I do not have any unpaid judgments
	<input type="checkbox"/> I am in good standing with respect to any unpaid judgment issued by the judicial bureau or district court for fines or penalties for a violation or criminal offense; OR
<input type="checkbox"/> I am not in good standing.	

I hereby affirm, under penalty of perjury, that the information on this form is true to the best of my knowledge. If taking the driving test, I certify the vehicle in which I take my driving test is representative of the vehicle class and type that I intend to operate. This declaration made under penalties of 23 VSA § 202 & § 4110 and 32 VSA § 3113.

<p>_____ Signature of Applicant</p>	<p>_____ Date</p>
<p>_____ Phone Number</p>	<p>_____ Email Address</p>

INTERSTATE COMMERCE means trade, traffic, or transportation in the United States -

1. Between a place in a State and a place outside of such State (including a place outside of the United States);
2. Between two places in a State through another State or a place outside of the United States; or
3. Between two places in a State as part of trade, traffic, or transportation originating or terminating outside the State or the United States.

Example: If the vehicle or load originates in Vermont and is transported to or through another state (or Canada), the operation would be considered "interstate commerce".

INTRASTATE COMMERCE means any trade, traffic, or transportation in any State which is not described in the term "interstate commerce".

Example: If the vehicle or load originates in Vermont and the operator does not transport the vehicle or load outside of Vermont, it is considered "intrastate commerce".

383.71 DRIVER APPLICATION AND CERTIFICATION PROCEDURES.

NON-EXCEPTED INTERSTATE - A person must certify that he or she operates or expects to operate in interstate commerce, is both subject to and meets the qualification requirements under 49 CFR part 391, and is required to obtain a medical examiner's certificate by 391.45 of this chapter.

EXCEPTED INTERSTATE - A person must certify that he or she operates or expects to operate in interstate commerce, but engages exclusively in transportation or operations excepted under 49 CFR 390.3(f), 391.2, 391.68 or 398.3 from all parts of the qualification requirements of 49 CFR part 391, and is therefore not required to obtain a medical examiner's certificate by 49 CFR 391.45 of this chapter.

NON-EXCEPTED INTRASTATE - A person must certify that he or she operates in intrastate commerce and therefore is subject to State driver qualification requirements.

EXCEPTED INTRASTATE - A person must certify that he or she operates in intrastate commerce, but engages exclusively in transportation or operations excepted from all or parts of the State driver qualification requirements.

MANDATORY "GOOD STANDING" DECLARATION STATEMENTS

You are required to complete this section even if you do not have children and/or do not pay child support, do not owe taxes to the State of Vermont, or were never subject to any fines or fees.

Child Support (15 V.S.A. Section 795)

A license may not be issued or renewed unless the applicant certifies that he or she is not under an obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date the application is filed. A "license" is any license, certification, or registration issued by an agency to conduct a trade or business, including a license to practice a profession or occupation. "Good standing" means that less than one-twelfth of the annual support obligation is overdue; or liability for any support payable is being contested in a judicial or quasi-judicial proceeding; or the applicant is in compliance with a repayment plan approved by the office of child support or agreed to by the parties. The licensing agency may also find that requiring immediate payment of child support due and payable would impose an unreasonable hardship. All child support questions should be directed to the **Vermont Office of Child Support at 800-786-3214**.

Tax Liability (32 V.S.A. Section 3113)

No agency of the state shall grant, issue or renew any license or other authority to conduct a trade or business (including a license to practice a profession) to, or enter into, extend or renew any contract for the provision of goods, services or real estate space with, any person unless such person shall first sign a written declaration under the pains and penalties of perjury, that the person is in good standing with respect to or in full compliance with a plan to pay, any and all taxes due as of the date such declaration is made. "Good standing" means that no taxes are due and payable; or the liability for any taxes due and payable is on appeal; or the person is in compliance with a payment plan approved by the Commissioner of Taxes. The licensing agency may condition license renewal on terms which would place the applicant in good standing with respect to any and all taxes as soon as reasonably possible, if the agency finds an unreasonable hardship. All tax questions should be directed to the **Vermont Department of Taxes at 802.828.2518**

District Court Fines / Judicial Bureau (4 V.S.A Section 1110)

Every applicant for a license shall sign a statement that the applicant is in good standing with respect to any unpaid judgment issued by the judicial bureau or criminal division of the superior court for fines or penalties for a violation or criminal offense. A license may not be issued or renewed without such a statement.

A person is in good standing with respect to any unpaid judgment issued by the judicial bureau or criminal division of the superior court for fines or penalties for a violation or criminal offense if:

1. 60 days or fewer have elapsed since the date a judgment was issued; or
2. the person is in compliance with a repayment plan approved by the judiciary

ORGAN AND TISSUE DONATION (Please answer "yes" or "no".)

By signing, you are certifying that you are: consenting to donate all of your organs and tissues for transplantation, research or both; authorizing DMV to transfer your name and identifying information to the New England Organ Bank (NEOB) for enrollment in the Registry; and authorizing NEOB to allow access to this information to federally regulated organ donation organizations and Vermont-licensed tissue and eye banks and hospitals, upon your death. "ORGAN DONOR" will be printed on your license. **NOTE:** If you do not check either box, you will be considered to have decided not to make a change from previous license.

I wish to be an organ donor Yes No ♥ Donor Consent Signature: _____

Date: _____

VOTER REGISTRATION QUESTIONS (Please answer "yes" or "no".)

Would you like to register to vote, or if you are changing your address, would you like the Secretary of State to be notified? **NOTE:** If you do not check either box, you will be considered to have decided not to register to vote.

Yes - Complete Voter Registration Application (below)

No - I Decline to Register/Already Registered

APPLICATION FOR ADDITION TO CHECKLIST

I, _____ apply to have my
(Last Name, First Name Middle initial)
name added to the checklist of the Town/City of _____

By checking the boxes below I swear that:

- I am a citizen of the United States.
- I am a resident of Vermont at the address above.
- I will be at least 18 years old on or before the next election.

Check one box below:

- I am at least 18 and I have taken the Voter's Oath.
- I am not yet 18 and will take the voter's oath after I am 18.

I hereby swear, or affirm under penalty of a \$10,000 fine, or imprisonment for not more than 15 years, or both, that the statements made by me in this application are true (as provided in 17 V.S.A. § 2011 and in 42 U.S.C. § 1973 gg-10).

Signature (Required for Voter Registration Only) _____ Date _____

Date of Birth _____ Place of Birth _____

Telephone _____

Mailing Address _____

Town of Residence _____

My principal dwelling is located at _____

VT Driver's License _____ This # is REQUIRED

The last address at which I was registered to vote if any, was:

Name: _____

Address: _____

Give complete address (if outside of Vermont, include County and State).

Keep your copy of this application. Take the copy to the polls when you go to vote. This is proof you submitted an application before the deadline for registration.

Notice to Applicant

If you were provided with this form when you applied for or renewed a motor vehicle driver's license, you may decline to register. If you decline to register, your failure to register will remain confidential and will not be used for voter registration purposes. If you are submitting this application in connection with a motor vehicle driver's license application or renewal, the office through which you submit this application will remain confidential and will be used only for voter registration purposes. Submission of a false voter registration application is subject to the penalties of perjury as provided in 17 V.S.A. § 2011 and in 42 U.S.C. § 1973 gg - 10.

VOTER'S OATH (Vermont Constitution, Chapter II, Section 42)

Every voter must take the voter's oath below before voting for the first time in Vermont. You can attest for yourself that you have taken the oath or you can have any person over 18 attest that you have taken the oath below:

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it so as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution without fear or favor of any person.

On the _____ day of _____, 20____, I certify that I took the Voter's Oath myself OR the voter's oath was administered to me by a person over eighteen.

Signature of voter or person who administered the oath _____

For Town or City Clerk Use

On _____, 20____ the Town Clerk reviewed your application and _____ ADDED _____ DID NOT ADD your name to the voter checklist. If not, the reason was _____.

The applicant's usual polling place is located at _____

Signature of Town Clerk: _____

SCHOOL BUS ENDORSEMENT:

If you have a School Bus endorsement, you are required to successfully complete a school bus clinic, submit a completed D.O.T. physical form and pass the School Bus exam.

School bus driver training clinics: Classes have an enrollment maximum of 30. If you wish to be guaranteed a seat, you must register in advance. Walk-ins will not be accepted if the maximum number of students is in attendance. Please visit the DMV website dmv.state.vt.us to find dates and locations for the clinics.

Clinic card: The school bus clinic card that will be given to students must be turned in to the Department of Motor Vehicles within six (6) months of taking a school bus clinic or it will be void.

Physical form: Submit the entire completed D.O.T. physical form. Physical must be completed within the previous two years before you can be retested.

School bus exam: Required every four years. There is no additional fee for this test. Please call **802.828.2085** to make an appointment for this re-exam, if required.

HAZMAT ENDORSEMENT:

If you have a HazMat endorsement and wish to retain it, you are required to fulfill federal requirements and be retested before renewing your CDL, or provide proof that you passed the state HazMat test within the previous 2 years. Please call **802.828.2085** to make an appointment for this re-exam.

Changes to the requirements were made at the federal level under the Uniting & Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (The USA Patriot Act). The federal requirements for Hazmat drivers include:

- Completion of a HAZMAT knowledge test
- Completion of a Federal Security Threat Assessment application;
- Proof of U.S. citizenship or proof of appropriate immigration status;
- Fingerprints taken for the FBI database;
- Federal criminal history background check; and
- Additional fees for fingerprinting and background check. See website <https://hazprints.tsa.dhs.gov>

Each time a CDL with a HAZMAT endorsement is issued or renewed the applicant is required to complete this process. This process now takes a couple of weeks and sometimes less.

Please get your fingerprints done at least 2 weeks before your scheduled appointment. Drivers who re-certify and have their fingerprints taken early allow ample time for the federal criminal history background check to be completed. Applicants who wait could risk having their license expire before DMV receives the necessary federal approval.

APPLICATION FOR ADDITION TO CHECKLIST – VERMONT VOTER REGISTRATION APPLICATION

How to register to vote: You are eligible to vote in the town or city where you physically reside if as of Election Day, you: are a United States citizen (NOT green card) / are a resident of Vermont / are 18 years old / take Voter's Oath. **Residency for voting purposes** is defined as "a person who is domiciled in the town as evidenced by an intent to maintain a principal dwelling place in the town indefinitely and to return there if temporarily absent, coupled with an act or acts consistent with that intent."

You must submit the application on the bottom of the last page before 5 p.m. on the Wednesday immediately prior to an election in order to vote in that election. **If you are not sure if you are registered to vote, please call your Town or City Clerk to check before completing the registration form. You must complete the physical address (where you physically live, not a PO Box) if you are applying to register to vote.**

Complete the voter registration form at the bottom of the last page **ONLY IF YOU ARE NOT ALREADY REGISTERED TO VOTE IN THE TOWN WHERE YOU RESIDE.** DO NOT complete this voter registration form if you are already registered to vote in your current Town or City of residence.

You only need to take the Voter's Oath **ONCE.** If you were previously registered to vote in Vermont you have already taken the Voter's Oath so please check that line. You can attest that you have taken the voter's oath for yourself or, the Customer Service Representative can administer the Voter's Oath to you.

KEEP A COPY OF THE VOTER REGISTRATION APPLICATION and bring it with you to the polls when you vote for the first time in your town. It is your proof that you have submitted an application to vote.

You are not automatically registered to vote by completing this application—your Town or City Clerk will review your application to be sure that you meet all eligibility requirements. The Clerk will notify you in writing if your application is approved and notify you of the location of your polling place. If your application is denied, the Clerk will notify you explaining why you are not eligible and also explain how you can file an appeal to the Board of Civil Authority in your Town or City.

The laws relating to voter registration are in 17 V.S.A. §§ 2121 to 2150 (Chapter 43). If you have questions, you may call the Office of the Secretary of State at (802) 828-2363 or toll free in Vermont at (800) 439-8683.