

# **Completing the Registration Tax & Title Application**

**(Sample Form Follows)**

**PLEASE READ THE INSTRUCTIONS ON THE APPLICATION CAREFULLY. IF YOU NEED ASSISTANCE, PLEASE CONTACT THE DEPARTMENT OF MOTOR VEHICLES, INFORMATION UNIT AT (802) 828-2000.**



# REGISTRATION APPLICATION

## Section 1 ~ Type of Transaction and Plate Type

1A TRANSACTION TYPE	1B PLATE TYPE		
PLATE # _____ <input type="checkbox"/> NEW (421) <input type="checkbox"/> TRANSFER (431) <input type="checkbox"/> RENEW (475) REPLACEMENT PLATE <input type="checkbox"/> LOST <input type="checkbox"/> STOLEN <input type="checkbox"/> SEIZED	<input type="checkbox"/> PLEASURE CAR (19) <input type="checkbox"/> VANITY <input type="checkbox"/> DISABLED PLATE <input type="checkbox"/> TRUCK (27) <input type="checkbox"/> TRAILER (26, 25, 06) <input type="checkbox"/> MOTORCYCLE (18) <input type="checkbox"/> MOTOR HOME (19)	<input type="checkbox"/> SCHOOL BUS (19) <input type="checkbox"/> CONSERVATION PLATE (48, 57) <input type="checkbox"/> BUILDING BRIGHT FUTURES (55) <input type="checkbox"/> OFF-HWY TRACTOR (24) <input type="checkbox"/> AGRICULTURE (01) <i>FARM USE ONLY</i> <input type="checkbox"/> SPECIAL PURPOSE TRK CAT I (11) <input type="checkbox"/> SPECIAL PURPOSE TRK CAT II (20) <input type="checkbox"/> AMATEUR RADIO OPR. (42)	<input type="checkbox"/> VFW (52) <input type="checkbox"/> US VET (49) <input type="checkbox"/> NATIONAL GUARD (41) <input type="checkbox"/> PURPLE HEART (47) <input type="checkbox"/> POW (23) <input type="checkbox"/> VIETNAM VET (50) <input type="checkbox"/> AMERICAN LEGION (38)
		<input type="checkbox"/> ATV (02) <input type="checkbox"/> EMS (46) <input type="checkbox"/> VOLUNTEER (28) <input type="checkbox"/> FIREFIGHTER (40) <input type="checkbox"/> JITNEY/RENTAL (37) <input type="checkbox"/> ANTIQUE (03) (AN) <input type="checkbox"/> EXHIBITION (09) (EX) <input type="checkbox"/> LIONS CLUB (51)	<input type="checkbox"/> MUNICIPAL (15) <input type="checkbox"/> FREEMASONS (54) <input type="checkbox"/> ROTARY (53) <input type="checkbox"/> MOTOR BUS (04, 05) <input type="checkbox"/> STATE (22) <input type="checkbox"/> STREET ROD (56) <input type="checkbox"/> FARM TRACTOR (45) <input type="checkbox"/> MOPED (17)

Complete this section as follows based on the type of transaction:

1. **First Time Registration:** Checkmark the "New Vermont Registration" box.
2. **Transfer:** Checkmark the "Transfer of my Vt. Plate No." box and enter plate number and current expiration. (If registration is expiring in current or next month, also checkmark "renewal" and collect renewal fee). **Current, valid registration certificate must be signed over to the new owner and enclosed with this application, if available. If not, form TA-VR-105 may be completed and enclosed with the application. If the vehicle was traded in at your dealership, SECTION 6 can be used in place of the old registration.**
3. **Renewal:** Checkmark the "Renewal of my Vt. Plate No." box and enter the plate number and current expiration.
4. **Weight Change Only:** Checkmark the this box if the loaded truck weight is being increased or decreased.

**NOTE: No refund will be issued if a weight is decreased during the registration year on the same truck.**

5. **IRP Tax & Title Only:** Checkmark the this box only if the vehicle is newly acquired and is being added to an IRP fleet.
6. If **handicapped plates** are requested, the "Disabled Plate" box should be checked in addition to the above. The application must be accompanied by a medical form (TA-VS-113) unless the applicant has filed a medical form within the last four years. If so, enclose a separate note stating related parking card and/or previous plate number. "Handicapped plates" are issued only for a vehicle that is registered to a person who is blind or has an ambulatory disability. Only one set of handicapped plates is allowed per person.

7. If EX-POW plates are requested, the "**POW**" box should be checked in addition to Type of Transaction. The application must be accompanied by certification of applicant's EX-POW status by the Veteran's Administration.

**NOTE: EX-POW plates are available only to qualified individuals and only for vehicles registered at the pleasure car rate. The plates shall be reissued only to the original holder of the plates.**

8. For each transaction type, you must complete the following portions of the application:

§ **New Registration:** Entire application.

§ **Transfer of Registration:** Entire application.

§ **Renewal of Registration:** Sections 1, 2, 3, 4 and 8.

**NOTE: When transferring plates that will expire within the same month, the dealer should collect the \$22.00 transfer fee and the renewal fee for the upcoming renewal. The old plates should be given to the purchaser and a temporary plate attached to the new vehicle. The fees must be sent immediately to the Department of Motor Vehicles and when the transaction is completed, validation stickers will be sent with the registration certificate to the purchaser. They should attach the new stickers to the plates and then attach the plates to the vehicle and destroy the temporary plate.**

## Section 2 ~ Description of Vehicle

<b>2</b>	MAKE (a)	MODEL (b)	MODEL YEAR (c)	BODY TYPE (d)	MILEAGE (NO TENTHS) (e) <input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	COLOR (f)
SERIAL NUMBER (VIN) (g)				NO OF CYL (h)	VEHICLE IS (i) <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT	<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER

Complete this section as follows for **all** types of transactions:

1. **Make:** Enter make Toyota, Honda, Dodge, etc.
2. **Model:** Enter model Prius, Fit, Stealth, etc.
3. **Model Year:** Enter year as shown on MCO, title or previous registration.
4. **Body Type:** Enter body type 2D, 4D, SW, etc.
5. **Meter Reading:** Meter reading must be shown if the vehicle is titleable (15 years old or newer). All meter readings must be in whole numbers **DO NOT INCLUDE TENTHS** and must indicate miles, kilometers or hours if clock meter.

**NOTE: A separate odometer statement must be included for vehicles 9 years old or newer, 16,000 lbs. or less, or self propelled to meet Federal and State odometer disclosure requirements. (See sample form in the Catalog of Forms section).**

6. **Color:** Enter vehicle color but do not use special colors that are often provided by manufacturer. Example: Gray is acceptable. "Stone" is not.
7. **VIN:** (Serial Number) - Enter the entire VIN found on the vehicle. Checkmark the number against the MCO, previous title or other documents.
8. **Cylinders:** Enter the number of cylinders 4, 6, 8.
9. **Vehicle Is:** Checkmark the appropriate box.
  - § **New:** Vehicle not previously registered and/or titled in any state.
  - § **Used:** Vehicle was previously registered and/or titled anywhere.
  - § **Rebuilt:** A vehicle rebuilt from component parts of other vehicles, two or more vehicles combined into a single vehicle, one with a salvage title or equivalent, glider kit (trucks).
10. **Fuel Type:** Checkmark the appropriate box.

**Section 3 ~ Description of Vehicle ~ Other Than Car**

<b>3A TRUCKS</b> includes Pick-Up & AGRICULTURE VEHICLES		<b>3B TRAILERS</b>		<b>3C MOTORCYCLE</b> ATV/Moped		<b>3D BUS/JITNEY/RENTAL</b>	
EMPTY WEIGHT (a)	LOADED WEIGHT (b)	EMPTY WEIGHT (a)	WEIGHT OF TRAILER & LOAD (c)	# Wheels (a)		EMPTY WEIGHT (a)	
# OF AXLES (c)	BRAKE TYPE (e) <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER	LENGTH x WIDTH (FT) (b)	<input type="checkbox"/> 1499 lbs or less (24) <input type="checkbox"/> 1500 lbs or more (25)	CC's (b)		# OF PASSENGERS (b)	
				Pedals? <input type="checkbox"/> YES <input type="checkbox"/> NO		LOADED WEIGHT (c)	

Complete this section as follows if the vehicle is **other than a car**:

**NOTE: Vans may be registered as either pleasure vehicles or trucks. If equipped with permanently mounted rear seats or living/sleeping quarters, they should be registered as a pleasure car. SUV's are registered as pleasure vehicles, unless they have an open bed at rear. SUV's with open beds are registered as trucks.**

**Section 3A ~ Trucks – Included Pickups and Agriculture Vehicles**

- Empty Weight:** Enter unladen weight of truck only.
- Loaded Weight:** Enter total weight of truck, trailer (if one is to be towed), and the heaviest load to be carried. This will be the registered weight of the vehicle or combination of vehicles.
- # Of Axles:** Enter total number of axles (including steering axle).
- Brake Type:** Checkmark the appropriate box.

**Section 3B ~ Trailer**

- Empty Weight:** Enter the unladen weight of the trailer only.
- Length & Width:** Enter length and width of trailer in feet only.
- Weight Of Trailer & Load:** Checkmark the appropriate box.

**Section 3C ~ Motorcycle / ATV / Moped**

- # Wheels:** Enter number of wheels (2 or 3).
- Engine Size:** Enter the engine size by cc. Example: 125cc or 650cc.
- Pedals:** Checkmark the appropriate box.

### Section 3D ~ Bus / Jitney / Rental

Complete this section as follows if the vehicle is a **Jitney**, **rental vehicle** or **Motor Bus** for hire:

1. **Empty Weight:** Enter empty weight of bus.
2. **# Passengers:** Enter total number of passengers to be carried.
3. **Loaded Weight:** Enter total weight of vehicle.

#### FEDERAL HEAVY VEHICLE USE TAX

If you are required by Section 4481 of the Internal Revenue Code to pay a Heavy Vehicle Use Tax (vehicles registered at 55,000 pounds or greater), registration and renewal of registration must be accompanied by proof of payment as prescribed by the Secretary of the Treasury. Acceptable proof of payment is a copy of the receipted Federal Form 2290 which lists the description of the vehicle being registered.

**Section 4 ~ Owner(s) Information**

<b>4A</b>	<input type="checkbox"/> OWNER <input type="checkbox"/> LESSEE	VT DRIVER LICENSE NO (j)	SSN or FEDERAL ID NUMBER (g)	GENDER (o) <input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> CO-OWNER <input type="checkbox"/> LESSOR	VT DRIVER LICENSE NO (i)	SSN or FEDERAL ID NUMBER (pq)	GENDER (m) <input type="checkbox"/> M <input type="checkbox"/> F	
Name (b)					Name (i)				
Mailing Address (PO Box or Street) (d):					Mailing Address (PO Box or Street) (n):				
City:			State:	ZIP:	City:			State:	ZIP:
Physical Address (Street) (e):					Physical Address (Street) (o):				
City:			State:	ZIP:	City:			State:	ZIP:
DATE OF BIRTH (h):		IF NAME HAS CHANGED, LIST PREVIOUS NAME (i):			DATE OF BIRTH (r):		IF NAME HAS CHANGED, LIST PREVIOUS NAME (s):		
Phone Number & Email Address:									
<b>4B</b>	<b>MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF NO BOX IS CHECKED "JOINT TENTANTS" WILL BE SELECTED</b>								
<input type="checkbox"/> Tenants by the Entirety <input type="checkbox"/> Joint Tenants <input type="checkbox"/> Tenants In Common <input type="checkbox"/> Partners (business) <input type="checkbox"/> TOD (Transfer on Death)									

Complete this section as follows for **all** types of transactions:

- Owner / Lessee and Co-Owner / Lessor:** Checkmark the appropriate box.

**Note Regarding Lessee / Lessor**

In order to ensure that the title will be mailed to the **Lessor** and the registration renewal notice to the **Lessee**, please complete according to the following:

- In section for **Owner** or **Lessee** checkmark the "**Lessee**" box and enter **Lessee** name and address.
- In section for **Co-Owner** or **Lessor** checkmark the "**Lessor**" box and enter **Lessor** name and address.

- Vermont Driver's License Number:** Enter the customer's Driver License or Non-Driver ID number.
- Gender:** Checkmark the appropriate box.
- Name:** Enter the customer's name.

**NOTE:** With the exception of state, municipal or leased vehicles, registrants and titled owners must be identical.

- Address:** If the address entered on this application for the owner is different from DMV records, we will consider this a notification of address change. If the mailing address is a Post Office box number, a legal address should be entered. The legal address should identify the street and city/town or the route name or number and the

city or town of residence. If the mailing address contains a RR name or number and the RR box number, the legal address is not required.

6. **Date of Birth:** Enter the customer's date of birth. This is a required field.
7. **Social Security Number:** This is requested information, but is not required.
8. **Phone Number and Email Address:** This is requested information, but is not required.
9. **Owner / Co-Owner Relationship:** If the vehicle is to be registered and titled in two names or more, you must specify the relationship between the owner and co-owner. Checkmark the appropriate box.

TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
Tenants By the Entirety	Spouses	Yes
Joint Tenants	None	Yes
Tenants in Common	None	No
Partners	None	Yes
Transfer on Death*	None	Yes
<b>If no box is checked, Joint Tenants will be selected</b>		
* Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.		

<b>DEFINITIONS OF OWNER / CO-OWNER RELATIONSHIPS</b>	
§	<b>Husband and Wife or Civil Union:</b> This is a sale of a vehicle to a husband and wife or civil union only. If both spouses are alive at the time the vehicle is sold, they both must sign the title to effectively transfer title to the vehicle, unless there is " <b>OR</b> " between the names. If one spouse is deceased, the surviving spouse automatically becomes the sole owner of the vehicle. The deceased spouse's estate is not involved in any ownership of this vehicle.
§	<b>Joint Tenants:</b> Each party owns an <u>undivided</u> interest in the vehicle. If both joint tenants are alive, they both must sign the title to effectively transfer ownership of the vehicle, unless there is " <b>OR</b> " between the names. If one joint tenant dies, his or her interest in the vehicle automatically passes to the other joint tenant and not to the heirs of the deceased.

## DEFINITIONS OF OWNER / CO-OWNER RELATIONSHIPS

- § **Tenants In Common:** Each party owns an undivided interest in the vehicle. If both tenants in common are alive, they both must sign the title to effectively transfer title. ("**OR**" will not be allowed between the names when the application is made.) If one tenant in common dies his or her interest in the vehicle passes to his or her heirs. Sole ownership of the vehicle does not automatically pass to the other tenant in common.
- § **Partnership:** If a partnership owns the vehicle, e.g. J & W Chimney Sweeps, title to the vehicle can be transferred by the signature of only one general partner but there are some practical difficulties to consider. In determining the validity of a transfer of partnership property, it may be impossible to tell whether the person executing the title is actually a partner with authority to convey. It is more prudent to require all partners to sign the title. If a partner dies, the partnership is dissolved by law unless a partnership agreement which provides otherwise is in place.
- § **DBA "Doing Business As":** The Department does not accept applications completed with a "**DBA**". Any such application will be returned for correction.

## Section 5 ~ Lienholder and Seller Information

### Section 5A ~ Lienholder Information

<b>5A</b>	NAME OF LIENHOLDER (a)	DATE OF BIRTH (f) (# Individual)	<b>5B</b>	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM (e)	DATE PURCHASED (h)
MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE (b)		IF NO LOAN, CHECK BOX <input type="checkbox"/>	ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM (c)		
DATE OF LOAN (f)	VT LICENSE NO (g)	IS THERE A SECOND LOAN? IF YES, CHECK BOX & SEND DETAILS <input type="checkbox"/>	SIGNATURE OF PERSON/COMPANY (AGENT) VEHICLE ACQUIRED FROM (d)		DEALER NUMBER (e)

This section must be completed as follows on both "**New**" and "**Transfer**" transactions:

1. **Name of Lienholder:** Enter full name of lienholder if the purchaser borrowed money to pay for the vehicle. If there is no lien, enter "**None**".
2. **Mailing Address:** Enter full address of the lienholder.
3. **Date of Loan:** Enter date of the loan.
4. **Vermont License Number:** If applicable, enter the Lienholder's business license number.
5. **Second Lienholder Checkbox:** If there is a second lienholder, checkmark the box and provide the same information (as for the first lienholder) on a separate paper and attach to application when it is submitted.
6. **No Loan:** If there is no loan, checkmark the box.

### Section 5B ~ Seller Information (Vehicle Acquired From)

Complete this section as follows for **all** types of transactions:

1. **Name:** Enter the full name of the person or dealer name from whom the vehicle was purchased.
2. **Address:** Enter the address of the person or dealer name from whom the vehicle was purchased.
3. **Date:** Enter the date the vehicle was purchased.
4. **Signature:** The signature of seller is **NOT** required if:
  - § A signed bill of sale is submitted.
  - § A previous title or MCO is submitted properly assigned by the dealer.

5. **Dealer Number:** If applicable, enter the dealer's number that was assigned by the Department of Motor Vehicles.

**NOTE: Any person (including dealers) who sells or trades a salvaged, salvaged and rebuilt or totaled motor vehicle must notify the buyer, both verbally and in writing, of this fact according to 23 V.S.A. §2093 (b) and (c).**

## Section 6 ~ Purchase and Use Tax Information

6		TO CLAIM TAX CREDIT, COMPLETE SECTION 6			
PURCHASE PRICE (a)	\$	PURCHASER OF OLD VEHICLE (e)			
TAX CREDIT (b)	\$	CITY	STATE	ON (DATE) (f)	
NET TAXABLE COST (c)	\$	YEAR (g)	MAKE (g)	PLATE (h)	TAX EXEMPT # (i)
TAX (6%) (d)	\$	VIN (g)			
<input type="checkbox"/>		Please check here if vehicle was registered/titled out-of-state in your Spouse's or Party to a Civil Union's name only & is now being registered or titled in Your or Party a Civil Union name only, and you were married to each other or were Party to a Civil Union when the tax was paid out-of-state (j)			

This section must be completed as follows on both "**New**" and "**Transfer**" transactions:

- ✓ If any transaction is handled by a dealer for a customer, the dealer must collect the purchase and use tax at the time of the sale and forward it to the Department of Motor Vehicles **within 3 business days** along with the application for title and tax and all other required documents and fees.
- ✓ If a customer wishes to handle his or her own paperwork, you should advise the customer to send all fees when applying for registration to avoid a return of the application.
- ✓ If a temporary plate is issued to a customer or if the dealer collects the fees for a transfer of registration, all fees and documents **MUST** be collected and forwarded **BY THE DEALER within 3 business days**.

1. **Purchase Price:** Enter the purchase price or actual value.

2. **Tax Credit:** Enter the trade-in or other credit, note the following:

§ **Excluding leased vehicles,** credit for trade-in, insurance settlement or private sale is allowable if the vehicle disposed of was registered to the owner (your purchaser) and was sold within three (3) months of the date the new vehicle was purchased. If the credit is claimed for a vehicle registered in another state, you must also enclose a copy of the most recent registration certificate in the name of the owner/purchaser.

§ **Tax Credit Upon Transfer Of Ownership:** Many dealers advise the customer to declare on the registration application that they have sold the vehicle to the dealer (or some other person) to enable the customer to transfer the plates onto the new vehicle purchased. When this is done but the vehicle hasn't actually been sold, the purchaser is forfeiting any tax credit that they might legally get later if the old vehicle is truly sold within 3 months. Once the registration is signed stating the vehicle was sold, no further trade-in credit will be allowed. All three of the following statutes have to be considered together:

- w **23 V.S.A. §321** states, in paraphrase, that in order to transfer registration plates, the owner must first sell or otherwise give up ownership of the previous vehicle.
- w **23 V.S.A. §2023 (a)** states, in paraphrase, that when you sell a motor vehicle to another person, you must properly assign the title to the purchaser or donee at the same time.
- w **32 V.S.A. §8902(5)** states, in paraphrase, that a tax credit for a trade-in allowance is permitted if the vehicle is previously or currently owned by the purchaser of the new vehicle **with no change of ownership** since registration.

3. **Net Taxable Cost:** Deduct the trade-in from purchase price and enter difference here as net taxable cost.

§ **Taxable Dealer Related Costs:**

- w The cost of extended warranties and charges for document preparation **shall not** be considered to be a part of a vehicle's purchase price and, therefore, shall not be subject to the tax.
- w The cost of rust proofing, dealer preparation and delivery **shall be** considered to be a part of a vehicle's purchase price and, therefore, shall be taxable.

4. **Taxes:** Multiply Net Taxable Cost by 6% and enter in this field, but note the following:

§ **Non-Leased Vehicles:**

**The maximum tax is as follows:**

- w For pleasure cars, motor homes and trucks registered to 10,000 pounds the tax rate is 6% and there is no maximum tax.
- w For all other vehicles the rate is 6% and the maximum tax is not to exceed \$1,850.00
  - √ **“Motor Home”** is defined as a new or used pleasure car designed to provide temporary living quarters, built into as an integral part of, or permanently attached to, a self-propelled motor vehicle chassis or van. The vehicle must contain at least four of the following facilities: cooking, refrigeration or ice box, self-contained toilet, heating and/or air conditioning, a portable water supply system including a sink and faucet, separate 110 – 125 volt electrical power supply, and/or an LP gas supply.

§ **Leased Vehicles:**

The Purchase and Use Tax is calculated differently on leased vehicles. The Purchase and Use Tax due is to be calculated on a Purchase and Use Tax Computation – Leased Vehicle form, TA-VD-147, **if the transaction is being processed by a Vermont Dealer**. This form must be completed in full and must accompany the registration application. (See sample form in the Catalog of Forms section).

If the transaction is being completed by any dealer **other** than a Vermont Dealer, which shall include private leasing companies, you **must** submit a copy of the lease contract (agreement) and a copy of the worksheet with the Purchase and Use Tax Computation form and the Registration Application.

**NOTE: A trade-in credit is not allowed towards a leased vehicle.**

§ **Buy-Out of Leased Vehicle:**

The taxable cost will be the lease end buyout cost or low book value, whichever is greater.

5. **Purchaser of Old Vehicle:** Enter name and address of purchaser of the trade-in or other credit being applied for in (b).
6. **Date:** Enter the date the old vehicle was sold or traded in.
7. **Year / Make / Plate / VIN:** Enter the year and make of the vehicle being traded in or that was sold (being claimed for trade-in credit). Include the plate number and the complete VIN.
8. **Tax Exempt:** If the owner is claiming a tax exception under one of the allowable exceptions, enter the number of the exception here. (Refer to information regarding §8911 for a list of tax exceptions. See Table of Contents for page number.)

**Section 7 ~ Visual Verification of VIN**

<b>7</b>	<b>VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION</b>					
VEHICLE IDENTIFICATION (SERIAL) NUMBER. NO ALTERATIONS OR ERASURES ACCEPTED. (a)					STATE OF REG	
DATE		AT TOWN OR CITY			STATE	
AUTHORIZED SIGNATURE				ORGANIZATION		
NCIC <input type="checkbox"/> Y <input type="checkbox"/> N	VINASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	CERTIFICATE NUMBER	PHONE NUMBER	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	

**NOTE: Any vehicle sold by a Vermont dealer does not require the completion of Section 7 unless the vehicle is a Salvage vehicle or has a foreign title or Canadian registration.**

**Section 8 ~ Signature(s) of Registered Owner(s)**

<b>8</b>	The owner certifies that this vehicle 1) is properly equipped and in good mechanical condition; 2) was placed into use on or before the date this application was signed; 3) currently has liability insurance in effect as required by 23 V.S.A. §800 (a). If transfer of plates, the owner and/or this vehicle are not under suspension pursuant to 23 V.S.A. §3009 (b) [diesel tax related]. Statements and warrants herein are certified under penalty of 23 V.S.A. §202, §203, §205, and 32 V.S.A. §§ 6901-6915.	As the applicant for registration of a commercial motor vehicle, which is a motor vehicle with a gross vehicle weight rating of 10,001 lbs. or more; is a vehicle that is used to transport hazardous materials; or is a vehicle that is designed to transport 16 or more passengers, including the driver, I hereby declare that I have knowledge of the Federal Motor Carrier Safety Regulations, Title 49 of the Code of Federal Regulations, as adopted by the State of Vermont.
SIGNATURE (OWNER/LESSEE) (a)		DATE (b)
		SIGNATURE (CO-OWNER/LESSOR)

This section must be completed for **all** types of transactions:

1. The application must be signed and dated by the owner(s). If signed by an authorized agent, proof of authorization must be enclosed.

**Section 9 ~ Registration Fees**

Complete this section as follows for **all** types of transactions:

1. **Registration:** Enter proper registration fee from schedule.
2. **Tax:** Enter amount of tax due from Section 6 line (d).
3. **Title:** Enter title fee if due and lien fee per lien, if applicable.
4. **Transfer:** Enter transfer fee, if applicable.
5. **Warranty Fee:** This is a mandatory \$5.00 fee on **New Vehicles Only**.
6. **Fuel User:** Enter the \$6.50 Fuel User Fee for heavy vehicles, if applicable.
7. **Other:** Enter any other applicable fees.
8. **Total Fees:** Enter total of **ALL** fees.

9	DO NOT SEND CASH DO NOT WRITE IN SHADED AREA		
Registration		1	
Tax		2	
Title		3	
Transfer		4	
Warranty Fee	\$5.00	12	NEW Vehicles Only
Fuel User		31	
Other	See form TA-VD-119i for fees		
Total Fees			
LICENSURE	PLATE #	RATER #	RF

9. Use one check for fees on each separate registration application. It is recommended that the dealer obtain the customer's check or money order **made out to the Department of Motor Vehicles** from the purchaser to mail with the application. If for some reason the check is canceled or is drawn on insufficient funds, then the Department will not hold the dealer responsible for the customer's check covering these fees.

**DO NOT SEND CASH!**



**TA-VD- 119i ~ Vermont Registration, Tax & Title Application Instructions**

**VERMONT REGISTRATION,  
TAX & TITLE APPLICATION**



<u>Office Locations</u>	<u>Hours</u>	<u>Phone</u>
<b>Bennington</b> 120 Depot Street	Mon – Fri 7:45 am – 4:00 pm	802 447.2756
<b>Montpelier</b> 120 State Street	Mon – Fri 7:45 am – 4:30 pm Wednesday 7:45 am – 6:00 pm	802 828.2000 888 99-VERMONT
<b>Newport</b> State Office Building 100 Main Street, Suite 130	Mon – Fri 7:45 am – 4:00 pm	802 334.3363
<b>Rutland</b> 101 State Place	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802 786.5815
<b>So Burlington</b> 4 Market Street	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802 863.7292
<b>Springfield</b> State Office Bldg. 100 Mineral Street	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802 885.5273
<b>Mobile Van</b> Dummerston, Middlebury, St. Albans, St. Johnsbury & WRJ	Call, or check our website, for locations, dates and hours:	802 828.2000

[dmv.vermont.gov](http://dmv.vermont.gov)

## RECENT NEWS & UPDATES

Help Vermonters impacted by Tropical Storm Irene with their long-term recovery needs by purchasing a Vermont Strong license plate. Net proceeds from the sale of each plate will be shared by the Vermont Disaster Relief Fund and the Vermont Food Bank. Valid from 2012-2014, this plate may be displayed on the front of a qualified vehicle registered in Vermont, or held as a token of the Vermont Strong spirit!



The **Vermont Long-Term Disaster Recovery Group (VLTDRG)** raises and allocates money from the Vermont Disaster Relief Fund. The intent of these funds is to help individuals or families that have exhausted personal insurance, FEMA assistance, local long-term recovery funds and other grant programs and still find themselves in need as they continue to put their lives back together after Irene.

Website: <http://vtstrong.vermont.gov/>

Donate Online: <http://www.vermontdisasterrecovery.com/donate>

**\*\* All listed fees effective July 1, 2012 \*\***

## VERMONT LOW EMISSION VEHICLE (LEV) PROGRAM

All new motor vehicles up to 14,000 pounds Gross Vehicle Weight Rating (GVWR) must be California certified in order to be sold and registered in the state of Vermont.

New motor vehicles not certified as California, or 50-state, vehicles cannot be registered in the state of Vermont. LEV Regulations consider any vehicle with less than 7,500 miles on the odometer to be a new vehicle.

Two quick ways to determine if your vehicle qualifies:

1. The Manufacturer Certificate of Origin (MCO) must indicate "Certified for sale in 50 States" or "Certified for sale in California".
2. The label under the hood in the engine compartment must indicate "California certified", EPA 50-State or California-Only vehicle.

"50-State Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles."

"California-Only Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles introduced into commerce only for sale in California."

Emission statements that **DO NOT** comply:

- This vehicle meets/satisfies Federal emission standards
- This vehicle is certified / legal for sale in 49 states
- This vehicle is certified / legal for sale in 45-states
- No statement

## VERMONT TITLES

Vermont titles only vehicles that are 15 years old or newer based on calendar year. From 1/1/2012 – 12/31/2012 Vermont will title all vehicles with model year 1998 or newer. All Titles except ATV = \$33.00, ATV Titles = \$20.00. Lien fee = \$10.00.

The State of Vermont does not issue titles for the following:

- Trailers with empty weight of 1,500 lbs or less
- Motorcycles with engine size smaller than 300 cc's.
- ATV's whose model year is prior to 2004, or customer resides in a non-titling state.
- Motor-driven cycle
- Tractors with a loaded weight of 6,099 lbs. or less
- Road making appliances (call the Montpelier office for details)

## SUPPORTING DOCUMENTS REQUIRED FOR A VERMONT REGISTRATION & TITLE

### New Vehicles:

- Manufacturer's Certificate of Origin properly assigned.
- If vehicle was manufactured in Canada, a New Vehicle Information Statement is required.
- Bill of Sale is required for Purchase & Use Tax purposes.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.

### Used Vehicles which have been titled:

- Original previous Certificate of Title assigned to you by all parties on the title and bills of sale as necessary to show complete chain of ownership. All liens must be released.
- Death Certificate and/or probate papers are required when one or more previous owners are deceased.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.
- If registered out of state to the applicant section 7 needs to be completed.

- If registered out of state to the applicant, we require proof of tax paid or tax on NADA value will be collected at the time of registration.

### Used Vehicles which have not been titled, and are not required to be titled:

- Bill of sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale

### Used Vehicles which have not been titled, but are required to be titled in Vermont:

- Original or certified copy of the last registration certificate and all bills of sale thereafter. Bill of Sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.

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## MISCELLANEOUS TAX INFORMATION

- Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% of the purchase price or the N.A.D.A. average trade-in value, whichever is higher, minus the value of any trade-in vehicle or any other allowable credit.
- If you believe that the vehicle's value is less than NADA book value, submit a Vermont Dealer Appraisal Form. If submitting a dealer appraisal after registration, it must be received within 30 days of the registered date to be considered for a refund. DMV does not accept any values determined by online research.
- If claiming tax credit for a vehicle registered out-of-state to you or your spouse, send a copy of the Registration Certificate. You must submit documentation of the amount of tax paid, and credit will be given, even though the Purchase & Use or Sales Tax was paid to another jurisdiction. If the amount paid is equal to or more than the 6% VT Tax rate, no additional tax will be due. If you don't have proof of tax paid, you may claim a tax credit by submitting proof the vehicle being registered was registered to you for a period of 3 years or more in a jurisdiction that imposes a state sales or use tax on vehicles. A tax credit may be applied towards the tax due at the time of purchase for a vehicle sold within 3 months of the purchase date of the vehicle currently being registered. A tax refund may be applied for when a vehicle is sold within 3 months after the purchase date of the vehicle you're registering. Use form D-115 to request the refund.
- Autos, SUV's, Antique, Exhibit, Motor Home or Motorcycle 6% of net taxable cost (no max tax). Trucks & Off-Highway Tractors registered at the 10,099 lb weight class or less, 6% of net taxable cost (no max tax). Trucks & Off-Highway Tractors registered OVER the 10,099 weight class or more, and trailers: 6% of net taxable cost - \$1850 maximum tax.
- A tax credit may be applied towards the tax due at the time of purchase for a vehicle sold within 3 months of the purchase of the vehicle currently being registered. A tax refund may be applied for when a vehicle is sold within 3 months after the purchase of a different vehicle.
- Some examples of vehicles exempt from tax: A vehicle owned or leased by a religious or charitable institution, a vehicle transferred to the spouse, mother, father, grandparent or child/grandchild of the donor, a vehicle equipped with altered controls and owned and operated or titled by a permanently disabled person.

## JITNEY AND MOTOR BUS FEE CALCULATION

"Jitney" includes any motor vehicle, not designated for carrying of merchandise or freight, regularly used for carrying passengers for hire, but not operating over a fixed route, including taxis. The following vehicles are not registered as Jitneys: School buses used exclusively to transport children, Van pools and Hotel shuttle vans which provide transportation to guests at no fee. The following calculation and fees must be used when registering jitney/buses with 8 or more passengers, including the driver.

- ▶ All gasoline powered buses with 8 or more passengers are assessed fees at the \$1.40 rate.
- ▶ Diesel powered jitney/buses with 20 or fewer passengers are assessed fees at the \$1.40 rate.
- ▶ Diesel powered jitney/buses with more than 20 passengers are assessed fees at the \$2.45 rate.
- ▶ All other fuels with 8 or more passengers are assessed fees at the \$2.45 rate.

Sample Calculations <b>71 Passengers, Diesel-Powered</b> & <b>8 Passengers, Gas-Powered</b>					
150	150	lbs per passenger	\$2.45	\$1.40	Diesel, 71 passenger = \$2.45 Gas, 8 passenger = \$1.40
x 71	x 8	# of passengers	x 366	x 68	Total Weight*
= 10,650	= 1,200	Weight of Passengers	\$896.70	\$95.20	Subtotal
+ 26,000	+ 5,870	Weight of the Vehicle	+ \$1.00	+ \$1.00	Annual Clean Air Fee
= 36,650	= 6,870	Total Weight*	<b>\$897.70</b>	<b>\$96.20</b>	<b>REGISTRATION FEE</b>

\*disregard fractions of hundred weight,  $36,650 (36,650) = 366$  and  $6,870 (6,870) = 68$

## 80,000 LB TRUCK REGISTRATIONS

To qualify to register for 80,000 lbs, vehicle combinations must have at least 5 axles. There must be at least 51 feet between the front and rear most axle or 38 feet between the first and last axle of two consecutive sets of tandem axles.

## DIESEL TAX

Diesel powered vehicles with a gross, or registered, weight of 26,001 lbs. and over, that travel outside the State of Vermont, must join the International Fuel Tax Agreement (IFTA). Fuel decals will be issued for all qualifying vehicles and diesel tax reports must be filed on a quarterly basis. For further information regarding Diesel Tax and IFTA, please contact the Commercial Vehicle Operations Unit at 802.828.2070.

## FEDERAL HEAVY VEHICLE USE TAX

Vehicles registered at 55,000 lbs or more are required by the Internal Revenue Service to pay a Heavy Vehicle Use Tax. New, Transfer and Renewal Registration Applications must be accompanied by proof of payment.

### Acceptable Proof is:

- Receipted IRS 2290, Schedule 1, (or copy), or
- Form 2290 with Schedule 1 attached and a copy of both sides of canceled check, or
- HVUT IRS Form 2290 with payment attached.

### Proof of Payment Not Required If:

- Tax has already been paid for the taxable period, or
- Vehicle is exempted by the IRS, or
- Vehicle was acquired within 60 DAYS and has not been registered to anyone during the taxable period.

TYPE OF VEHICLE		ONE YEAR REGISTRATION			TWO YEAR REGISTRATION				
		GAS	DIESEL	OTHER	GAS	DIESEL	OTHER		
ATV (All-Terrain Vehicle)		\$25.00							
Antique (Limited Use)		\$16.00	\$16.00		\$32.00	\$32.00			
Auto		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
Contractor Trailer				\$145.00			\$290.00		
Electric Powered				\$69.00			\$128.00		
Exhibition (Limited Use, Electric \$1.00 less)		\$16.00	\$16.00		\$32.00	\$32.00			
Jitney (7 or fewer passengers)		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
Motor-Driven Cycle (moped)		\$21.00		\$36.00	\$42.00		\$72.00		
Motorcycle		\$44.00		\$77.00	\$88.00		\$153.00		
Motor home		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
Municipal (5 years)		\$10.00 - 5 years							
Off-Highway Tractors (6,099 lbs. or less)		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
School Bus		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
Street Rod		\$70.00		\$122.00	\$129.00		\$225.00		
Trailer (1,499 lbs. or less)				\$25.00			\$48.00		
Trailer (1,500 lbs. or more)				\$49.00			\$96.00		
Trucks (up to 6,099 lbs.)		\$70.00	\$27.00	\$122.00	\$129.00	\$50.00	\$225.00		
Trucks (6,100 lbs. or more)		See truck registration fee schedule							
Volunteer (5 years)		\$10.00 - 5 years							
TYPE OF VEHICLE		WEIGHT		ONE YEAR REGISTRATION			TWO YEAR REGISTRATION		
				GAS	DIESEL	OTHER	GAS	DIESEL	OTHER
Agriculture		17,999 lbs. or less	\$41.00	\$41.00	\$71.00	\$82.00	\$82.00	\$142.00	
		18,000 – 26,000	\$68.50	\$62.00	\$114.25	\$137.00	\$124.00	\$228.50	
		26,001 – 34,999	\$68.50	\$68.50	\$114.25	\$137.00	\$137.00	\$228.50	
		35,000 – 55,000	\$122.50	\$122.50	\$208.75	\$245.00	\$245.00	\$417.50	
		55,001 – 80,000	\$190.00	\$190.00	\$326.88	\$380.00	\$380.00	\$653.76	
Category I, <u>Special Purpose Vehicles</u> (Backhoe, Bucket Loader, Grader, Truck Shovel [Wheeled Excavator], Street Sweeper, Fork Lift)		17,999 lbs or less	\$151.00	\$151.00	\$263.50	\$302.00	\$302.00	\$527.00	
		18,000 – 25,999	\$157.50	\$151.00	\$270.00	\$315.00	\$302.00	\$540.00	
		26,000	\$157.50	\$151.00	\$270.00	\$315.00	\$302.00	\$540.00	
		26,001 – 80,000	\$157.50	\$157.50	\$270.00	\$315.00	\$315.00	\$540.00	
Category II, <u>Special Purpose Vehicles</u> (Truckcrane [Wrecker], Concrete Form Truck, Concrete Pumper Truck, Bituminous Distributor, Calcium Chloride Distributor, Full or Semi-Floatation Applicator, Well Driller Tender Truck, Permanently Mounted Well Drilling Machine, Road Oiler, Water Tanker [dust control only], Building Mover)		17,999 lbs or less	\$351.00	\$351.00	\$613.50	\$702.00	\$702.00	\$1,227.00	
		18,000 – 26,000	\$357.50	\$351.00	\$620.00	\$715.00	\$702.00	\$1,240.00	
		26,001 lbs. or more	\$357.50	\$357.50	\$620.00	\$715.00	\$715.00	\$1,240.00	
OPTIONAL PLATES									
TYPE OF PLATE						FEE			
Conservation Plate – Autos & trucks less than 26,001 lbs.						Additional \$23.00 fee annually			
Safety/Service Organization Plate – Auto & trucks less than 26,001 lbs (VT Ambulance Assoc. [EMS], Firefighter, National Guard, Amateur Radio Operator, Vietnam Veterans of America, VFW, Rotary, Lion's Club, and Free Masons. Form TA-VD-128 must be submitted along with proof of eligibility.						Additional one-time fee of \$15.00			
Vanity Plate – (Submit choices on Special Plate Form TA-VD-17)						Additional \$45.00 fee annually			
Building Bright Futures – Autos & trucks less than 26,001 lbs.						Additional \$20.00 fee annually			

## Truck Registration Fee Schedule

Where applicable, the fees below include a \$6.50 NON-TRANSFERABLE Fuel User Fee and a \$1.00 Clean Air Fund Fee.

LOADED WEIGHT	GAS	DIESEL	OTHER	LOADED WEIGHT	GAS	DIESEL	OTHER
UP TO 6,099	\$70.00	\$27.00	\$122.00	41,100 - 42,099	\$1,064.50	\$1,064.50	\$1,857.50
6,100 - 7,099	\$102.00	\$102.00	\$178.00	42,100 - 43,099	\$1,083.50	\$1,083.50	\$1,890.50
7,100 - 8,099	\$116.00	\$116.00	\$203.00	43,100 - 44,099	\$1,103.50	\$1,103.50	\$1,925.50
8,100 - 9,099	\$149.00	\$149.00	\$260.00	44,100 - 45,099	\$1,123.50	\$1,123.50	\$1,960.50
9,100 - 9,999	\$166.00	\$166.00	\$290.00	45,100 - 46,099	\$1,143.50	\$1,143.50	\$1,995.50
10,000 - 10,099	\$199.00	\$199.00	\$348.00	46,100 - 47,099	\$1,163.50	\$1,163.50	\$2,030.50
10,100 - 11,099	\$216.00	\$216.00	\$378.00	47,100 - 48,099	\$1,183.50	\$1,183.50	\$2,065.50
11,100 - 12,099	\$232.00	\$232.00	\$406.00	48,100 - 49,099	\$1,203.50	\$1,203.50	\$2,100.50
12,100 - 13,099	\$271.00	\$271.00	\$474.00	49,100 - 50,099	\$1,223.50	\$1,223.50	\$2,135.50
13,100 - 14,099	\$289.00	\$289.00	\$505.00	50,100 - 51,099	\$1,252.50	\$1,252.50	\$2,186.50
14,100 - 15,099	\$307.00	\$307.00	\$537.00	51,100 - 52,099	\$1,272.50	\$1,272.50	\$2,221.50
15,100 - 16,099	\$325.00	\$325.00	\$568.00	52,100 - 53,099	\$1,292.50	\$1,292.50	\$2,256.50
16,100 - 17,099	\$365.00	\$365.00	\$638.00	53,100 - 54,099	\$1,312.50	\$1,312.50	\$2,291.50
17,100 - 17,999	\$384.00	\$384.00	\$672.00	54,100 - 55,099	\$1,332.50	\$1,332.50	\$2,326.50
18,000 - 18,099	\$390.50	\$384.00	\$678.50	55,100 - 56,099	\$1,352.50	\$1,352.50	\$2,361.50
18,100 - 19,099	\$409.50	\$403.00	\$711.50	56,100 - 57,099	\$1,372.50	\$1,372.50	\$2,396.50
19,100 - 20,099	\$429.50	\$423.00	\$746.50	57,100 - 58,099	\$1,392.50	\$1,392.50	\$2,431.50
20,100 - 21,099	\$467.50	\$461.00	\$812.50	58,100 - 59,099	\$1,413.50	\$1,413.50	\$2,468.50
21,100 - 22,099	\$487.50	\$481.00	\$847.50	59,100 - 59,999	\$1,433.50	\$1,433.50	\$2,503.50
22,100 - 23,099	\$507.50	\$501.00	\$882.50	60,000 - 60,099	\$1,558.50	\$1,558.50	\$2,722.50
23,100 - 24,099	\$528.50	\$522.00	\$919.50	60,100 - 61,099	\$1,621.50	\$1,621.50	\$2,832.50
24,100 - 25,099	\$5,448.50	\$542.00	\$954.50	61,100 - 62,099	\$1,641.50	\$1,641.50	\$2,867.50
25,100 - 25,999	\$568.50	\$562.00	\$989.50	62,100 - 63,099	\$1,662.50	\$1,662.50	\$2,904.50
26,000	\$602.50	\$596.00	\$1,049.50	63,100 - 64,099	\$1,683.50	\$1,683.50	\$2,940.50
26,001 - 26,099	\$602.50	\$602.50	\$1,049.50	64,100 - 65,099	\$1,704.50	\$1,704.50	\$2,977.50
26,100 - 27,099	\$622.50	\$6,222.50	\$1,084.50	65,100 - 66,099	\$1,725.50	\$1,725.50	\$3,014.50
27,100 - 28,099	\$642.50	\$642.50	\$1,119.50	66,100 - 67,099	\$1,745.50	\$1,745.50	\$3,049.50
28,100 - 29,099	\$663.50	\$663.50	\$1,155.50	67,100 - 68,099	\$1,766.50	\$1,766.50	\$3,086.50
29,100 - 30,099	\$683.50	\$683.50	\$1,190.50	68,100 - 69,099	\$1,787.50	\$1,787.50	\$3,122.50
30,100 - 31,099	\$717.50	\$717.50	\$1,250.50	69,100 - 70,099	\$1,808.50	\$1,808.50	\$3,159.50
31,100 - 32,099	\$693.50	\$693.50	\$1,208.50	70,100 - 71,099	\$1,877.50	\$1,877.50	\$3,280.50
32,100 - 33,099	\$712.50	\$712.50	\$1,241.50	71,100 - 72,099	\$1,899.50	\$1,899.50	\$3,318.50
33,100 - 34,099	\$731.50	\$731.50	\$1,274.50	72,100 - 73,099	\$1,920.50	\$1,920.50	\$3,355.50
34,100 - 35,099	\$751.50	\$751.50	\$1,309.50	73,100 - 74,099	\$1,942.50	\$1,942.50	\$3,394.50
35,100 - 36,099	\$770.50	\$770.50	\$1,343.50	74,100 - 75,099	\$1,963.50	\$1,963.50	\$3,430.50
36,100 - 37,099	\$790.50	\$790.50	\$1,378.50	75,100 - 76,099	\$1,985.50	\$1,985.50	\$3,469.50
37,100 - 38,099	\$809.50	\$809.50	\$1,411.50	76,100 - 77,099	\$2,006.50	\$2,006.50	\$3,506.50
38,100 - 39,099	\$829.50	\$829.50	\$1,446.50	77,100 - 78,099	\$2,028.50	\$2,028.50	\$3,544.50
39,100 - 39,999	\$848.50	\$848.50	\$1,479.50	78,100 - 79,099	\$2,049.50	\$2,049.50	\$3,581.50
40,000 - 40,099	\$1,005.50	\$1,005.50	\$1,754.50	79,100 - 80,099	\$2,070.50	\$2,070.50	\$3,618.50
40,100 - 41,099	\$1,044.50	\$1,044.50	\$1,822.50	80,100 - 90,099	\$2,348.50	\$2,348.50	\$4,104.50

## INSTRUCTIONS

<b>1A TRANSACTION TYPE: (New, Transfer or Renewal)</b> Please indicate if this is a New Registration, Transfer or Renewal.			
New	<ul style="list-style-type: none"> <li>First time registration. New plates issued. Complete entire application, except section 7.</li> </ul>		
Transfer	<ul style="list-style-type: none"> <li>For transfer of your Vermont registration from one vehicle to another, complete entire application, except section 7. Enter the plate number that you are transferring. Fill out section 6B of this application. A change of legal ownership of your previous vehicle must occur before a transfer will be allowed.</li> </ul>		
Renewal	<ul style="list-style-type: none"> <li>For renewal complete Sections 1, 2, 4 and 8. Section 3, if applicable. Enter the plate number you are renewing.</li> </ul>		
Replacement	<ul style="list-style-type: none"> <li>Indicate reason for replacement – Lost, Stolen or Seized by Law Enforcement</li> </ul>		
IRP	<ul style="list-style-type: none"> <li>Complete this form for Title and Purchase &amp; Use Tax purposes. Special IRP Applications must also be completed. For IRP forms and information call 802-828-2071. These transactions are only processed in the Montpelier office.</li> </ul>		
Weight Change	<ul style="list-style-type: none"> <li>For changing the registered weight on a currently registered vehicle.</li> </ul>		
<b>1B VEHICLE TYPE:</b> Choose the one that best describes your vehicle. <b>Additional Forms Required for the following plates</b>			
AMATEUR RADIO OPR (42)	FIRE FIGHTER (40)	PEARL HARBOR (44)	US VETERANS (49)
AMERICAN LEGION (38)	FREE MASON'S (54)	POW (23)	VANITY
DISABLED PLATE	LIONS CLUB (51)	PURPLE HEART (47)	VFW (52)
EMS (46)	NAT'L GUARD (41)	ROTARY (53)	VIETNAM VETERANS (50)
<b>2</b> Complete entire section for all types of vehicles			
<b>3A</b>	Complete for Trucks including Pick Up Trucks, Agricultural Vehicles, Cargo Vans, etc.	<b>3B</b>	Complete for Trailers
<b>3C</b>	Complete for Motorcycle, ATV & MDC	<b>3D</b>	Complete for Buses, Jitneys and/or Rental Vehicles
<b>IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED</b>			
<b>4</b>	<b>TYPE OF OWNERSHIP</b>	<b>REQUIRED RELATIONSHIP</b>	<b>RIGHT OF SURVIVORSHIP</b>
	Spouses (Tenants By the Entirety)	Spouses	Yes
	Joint Tenants	None	Yes
	Tenants in Common	None	No
	Partners	None	Yes
Transfer on Death*	None	Yes	
<p>Complete owner/co-owner information section. Enter physical address if mailing address is PO Box. If name change is indicated, documentation clearly stating the new name, must accompany this form. "Relationship to owner" is required information if the vehicle is registered and titled in more than one name. You must indicate your choice for rights of survivorship.</p> <p>* Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.</p>			
<b>5A</b>	Complete if you have a loan on this vehicle. If Lien holder is an individual must include Vermont license number and Date of Birth. If there is a second lien holder, send details.		
<b>5B</b>	The name and address of the seller and date purchased is information required for new and transfer Vermont registration, even if the vehicle has been registered and titled to you out-of-state. The signature of seller is required only for dealer transactions and non-titled vehicles when there is no Bill of Sale.		
<b>6A &amp; 6B</b>	<p>Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% (.06) of the purchase price or the average trade-in book value (NADA), whichever is greater, minus value of trade-in vehicle or any other allowable credit. If trade occurs out of state, proof of previous registration is required.</p> <ul style="list-style-type: none"> <li>Autos/SUV's/Antiques/Exhibits/Motor Homes or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb. weight or less, 6% of net taxable cost. No maximum tax. All other vehicles will be taxed at 6% of the net taxable cost - \$1,850.00 maximum tax.</li> <li>You may deduct the amount received from the sale of a vehicle last registered in your name, not to exceed the average book value as shown in the Official Used Car Guide, N.A.D.A. (New England edition), provided such sale occurs within three months of the taxable purchase</li> <li>ATV's are not subject to Purchase &amp; Use Tax, but a Sales &amp; Use Tax does apply. For ATV's purchased from a dealer or a Vermont registered business you must submit proof of tax paid. For ATV's purchased as a casual sale, no tax is due. If tax is due, form SU-452 must be completed and submitted.</li> </ul>		
<b>7</b>	<p>A visual verification of the identification number (serial number) of your vehicle is required if the vehicle is required to be titled and:</p> <ul style="list-style-type: none"> <li>Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), or</li> <li>The vehicle is a motorcycle with an engine size of 300 cc's or more and last registered in another state, or</li> <li>Is a non-titleable motorcycle with an engine size of 500 or more cc's unless proof of a previous VT registration is submitted, or</li> <li>Has a Salvage Title, or</li> <li>Is registered under bond, or</li> <li>Is imported from Canada without a Certificate of Origin or a new vehicle information statement, or</li> <li>The title documentation is from another country, or</li> <li>Has a U.S. Government Certificate of Release of Motor Vehicle document.</li> </ul> <p>Verifications completed outside of Vermont must be by motor vehicle officials, or by those personnel authorized by that state to perform VIN verifications. Military personnel may have VIN verifications conducted by the Commanding Officer or Provost Marshal of the military base. Verifications performed out of state must be accompanied by a letter of identification of the verifier on official letterhead.</p>		
<b>8</b>	Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted. Owner signature certifies liability insurance is in effect for this vehicle pursuant to 23 V.S.A. §800(a).		

**In cases where a temporary registration needs to be issued, i.e., supporting documents missing, the owner must be present to sign the authorization for temporary plate.**

# TA-VD- 119 ~ Vermont Registration, Tax & Title Application

<b>DEPARTMENT USE ONLY</b>	Old #1	IN LIEU PLATE	TEMP PLATE DATE	490 <input type="checkbox"/> C or 490 <input type="checkbox"/> P	BODY TYPE	INDEX #	EXPIRES /
<b>DO NOT WRITE IN SHADED AREAS</b>	New #1	New #2	Title Code	<input type="checkbox"/> 225 <input type="checkbox"/> 453	<input type="checkbox"/> 227 <input type="checkbox"/> 454	<input type="checkbox"/> 231 <input type="checkbox"/> 455	<input type="checkbox"/> 232 <input type="checkbox"/> 465 <input type="checkbox"/> LP <input type="checkbox"/> 2 Year
<b>1A TRANSACTION TYPE</b>	<b>1B PLATE TYPE</b>		<input type="checkbox"/> SCHOOL BUS (19) <input type="checkbox"/> VFW (32) <input type="checkbox"/> ATV (62) <input type="checkbox"/> MUNICIPAL (15) <input type="checkbox"/> PLEASURE CAR (19) <input type="checkbox"/> CONSERVATION PLATE (48, 57) <input type="checkbox"/> US VET (49) <input type="checkbox"/> FMS (46) <input type="checkbox"/> FREEMASONS (34) <input type="checkbox"/> VANITY <input type="checkbox"/> BUILDING BRIGHT FUTURES (55) <input type="checkbox"/> NATIONAL GUARD (41) <input type="checkbox"/> VOLUNTEER (26) <input type="checkbox"/> ROTARY (33) <input type="checkbox"/> DISABLED PLATE <input type="checkbox"/> OFF-HWY TRACTOR (24) <input type="checkbox"/> PURPLE HEART (47) <input type="checkbox"/> FIREFIGHTER (40) <input type="checkbox"/> MOTOR BUS (04, 05) <input type="checkbox"/> TRUCK (27) <input type="checkbox"/> AGRICULTURE (01) FARM USE ONLY <input type="checkbox"/> POW (23) <input type="checkbox"/> JETNEY/RENTAL (37) <input type="checkbox"/> STATE (22) <input type="checkbox"/> TRAILER (28, 25, 06) <input type="checkbox"/> SPECIAL PURPOSE TRU. CAT I (11) <input type="checkbox"/> VIETNAM VET (50) <input type="checkbox"/> ANTIQUE (03) (A2) <input type="checkbox"/> STREET ROD (56) <input type="checkbox"/> MOTORCYCLE (18) <input type="checkbox"/> SPECIAL PURPOSE TRU. CAT II (20) <input type="checkbox"/> AMERICAN LEGION (34) <input type="checkbox"/> EXHIBITION (09) (EX) <input type="checkbox"/> FARM TRACTOR (45) <input type="checkbox"/> MOTOR HOME (19) <input type="checkbox"/> AMATEUR RADIO OPR (42) <input type="checkbox"/> SHERIFF (43) <input type="checkbox"/> GUNS CLUB (51) <input type="checkbox"/> Motor Driven Cycle (17)				
<b>2</b>	MAKE	MODEL	MODEL YEAR	BODY TYPE	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	COLOR
SERIAL NUMBER (VIN)				NO OF CYL	VEHICLE IS	<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER	
<b>3A TRUCKS (including Pick-Up &amp; Farm)</b>	<b>3B TRAILERS</b>		<b>3C MOTORCYCLE ATV/MDC</b>		<b>3D BUS/JETNEY/RENTAL</b>		
EMPTY WEIGHT	LOADED WEIGHT	EMPTY WEIGHT	LOADED WEIGHT	# Wheels	CC's	EMPTY WEIGHT	# OF PASSENGERS LOADED WEIGHT
# OF AXLES	BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER	LENGTH x WIDTH (FT)	1499 or ↓ = 26 1500 or ↑ = 25				
<b>4A</b>	<input type="checkbox"/> OWNER <input type="checkbox"/> LESSEE	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> CO-OWNER <input type="checkbox"/> LESSOR	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER GENDER <input type="checkbox"/> M <input type="checkbox"/> F
Name				Name			
Mailing Address (PO Box or Street)				Mailing Address (PO Box or Street)			
City: State: ZIP:				City: State: ZIP:			
Physical Address (Street)				Physical Address (Street)			
City: State: ZIP:				City: State: ZIP:			
DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME	
Phone Number & Email Address:							
<b>4B</b>	MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF NO BOX IS CHECKED "JOINT TENANTS" WILL BE SELECTED						
	<input type="checkbox"/> Tenants by the Entirety <input type="checkbox"/> Joint Tenants <input type="checkbox"/> Tenants In Common <input type="checkbox"/> Partners (business) <input type="checkbox"/> TOD (Transfer on Death)						
<b>5A</b>	NAME OF LIENHOLDER		DATE OF BIRTH (if individual)	<b>5B</b> NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM		DATE PURCHASED	
MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE				ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM:			
DATE OF LOAN		VT LICENSE NO	IF THERE IS A SECOND LOAN SEND DETAILS	SIGNATURE OF PERSON/COMPANY (AGENT) VEHICLE ACQUIRED FROM		DEALER NUMBER	
<b>6A PURCHASE PRICE</b>	<b>6B TO CLAIM TAX CREDIT, COMPLETE SECTION 6B</b>		<b>9 DO NOT SEND CARE - DO NOT WRITE IN SHADED AREA</b>				
PURCHASE PRICE \$	PURCHASER OF OLD VEHICLE		Registration			1	
TAX CREDIT \$	CITY STATE ON (DATE)		Tax			2	
NET TAXABLE COST \$	YEAR	MAKE	PLATE	TAX EXEMPT #	Title		3
TAX (\$N)	VIN		Transfer		4		
<b>7 VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION</b>			Warranty Fee \$3.00		7		
VEHICLE IDENTIFICATION NUMBER			STATE OF REG		Fuel Use		1)
DATE		AT TOWN OR CITY	STATE		Other (See Form TA-VD-119-1's for Fees)		
AUTHORIZED SIGNATURE			ORGANIZATION		Total Fees		
NOIC <input type="checkbox"/> Y <input type="checkbox"/> N	VIN ASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	CERTIFICATE NUMBER	PHONE NUMBER	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	Rate #	Rate #
<b>8</b> The owner certifies that this vehicle: 1) is properly equipped and in good mechanical condition; 2) was placed into use on or before the date this application was signed; 3) currently has liability insurance in effect as required by 23 V.S.A. §800 (a). If transfer of plates, the owner and/or this vehicle are not under suspension pursuant to 23 V.S.A. §3005 (b) (diesel tax related). Statements and warrants herein are certified under penalty of 23 V.S.A. §202, §203, §2082, and 32 V.S.A. §§ 8901-8915.				As the applicant for registration of a commercial motor vehicle, which is a motor vehicle with a gross vehicle weight rating of 10,001 lbs. or more; is a vehicle that is used to transport hazardous materials; or is a vehicle that is designed to transport 16 or more passengers, including the driver, I hereby declare that I have knowledge of the Federal Motor Carrier Safety Regulations, Title 49 of the Code of Federal Regulations, as adopted by the State of Vermont.			
SIGNATURE (OWNER/LESSEE)			DATE	SIGNATURE (CO-OWNER/LESSOR)			

DEPARTMENT USE ONLY		Old #1	IN LIPU PLATE	TEMP PLATE DATE	490 <input type="checkbox"/> C or 490 <input type="checkbox"/> P	RFD TYPE	INDEX #	EXPIRES		
DO NOT WRITE IN SHADED AREAS		New #1	New #2	Title Code	<input type="checkbox"/> 225 <input type="checkbox"/> 227 <input type="checkbox"/> 231 <input type="checkbox"/> 232 <input type="checkbox"/> 233 <input type="checkbox"/> 452	<input type="checkbox"/> 225 <input type="checkbox"/> 227 <input type="checkbox"/> 231 <input type="checkbox"/> 232 <input type="checkbox"/> 233 <input type="checkbox"/> 452	<input type="checkbox"/> 453 <input type="checkbox"/> 454 <input type="checkbox"/> 455 <input type="checkbox"/> 465 <input type="checkbox"/> LP <input type="checkbox"/> 2 Year			
<b>1A</b>	<b>TRANSACTION TYPE</b>	<b>1B</b>	<b>PLATE TYPE</b>		<input type="checkbox"/> SCHOOL BUS (19)	<input type="checkbox"/> VFW (32)	<input type="checkbox"/> ATV (02)	<input type="checkbox"/> MUNICIPAL (15)		
<b>PLATE #</b> <input type="checkbox"/> NEW (421) <input type="checkbox"/> TRANSFER (431) <input type="checkbox"/> RENEW (475) <b>REPLACEMENT PLATE</b> <input type="checkbox"/> LOST <input type="checkbox"/> STOLEN <input type="checkbox"/> SEIZED <input type="checkbox"/> IRP TAX & TITLE <input type="checkbox"/> WEIGHT CHANGE		<input type="checkbox"/> PLEASURE CAR (19) <input type="checkbox"/> VANITY <input type="checkbox"/> DISABLED PLATE <input type="checkbox"/> TRUCK (27) <input type="checkbox"/> TRAILER (26, 25, 06) <input type="checkbox"/> MOTORCYCLE (18) <input type="checkbox"/> MOTOR HOME (19)		<input type="checkbox"/> CONSERVATION PLATE (40, 57) <input type="checkbox"/> BUILDING BRIGHT FUTURES (55) <input type="checkbox"/> OFF-HWY TRACTOR (24) <input type="checkbox"/> AGRICULTURE (01) P/B/M/ D/F/ O/M/L/ F <input type="checkbox"/> SPECIAL PURPOSE TRK CAT I (11) <input type="checkbox"/> SPECIAL PURPOSE TRK CAT II (20) <input type="checkbox"/> AMATEUR RADIO OPR (42)		<input type="checkbox"/> US VET (49) <input type="checkbox"/> NATIONAL GUARD (41) <input type="checkbox"/> PURPLE HEART (47) <input type="checkbox"/> POW (23) <input type="checkbox"/> VIETNAM VET (50) <input type="checkbox"/> AMERICAN LEGION (38) <input type="checkbox"/> SHERIFF (43)		<input type="checkbox"/> FMS (46) <input type="checkbox"/> VOLUNTEER (26) <input type="checkbox"/> FIREFIGHTER (40) <input type="checkbox"/> JETNEY/RENTAL (37) <input type="checkbox"/> ANTIQUE (03) (AN) <input type="checkbox"/> HOBBY/DIY (09) (HX) <input type="checkbox"/> CLUBS/CLUB (31)		<input type="checkbox"/> FREEMASONS (54) <input type="checkbox"/> ROTARY (33) <input type="checkbox"/> MOTOR BUS (04, 05) <input type="checkbox"/> STATE (22) <input type="checkbox"/> STREET ROD (58) <input type="checkbox"/> FARM TRACTOR (45) <input type="checkbox"/> Motor Driven Cycle (17)
<b>2</b>	MAKE	MODEL	MODEL YEAR	BODY TYPE	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	COLOR			
SERIAL NUMBER (VIN)				NO OF CYL	VEHICLE IS	<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER				
<b>3A</b>	<b>TRUCKS</b>		<b>3B</b>	<b>TRAILERS</b>		<b>3C</b>	<b>MOTORCYCLE ATV/MDC</b>	<b>3D</b>	<b>BUS/JETNEY/RENTAL</b>	
	EMPTY WEIGHT	LOADED WEIGHT	EMPTY WEIGHT	LOADED WEIGHT	# Wheels	CC's	EMPTY WEIGHT	# OF PASSENGERS LOADED WEIGHT		
	# OF AXLES	BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER	LENGTH x WIDTH (FT)							
<b>4A</b>	<input type="checkbox"/> OWNER <input type="checkbox"/> LESSEE	GENDER <input type="checkbox"/> M <input type="checkbox"/> F		<input type="checkbox"/> CO-OWNER <input type="checkbox"/> LESSOR	GENDER <input type="checkbox"/> M <input type="checkbox"/> F					
DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME				
Phone Number & Email Address:										

Please do not submit an application for transfer of your plates until after your old vehicle has changed ownership, otherwise, the application will be returned to you.

**NOTICE OF TRANSFER OF OWNERSHIP – DO NOT COMPLETE UNTIL VEHICLE IS BEING SOLD!**  
**DO NOT GIVE THIS REGISTRATION CERTIFICATE TO PURCHASER OF VEHICLE**

Ownership of this vehicle has been transferred by me on \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
(NAME OF NEW OWNER)

\_\_\_\_\_  
(ADDRESS OF NEW OWNER)

and I further certify that the plate(s) have been removed from the vehicle described above and will be returned to the Department of Motor Vehicles within 5 days of this notice, or I will return only the certificate and make application for transfer of registration within 24 hours to another unregistered motor vehicle of the same type owned by me.

Signature \_\_\_\_\_

(MUST AGREE WITH NAME SHOWN IN SECTION 4a)

The Department of Motor Vehicles must be notified in writing, within 30 days, of changes in your mailing address, legal name or legal residence. When you receive registration plate(s) and/or sticker(s), verify that the expiration month matches the expiration month on this registration, and that the plate numbers match the plate number on this certificate and on the validation stickers. If these do not match, notify the Department of Motor Vehicles immediately. When transferring your registration, complete the transfer section of this certificate and attach a completed application for new vehicle registration. All applications will be returned if not completed properly, or if payment is insufficient. If purchase and use tax credit is being requested, credit will be based on the amount actually received from the person whose name appears on the certificate above.

To be considered for a refund of your registration/transfer fee you must return the number plates, if any, the validation stickers, if issued for that year, and the registration certificate. (1) For registrations, which are cancelled prior to the beginning of the registration period, the refund is the full amount of the fee paid, less a fee of \$5.00. The validation stickers may be affixed to the plates. (2) For registrations, which are cancelled within 30 days of the date of issue, the refund is the full amount of the fee paid, less a charge of \$5.00. The owner must prove that the number plates have not been used or attached to a motor vehicle, or that the current validation sticker has not been affixed to the plate. (3) For registrations, which are cancelled prior to the beginning of the second year of a two-year registration period, the refund is one-half of the full amount of the two-year fee paid, less a charge of \$5.00. The validation stickers may be affixed to the plates. For information about refund requests and application forms, call 802.828.2000. Vehicles not displaying a valid Vermont inspection sticker must be inspected within 15 days of registration. You must present a valid insurance card to the inspection station to show proof of insurance or the vehicle cannot be inspected.

# **Completing the Vermont Tax & Title Application**

**(Sample Form Follows)**

**PLEASE READ THE INSTRUCTIONS ON THE APPLICATION CAREFULLY. IF YOU NEED ASSISTANCE, PLEASE CONTACT THE DEPARTMENT OF MOTOR VEHICLES, INFORMATION UNIT AT (802) 828-2000.**



## TITLE & TAX APPLICATION

### Section 1 ~ Type of Vehicle

<b>1</b>	<input type="checkbox"/> PLEASURE CAR 19 <input type="checkbox"/> TRAILER 06 25	<input type="checkbox"/> TRUCK 27 <input type="checkbox"/> MOTORCYCLE 18 <input type="checkbox"/> BUS
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Checkmark the vehicle type.

### Section 2 ~ Description of Vehicle

<b>2</b>	MAKE	MODEL	MODEL YEAR	BODY TYPE	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	COLOR
	SERIAL NUMBER (VIN)			NO OF CYL	VEHICLE IS		
					<input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT		<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER

Complete this section as follows:

1. **Make:** Enter make Toyota, Honda, Dodge, etc.
2. **Model:** Enter model Prius, Fit, Stealth, etc.
3. **Model Year:** Enter year as shown on MCO, title or previous registration.
4. **Body Type:** Enter body type 2D, 4D, SW, etc.
5. **Meter Reading:** Meter reading must be shown if the vehicle is titleable (15 years old or newer). All meter readings must be in whole numbers **DO NOT INCLUDE TENTHS** and must indicate miles, kilometers or hours if clock meter.

**NOTE: A separate odometer statement must be included for vehicles 9 years old or newer, 16,000 lbs. or less, or self propelled to meet Federal and State odometer disclosure requirements. (See sample form in the Catalog of Forms section).**

6. **Color:** Enter vehicle color but do not use special colors that are often provided by manufacturer. Example: Gray is acceptable. "Stone" is not.
7. **VIN:** (Serial Number) - Enter the entire VIN found on the vehicle. Checkmark the number against the MCO, previous title or other documents.

8. **Cylinders:** Enter the number of cylinders 4, 6, 8.
9. **Vehicle Is:** Checkmark the appropriate box.
  - § **New:** Vehicle not previously registered and/or titled in any state.
  - § **Used:** Vehicle was previously registered and/or titled anywhere.
  - § **Rebuilt:** A vehicle rebuilt from component parts of other vehicles, two or more vehicles combined into a single vehicle, one with a salvage title or equivalent, glider kit (trucks).
10. **Fuel Type:** Checkmark the appropriate box.

**Section 3 ~ Description of Vehicle ~ Other Than Car**

3	TRUCKS (includes Pick-Up & AGRICULTURE VEHICLES)	TRAILERS		MOTORCYCLE ATV/Moped	
# OF AXLES	EMPTY WEIGHT	EMPTY WEIGHT	LENGTH x WIDTH (FT)	# Wheels	CC's
BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER					

Complete this section as follows if the vehicle is **other than a car**:

**NOTE: Vans may be registered as either pleasure vehicles or trucks. If equipped with permanently mounted rear seats or living/sleeping quarters, they should be registered as a pleasure car. SUV's are registered as pleasure vehicles, unless they have an open bed at rear. SUV's with open beds are registered as trucks.**

**Section 3 ~ Trucks – Included Pickups and Agriculture Vehicles**

1. **Empty Weight:** Enter unladen weight of truck only.
2. **Loaded Weight:** Enter total weight of truck, trailer (if one is to be towed), and the heaviest load to be carried. This will be the registered weight of the vehicle or combination of vehicles.
3. **# Of Axles:** Enter total number of axles (including steering axle).
4. **Brake Type:** Checkmark the appropriate box.

### Section 3 ~ Trailer

1. **Empty Weight:** Enter the unladen weight of the trailer only.
2. **Length & Width:** Enter length and width of trailer in feet only.
3. **Weight Of Trailer & Load:** Checkmark the appropriate box.

### Section 3 ~ Motorcycle / ATV / Moped

1. **# Wheels:** Enter number of wheels (2 or 3).
2. **Engine Size:** Enter the engine size by cc. Example: 125cc or 650cc.
3. **Pedals:** Checkmark the appropriate box.

### Section 4 ~ Owner(s) Information

4	OWNER	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	CO-OWNER	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	
Name					Name				
Mailing Address (PO Box or Street)					Mailing Address (PO Box or Street)				
City:			State:	ZIP:	City:			State:	ZIP:
Physical Address (Street)					Physical Address (Street)				
City:			State:	ZIP:	City:			State:	ZIP:
DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME			DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		
Phone Number & Email Address:									
<b>4B</b>	<b>MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF NO BOX IS CHECKED "JOINT TENANTS" WILL BE SELECTED</b>								
<input type="checkbox"/> SPOUSES <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS IN COMMON <input type="checkbox"/> PARTNERS (business) <input type="checkbox"/> TOD (Transfer on Death)									

Complete this section as follows:

1. **Vermont Driver's License Number:** Enter the customer's Driver License or Non-Driver ID number.
2. **Social Security Number:** This is requested information, but is not required.
3. **Gender:** Checkmark the appropriate box.
4. **Name:** Enter the customer's name.
5. **Address:** If the address entered on this application for the owner is different from DMV records, we will consider this a notification of address change. If the mailing

address is a Post Office box number, a legal address should be entered. The legal address should identify the street and city/town or the route name or number and the city or town of residence. If the mailing address contains a RR name or number and the RR box number, the legal address is not required.

- 6. **Date of Birth:** Enter the customer's date of birth. This is a required field.
- 7. **Phone Number and Email Address:** This is requested information, but is not required.

**Section 4B ~ Owner / Co-Owner Relationship**

Complete this section as follows if the vehicle is to be titled in more than one name:

- 1. **Owner / Co-Owner Relationship:** If the vehicle is to be titled in two names or more, you must specify the relationship between the owner and co-owner. Checkmark the appropriate box.

TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
Tenants By the Entirety	Spouses	Yes
Joint Tenants	None	Yes
Tenants in Common	None	No
Partners	None	Yes
Transfer on Death*	None	Yes
<b>If no box is checked, Joint Tenants will be selected</b>		
* Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.		

DEFINITIONS OF OWNER / CO-OWNER RELATIONSHIPS
<p>§ <b>Husband and Wife or Civil Union:</b> This is a sale of a vehicle to a husband and wife or civil union only. If both spouses are alive at the time the vehicle is sold, they both must sign the title to effectively transfer title to the vehicle, unless there is "OR" between the names. If one spouse is deceased, the surviving spouse automatically becomes the sole owner of the vehicle. The deceased spouse's estate is not involved in any ownership of this vehicle.</p>

## DEFINITIONS OF OWNER / CO-OWNER RELATIONSHIPS

§ **Joint Tenants:** Each party owns an undivided interest in the vehicle. If both joint tenants are alive, they both must sign the title to effectively transfer ownership of the vehicle, unless there is "**OR**" between the names. If one joint tenant dies, his or her interest in the vehicle automatically passes to the other joint tenant and not to the heirs of the deceased.

§ **Tenants In Common:** Each party owns an undivided interest in the vehicle. If both tenants in common are alive, they both must sign the title to effectively transfer title. ("**OR**" will not be allowed between the names when the application is made.) If one tenant in common dies his or her interest in the vehicle passes to his or her heirs. Sole ownership of the vehicle does not automatically pass to the other tenant in common.

§ **Partnership:** If a partnership owns the vehicle, e.g. J & W Chimney Sweeps, title to the vehicle can be transferred by the signature of only one general partner but there are some practical difficulties to consider. In determining the validity of a transfer of partnership property, it may be impossible to tell whether the person executing the title is actually a partner with authority to convey. It is more prudent to require all partners to sign the title. If a partner dies, the partnership is dissolved by law unless a partnership agreement which provides otherwise is in place.

§ **DBA "Doing Business As":** The Department does not accept applications completed with a "**DBA**". Any such application will be returned for correction.

## Section 5 ~ Lienholder and Seller Information

<b>5A</b>	NAME OF LIENHOLDER	DATE OF BIRTH (if individual)	<b>5B</b>	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM	DATE PURCHASED
MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE			ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM		
IF NO LOAN, CHECK BOX <input type="checkbox"/>					
DATE OF LOAN	VT LICENSE NO	IS THERE A SECOND LOAN? IF YES, CHECK BOX & SEND DETAILS <input type="checkbox"/>	SIGNATURE OF PERSON/COMPANY (AGENT) VEHICLE ACQUIRED FROM		DEALER NUMBER

## Section 5A ~ Lienholder Information

This section must be completed as follows:

- Name of Lienholder:** Enter full name of lienholder if the purchaser borrowed money to pay for the vehicle. If there is no lien, enter "**None**".

2. **Date of Birth:** Enter the date of birth of the lienholder **if** the lienholder is an individual.
3. **Mailing Address:** Enter full address of the lienholder.
4. **No Loan:** If there is no loan, checkmark the box.
5. **Date of Loan:** Enter date of the loan.
6. **Vermont License Number:** If applicable, enter the Lienholder's business license number.
7. **Second Lienholder Checkbox:** If there is a second lienholder, checkmark the box and provide the same information (as for the first lienholder) on a separate paper and attach to application when it is submitted.

**Section 5B ~ Seller Information (Vehicle Acquired From)**

Complete this section as follows:

1. **Name:** Enter the full name of the person or dealer name from whom the vehicle was purchased.
2. **Date Purchased:** Enter the date the vehicle was purchased.
3. **Address:** Enter the address of the person or dealer name from whom the vehicle was purchased.
4. **Signature:** The signature of seller is **NOT** required if:
  - w A signed bill of sale is submitted.
  - w A previous title or MCO is submitted properly assigned by the dealer.
5. **Dealer Number:** If applicable, enter the dealer's number that was assigned by the Department of Motor Vehicles.

**NOTE: Any person (including dealers) who sells or trades a salvaged, salvaged and rebuilt or totaled motor vehicle must notify the buyer, both verbally and in writing, of this fact according to 23 V.S.A. §2093 (b) and (c).**

## Section 6 ~ Purchase and Use Tax Information

6	TO CLAIM TAX CREDIT, COMPLETE SECTION 6				
PURCHASE PRICE	\$	PURCHASER OF OLD VEHICLE			
TAX CREDIT	\$	CITY	STATE	ON (DATE)	
NET TAXABLE COST	\$	YEAR	MAKE	PLATE	TAX EXEMPT #
TAX (6%)	\$	VIN			
<input type="checkbox"/> Please check here if vehicle was registered/titled out-of-state in your Spouse's or Party to a Civil Union's name only & is now being registered or titled in Your or Party a Civil Union name only, and you were married to each other or were Party to a Civil Union when the tax was paid out-of-state (j)					

This section must be completed as follows:

- ✓ If any transaction is handled by a dealer for a customer, the dealer must collect the purchase and use tax at the time of the sale and forward it to the Department of Motor Vehicles **within 3 business days** along with the application for title and tax and all other required documents and fees.
- ✓ If a customer wishes to handle his or her own paperwork, you should advise the customer to send all fees when applying for registration to avoid a return of the application.
- ✓ If a dealer collects the fees, all fees and documents **MUST** be collected and forwarded **BY THE DEALER within 3 business days**.

1. **Purchase Price:** Enter the purchase price or actual value.

2. **Tax Credit:** Enter the trade-in or other credit, note the following:

- § **Excluding leased vehicles,** credit for trade-in, insurance settlement or private sale is allowable if the vehicle disposed of was registered to the owner (your purchaser) and was sold within three (3) months of the date the new vehicle was purchased. If the credit is claimed for a vehicle registered in another state, you must also enclose a copy of the most recent registration certificate in the name of the owner/purchaser.
- § **Tax Credit Upon Transfer Of Ownership:** Many dealers advise the customer to declare on the registration application that they have sold the vehicle to the dealer (or some other person) to enable the customer to transfer the plates onto the new vehicle purchased. When this is done but the vehicle hasn't actually been sold, the purchaser is forfeiting any tax credit that they might legally get later if the old vehicle is truly sold within 3 months. Once the registration is signed stating the vehicle was sold, no further trade-in credit will be allowed. All three of the following statutes have to be considered together:

- w **23 V.S.A. §321** states, in paraphrase, that in order to transfer registration plates, the owner must first sell or otherwise give up ownership of the previous vehicle.
- w **23 V.S.A. §2023 (a)** states, in paraphrase, that when you sell a motor vehicle to another person, you must properly assign the title to the purchaser or donee at the same time.
- w **32 V.S.A. §8902(5)** states, in paraphrase, that a tax credit for a trade-in allowance is permitted if the vehicle is previously or currently owned by the purchaser of the new vehicle **with no change of ownership** since registration.

3. **Net Taxable Cost:** Deduct the trade-in from purchase price and enter difference here as net taxable cost.

§ **Taxable Dealer Related Costs:**

- w The cost of extended warranties and charges for document preparation **shall not** be considered to be a part of a vehicle's purchase price and, therefore, shall not be subject to the tax.
- w The cost of rust proofing, dealer preparation and delivery **shall be** considered to be a part of a vehicle's purchase price and, therefore, shall be taxable.

4. **Taxes:** Multiply Net Taxable Cost by 6% and enter in this field, but note the following:

§ **Non-Leased Vehicles:**

**The maximum tax is as follows:**

- w For pleasure cars, motor homes and trucks registered to 10,000 pounds the tax rate is 6% and there is no maximum tax.
- w For all other vehicles the rate is 6% and the maximum tax is not to exceed \$1,850.00
  - √ **“Motor Home”** is defined as a new or used pleasure car designed to provide temporary living quarters, built into as an integral part of, or permanently attached to, a self-propelled motor vehicle chassis or van. The vehicle must contain at least four of the following facilities: cooking, refrigeration or ice box, self-contained toilet, heating and/or air conditioning, a portable water supply system including a sink and faucet, separate 110 – 125 volt electrical power supply, and/or an LP gas supply.

§ **Leased Vehicles:**

The Purchase and Use Tax is calculated differently on leased vehicles. The Purchase and Use Tax due is to be calculated on a Purchase and Use Tax Computation – Leased Vehicle form, TA-VD-147, **if the transaction is being processed by a Vermont Dealer**. This form must be completed in full and must accompany the registration application. (See sample form in the Catalog of Forms section).

If the transaction is being completed by any dealer **other** than a Vermont Dealer, which shall include private leasing companies, you **must** submit a copy of the lease contract (agreement) and a copy of the worksheet with the Purchase and Use Tax Computation form and the Registration Application.

**NOTE: A trade-in credit is not allowed towards a leased vehicle.**

§ **Buy-Out of Leased Vehicle:**

The taxable cost will be the lease end buyout cost or low book value, whichever is greater.

5. **Purchaser of Old Vehicle:** Enter name and address of purchaser of the trade-in or other credit being applied for in (b).
6. **Date:** Enter the date the old vehicle was sold or traded in.
7. **Year / Make / Plate / VIN:** Enter the year and make of the vehicle being traded in or that was sold (being claimed for trade-in credit). Include the plate number and the complete VIN.
8. **Tax Exempt:** If the owner is claiming a tax exception under one of the allowable exceptions, enter the number of the exception here. (Refer to information regarding §8911 for a list of tax exceptions. See Table of Contents for page number.)

**Section 7 ~ Visual Verification of VIN**

<b>7</b>	<b>VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION</b>		
VEHICLE IDENTIFICATION (SERIAL) NUMBER. NO ALTERATIONS OR ERASURES ACCEPTED.		STATE OF REG	
DATE	AT TOWN OR CITY	STATE	
AUTHORIZED SIGNATURE		ORGANIZATION	
NCIC <input type="checkbox"/> Y <input type="checkbox"/> N	VINASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	CERTIFICATE NUMBER	PHONE NUMBER
		MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS

**NOTE: Any vehicle sold by a Vermont dealer does not require the completion of Section 7 unless the vehicle is a Salvage vehicle or has a foreign title or Canadian registration.**

**Section 8 ~ Signature(s) of Registered Owner(s)**

<b>8</b>	Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202, 203, 2082, 2083 and 32 V.S.A. § 8901-8915	
SIGNATURE (OWNER)	DATE	SIGNATURE (CO-OWNER)

This section must be completed as follows:

1. The application must be signed and dated by the owner(s). If signed by an authorized agent, proof of authorization must be enclosed.

**Section 9 ~ Fees**

Complete this section as follows:

1. **Tax:** Enter amount of tax due from Section 6 line (d).
2. **Title:** Enter title fee if due and lien fee per lien, if applicable.
3. **Miscellaneous:** Enter any other applicable fees.
4. **Total Fees:** Enter total of **ALL** fees.
5. Use one check for fees on each separate registration application. It is recommended that the dealer obtain the customer's check or money order **made out to the Department of Motor Vehicles** from the purchaser to mail with the application. If for some reason the check is canceled or is drawn on insufficient funds, then the Department will not hold the dealer responsible for the customer's check covering these fees.

<b>9</b>	DO NOT SEND CASH DO NOT WRITE IN SHADED AREA		
Tax		2	
Title		3	
Misc		10	
<b>Total Fees</b>			
Title fee = \$31.00 plus \$9.00 per loan			

**DO NOT SEND CASH!**



## **VERMONT TAX & TITLE APPLICATION**



**THIS IS NOT AN APPLICATION FOR REGISTRATION  
IF YOU WISH TO REGISTER YOUR VEHICLE, YOU MUST COMPLETE A  
VERMONT REGISTRATION APPLICATION, TA-VD-119.**

<u>Office Locations</u>		<u>Hours</u>	<u>Phone</u>
<b>Montpelier</b>	120 State Street	Mon – Fri 7:45 am – 4:30 pm Wednesday 7:45 am – 6:00 pm	802.828.2000
<b>Bennington</b>	215 North Street	Mon – Fri 7:45 am – 4:00 pm	802.447.2756
<b>Burlington</b>	1193 North Avenue	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.863.7292
<b>Newport</b>	State Office Building 100 Main St., Suite 130	Mon – Fri 7:45 am – 4:00 pm	802.334.3363
<b>Rutland</b>	101 State Place	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.786.5815
<b>Springfield</b>	State Office Bldg 100 Mineral St.	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.885.5273
<b>Mobile Van</b>	Dummerston, Middlebury, St. Albans, St. Johnsbury & WRJ	Call, or check our website, for locations, dates and hours	802.828.2000

[dmv.vermont.gov](http://dmv.vermont.gov)

# TA-VT-28 ~ Vermont Tax & Title Application

## VERMONT LOW EMISSION VEHICLE (LEV) PROGRAM

All new motor vehicles up to 14,000 pounds Gross Vehicle Weight Rating (GVWR) must be California certified in order to be sold and registered in the state of Vermont.

New motor vehicles not certified as California, or 50-state, vehicles cannot be registered in the state of Vermont. LEV Regulations consider any vehicle with less than 7,500 miles on the odometer to be a new vehicle.

Two quick ways to determine if your vehicle qualifies:

1. The Manufacturer Certificate of Origin (MCO) must indicate "Certified for sale in 50 States" or "Certified for sale in California".
2. The label under the hood in the engine compartment must indicate "California certified", EPA 50-State or California-Only vehicle.

"50-State Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles."

"California-Only Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles introduced into commerce only for sale in California."

Emission statements that do not comply:

- This vehicle meets/satisfies Federal emission standards
- This vehicle is certified / legal for sale in 48 states
- This vehicle is certified / legal for sale in 45-states
- No statement

## SUPPORTING DOCUMENTS REQUIRED TO APPLY FOR A VERMONT TITLE

### New Vehicles (Not previously registered/titled anywhere):

- Manufacturer's Certificate of Origin properly assigned.
- If vehicle was manufactured in Canada, a New Vehicle Information Statement is required.
- Bill of Sale is required for Purchase & Use Tax purposes.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the MCO/MSO.

### Used Vehicles Which Have Not Been Titled, but are required to be titled in Vermont:

- Original or certified copy of the last registration certificate and all bills of sale thereafter. Bill of Sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale.

- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title

### Used Vehicles Which Have Been Titled:

- Original previous Certificate of Title assigned to you by all parties on the title and bills of sale as necessary to show complete chain of ownership. All liens must be released.
- Death Certificate and/or probate papers are required when one or more previous owners are deceased.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.
- If registered out of state to the applicant section 7 needs to be completed.
- If registered out of state to the applicant, we require proof of tax paid or tax on NADA value will be collected at the time of registration.

## MISCELLANEOUS TAX INFORMATION

1. Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% of the purchase price or the N.A.D.A. average trade-in value, minus the value of any trade-in vehicle or any other allowable credit. DMV does not accept any values determined by online research.
2. If you believe that the vehicle's value is less than NADA book value, you may submit a Vermont Dealer Appraisal Form. If submitting a dealer appraisal after registration, it must be received within 30 days of the registered date to be considered for a refund.
3. If you are claiming tax credit for a vehicle registered to you or your spouse out-of-state, please send a copy of the Registration Certificate in your name or your spouse's name and check the box in Section 6 of the application. You may be required to submit legal documentation that you and your spouse were married at the time the tax was paid out-of-state. You must also submit documentation that the tax was paid and the amount of tax paid. Credit will be given for the Purchase and Use or Sales Tax paid on this vehicle to another jurisdiction. If tax paid on an out-of-state registered vehicle was equal to or more than the 6% Vermont tax rate, no additional tax will be due. You may also claim tax credit for a vehicle registered to you for a period of 3 years or more in a jurisdiction that imposes a state sales or use tax on vehicles. You will be required to provide proof the vehicle was indeed registered in a qualifying jurisdiction for at least 3 years.
4. Autos/SUV's/Antiques/Exhibits/Motor Homes/ or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb weight class or less, 6% of net taxable cost. No maximum tax. **All other vehicles:** 6% of net taxable cost - \$1,850.00 maximum tax.
5. A tax credit may be applied towards the tax due at the time of purchase for a vehicle sold within 3 months of the purchase of the vehicle currently being registered. A tax refund may be applied for when a vehicle is sold within 3 months after the purchase of a different vehicle.
6. Some examples of vehicles exempt from tax are: A vehicle owned or leased by a religious or charitable institution, a vehicle transferred to the spouse, mother, father, grandparent or child/grandchild of the donor, a vehicle equipped with altered controls and owned and operated or titled by a permanently disabled person.

## VERMONT TITLES

Vermont titles only vehicles that are 15 years old or newer based on calendar year. Example: from 1/1/10 - 12/31/10 Vermont will title all vehicles with model year 1996 or newer.

The State of Vermont does not issue titles for the following:

- Trailers with empty weight of 1,500 lbs or less
- Motorcycles with engine size smaller than 300 cc's.
- ATV's whose model year is prior to 2004, or customer resides in a non-titling state.
- Mopeds
- Tractors with a loaded weight of 6,099 lbs. or less.
- Road making appliances (call the Montpelier office for details)

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# Odometer Disclosure Statement

This form **must be signed by both the buyer and seller.**

An Odometer Disclosure Statement must be submitted for vehicles that are nine (9) years old and newer, self-propelled and with a registered weight of 16,000 lbs. or less.

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law.

I / We \_\_\_\_\_ state that the odometer mileage indicated on the vehicle described below is \_\_\_\_\_ (CHECK ONE)  Miles  Kilometers  Hours  
(NO TENTHS)

and I hereby certify to the best of my knowledge that (please check one statement below that is applicable):

- The odometer reading is the actual mileage

---

- The odometer reading reflects the amount of mileage in excess of its mechanical limits

---

- The odometer, hubometer or clockmeter reading is not the actual miles, kilometers or clock hours  
**WARNING - ODOMETER DISCREPANCY**

---

- The vehicle is not equipped with an odometer, hubometer or clockmeter

Make	Model	Body Type
Year	Vehicle Identification Number:	

Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (A) 4.

Seller's/Lessee's Name (printed): \_\_\_\_\_

Seller's/Lessee's Address: \_\_\_\_\_

Seller's/Lessee's Signature: \_\_\_\_\_

Buyer's/Lessor's Name (printed): \_\_\_\_\_

Buyer's/Lessor's Address: \_\_\_\_\_

Buyer's/Lessor's Signature: \_\_\_\_\_

<b>Date of this Statement:</b>	M	M	-	D	D	-	Y	Y	Y	Y	
--------------------------------	---	---	---	---	---	---	---	---	---	---	--

<b>Date Disclosure Form Sent to Lessee:</b>	M	M	-	D	D	-	Y	Y	Y	Y	
---	---	---	---	---	---	---	---	---	---	---	--

<b>Date Completed Disclosure Form Received from Lessee:</b>	M	M	-	D	D	-	Y	Y	Y	Y	
---	---	---	---	---	---	---	---	---	---	---	--

**If vehicle is jointly owned, only one (1) seller signature is required.**

## TA-VT-28 ~ Vermont Tax & Title Application

### INSTRUCTIONS

- 1 Choose the one vehicle type that best describes the vehicle for which you are applying for a title.
  - 2 Complete the entire section.
  - 3 If the vehicle is a Tractor/Truck, or a Trailer in excess of 1,500 lbs., or a Motorcycle with an engine size of 300 cubic centimeters or more, complete appropriate section pertaining to the type of vehicle you are titling.
- | IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED |                       |                       |
|--|-----------------------|-----------------------|
| TYPE OF OWNERSHIP                                    | REQUIRED RELATIONSHIP | RIGHT OF SURVIVORSHIP |
| Tenants By the Entirety                              | Spouses               | Yes                   |
| Joint Tenants  | None                  | Yes                   |
| Tenants in Common                                    | None                  | No                    |
| Partners   | None                  | Yes                   |
| Transfer on Death*                                   | None                  | Yes                   |
- 4 Complete owner/co-owner information section. Enter physical address if mailing address is PO Box. If name change is indicated, documentation clearly stating the new name, must accompany this form. \*Relationship to owner\* is required information if the vehicle is registered and titled in more than one name. You must indicate your choice for rights of survivorship.  
  
\*Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.
  - 5A Complete if you have a loan on this vehicle. If Lien holder is an individual must include Vermont license number and Date of Birth. If there is a second lien holder, send details.
  - 5B The name and address of the seller and date purchased is information required even if the vehicle has been registered and/or titled to you out-of-state. The signature of seller is required **only** for dealer transactions.
  - 6 Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% (.06) of the purchase price or the average trade-in book value (NADA), whichever is greater, minus value of trade-in vehicle or any other allowable credit. If trade occurs out of state, proof of previous registration is required.
    - Autos/SUVs/Antiques/Exhibits/Motor Homes or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb. weight or less, 6% of net taxable cost. No maximum tax. All other vehicles will be taxed at 6% of the net taxable cost - \$1,850.00 maximum tax.
    - You may deduct the amount received from the sale of a vehicle last registered in your name, not to exceed the average book value as shown in the Official Used Car Guide, N.A.D.A. (New England edition), provided such sale occurs within three months of the taxable purchase.
  - 7 A visual verification of the identification number (serial number) of your vehicle is required if the vehicle:
    - Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), **or**
    - The vehicle is a motorcycle with an engine size of 300 cc's or more and last registered in another state, **or**
    - is a non-titlesble motorcycle with an engine size of 500 or more cc's unless proof of a previous VT registration is submitted, **or**
    - Has a Salvage Title, **or**
    - Is registered under bond, **or**
    - Is imported from Canada without a Certificate of Origin or a new vehicle information statement, **or**
    - The title documentation is from another country, **or**
    - Has a U.S. Government Certificate of Release of Motor Vehicle document

Verifications completed outside of Vermont must be by motor vehicle officials, or by those personnel authorized by that state to perform VIN verifications. Military personnel may have VIN verifications conducted by the Commanding Officer or Provost Marshal of the military base.
  - 8 Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted. Owner signature certifies liability insurance is in effect for this vehicle pursuant to 23 V.S.A. §800(a).

[dmv.vermont.gov](http://dmv.vermont.gov) 802.828.2000

Telecommunications Relay Service: TTY: Dnd 711

TA-VT-28 SM (6/10)9 ATD

# TA-VT-28 ~ Vermont Tax & Title Application

DEPARTMENT USE ONLY - DO NOT WRITE IN SHADED AREAS				<input type="checkbox"/> 231	<input type="checkbox"/> 225	INDEX NUMBER:		
VERMONT TITLE AND TAX APPLICATION				<input type="checkbox"/> 232	<input type="checkbox"/> 227	PLATE NUMBER:		
This is a Title application only				<input type="checkbox"/> 233	EXP. DATE:			
				QSD COMMENT -			TITLED	
1	<input type="checkbox"/> PLEASURE CAR 19 <input type="checkbox"/> TRAILER 06 25		<input type="checkbox"/> TRUCK 27 <input type="checkbox"/> MOTORCYCLE 18 <input type="checkbox"/> BUS					
2	MAKE	MODEL	MODEL YEAR	BODY TYPE	RELEASE (POTENTIAL)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	CC/CYL	
VEHICLE IS				<input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT		<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER		
3	<b>TRUCKS (includes Pick-Up &amp; AGRICULTURE VEHICLES)</b>		<b>TRAILERS</b>		<b>MOTORCYCLE/ATV/Moped</b>			
# OF AXLES		EMPTY WEIGHT	EMPTY WEIGHT	LENGTH x WIDTH (FT)	# Wheels	CC's		
BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER								
4	<b>OWNER</b>	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	<b>CO-OWNER</b>	VT DRIVER LICENSE NO	SSN or FEDERAL ID NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F
Name				Name				
Mailing Address (if G, Box or Street)				Mailing Address (if G, Box or Street)				
City State ZIP				City State ZIP				
Physical Address (Street)				Physical Address (Street)				
City State ZIP				City State ZIP				
DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		
Frame Number & Engine Number								
4B	MUST INDICATE RIGHTS OF PROPERTY OWNERSHIP BELOW IF PROPERTY IS UNRECORDED. TITLE ESTIMATE WILL BE SELECTED.							
<input type="checkbox"/> SPOUSES <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS IN COMMON <input type="checkbox"/> PARTNERS (business) <input type="checkbox"/> TOD (Transfer on Death)								
5A	NAME OF LENDER/LOAN		DATE OF BIRTH (if annual)		5B	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM		DATE PURCHASED
MAILING ADDRESS + STREET, CITY/STATE, ZIP CODE				ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM				
DATE OF LOAN		VT LICENSE NO	IF THERE A SECURED LOAN? YES (CHECK BOX) & SERIAL DETAILS		SIGNATURE OF PERSON/COMPANY (VEHICLE ACQUIRED FROM)		DEALER NUMBER	
6	TO CLAIM TAX CREDIT, COMPLETE SECTION 6					9		2019-2020 FORM JUNE 15, 2019 - 6/30/2020 ADD.
REBID/ASST PRICE	\$	PURCHASER OF OLD VEHICLE:			Tax		2	
TAX CREDIT	\$	CITY	STATE	ON/DATE				
NET TAXABLE COST	\$	YEAR	MAKE	PLATE	Title		3	
TAX (20%)	\$	VIN						
<input type="checkbox"/> These vehicles have a manufacturer's registration tax. Certain types of vehicles are exempt from this tax. If you are exempt, you may check the appropriate box on this application.								
7	VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION							
VEHICLE IDENTIFICATION (VIN) NUMBER - NO ALTERATIONS OR ERASURES ACCEPTED				STATE OF REG.				
LISTE	AS TOWN OR CITY			STATE				
APPLICANT'S SIGNATURE				ORGANIZATION				
						Title fee = \$31.00 plus \$9.00 per loan		
NOTE	VIN ASSIST	CERTIFICATE NUMBER	PHONE NUMBER	MAKE (ISSUE/TYPE)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS	Return #	Rate #	
<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N							
8	Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202, 203, 2052, 2053 and 32 V.S.A. § 8901-8915							
SIGNATURE (OWNER)			DATE		SIGNATURE (CO-OWNER)			

TA-VT-28 SM (6/2009) MTC

# TA-VT-28 ~ Vermont Tax & Title Application

DEPARTMENT USE ONLY – DO NOT WRITE IN SHADED AREAS				<input type="checkbox"/> 231 <input type="checkbox"/> 232 <input type="checkbox"/> 233		<input type="checkbox"/> 225 <input type="checkbox"/> 227		INDEX NUMBER: PLATE NUMBER: EXP. DATE: QSD COMMENT = <b>TITLED</b>		
<b>VERMONT TITLE AND TAX APPLICATION</b> This is a Title application only										
<b>1</b>	<input type="checkbox"/> PLEASURE CAR 19 <input type="checkbox"/> TRAILER 06 25		<input type="checkbox"/> TRUCK 27 <input type="checkbox"/> MOTORCYCLE 18 <input type="checkbox"/> BUS							
<b>2</b>	MAKE	MODEL	MODEL YEAR	BODY TYPE	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS		COLOR		
SERIAL NUMBER (VIN)				NO OF CYL	VEHICLE IS <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT		<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER			
<b>3</b>	<b>TRUCKS (includes Pick-Up &amp; AGRICULTURE VEHICLES)</b>			<b>TRAILERS</b>		<b>MOTORCYCLE/ATV</b>				
# OF AXLES		EMPTY WEIGHT		EMPTY WEIGHT	LENGTH x WIDTH (FT)		# Wheels	CC's		
BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER										
<b>4</b>	<b>OWNER</b>	VT DRIVER LICENSE NO	VT REGISTRATION NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	<b>CO-OWNER</b>	VT DRIVER LICENSE NO	VT REGISTRATION NUMBER	GENDER <input type="checkbox"/> M <input type="checkbox"/> F		
Name					Name					
Mailing Address (PO Box or Street)					Mailing Address (PO Box or Street)					
City			State	ZIP	City			State	ZIP	
Physical Address (Street)					Physical Address (Street)					
City			State	ZIP	City			State	ZIP	
DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME			DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME			
Phone Number & Email Address:										
<b>4B</b>	MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF NO BOX IS CHECKED "JOINT TENANTS" WILL BE SELECTED <input type="checkbox"/> SPOUSES <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS IN COMMON <input type="checkbox"/> PARTNERS (business) <input type="checkbox"/> TOD (Transfer on Death)									
<b>5A</b>	NAME OF LIENHOLDER		DATE OF BIRTH (if resident)		<b>5B</b>	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM		DATE PURCHASED		
MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE					ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM					
DATE OF LOAN		VT LICENSE NO	IF THERE A SECOND LOAN? IF YES, CHECK BOX & SEND DETAILS		SIGNATURE OF PERSON/COMPANY (AGENT) VEHICLE ACQUIRED FROM			DEALER NUMBER		
<b>6</b>	<b>TO CLAIM TAX CREDIT, COMPLETE SECTION 6</b>						<b>9</b>		DO NOT SEND CASH DO NOT WRITE IN SHADED AREA	
PURCHASE PRICE \$		PURCHASER OF OLD VEHICLE				Tax	2			
TAX CREDIT \$		CITY		STATE ON (DATE)						
NET TAXABLE COST \$		YEAR	MAKE	PLATE	TAX EXEMPT #	Title	3			
TAX (6%) \$		VIN								
<input type="checkbox"/> Please check here if vehicle was registered out-of-state in your spouse's gg Party to a Civil Union's name only & it now being registered or titled in your gg Party to a Civil Union name only, and you were married to each other gg were Party to a Civil Union when the tax was paid out of state (g)										
<b>7</b>	<b>VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION</b>									
VEHICLE IDENTIFICATION (SERIAL) NUMBER - NO ALTERATIONS OR ERASURES ACCEPTED					STATE OF REG					
DATE		AT TOWN OR CITY			STATE					
AUTHORIZED SIGNATURE				ORGANIZATION						
NCIC <input type="checkbox"/> Y <input type="checkbox"/> N		VDN ASSIST <input type="checkbox"/> Y <input type="checkbox"/> N		CERTIFICATE NUMBER	PHONE NUMBER	MILEAGE (NO TENTHS)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HOURS			
Return #		Rate #								
<b>8</b>	Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202, 203, 2052, 2053 and 32 V.S.A. § 8901-8915									
SIGNATURE (OWNER)				DATE		SIGNATURE (CO-OWNER)				

TA-VT-28 5M 06/2009 MTC

**Sample  
Title  
Documents**



Sample Certificates of Title

Sample Certificate of Origin

**CERTIFICATE OF ORIGIN FOR A VEHICLE**

**YOUR COMPANY NAME  
OR  
LOGO TO APPEAR HERE**

DATE \_\_\_\_\_ INVOICE NO. \_\_\_\_\_  
VEHICLE IDENTIFICATION NO. \_\_\_\_\_ YEAR \_\_\_\_\_ MAKE \_\_\_\_\_  
BODY TYPE \_\_\_\_\_ SHIPPING WEIGHT \_\_\_\_\_  
H.P. (S.A.E.) \_\_\_\_\_ G.V.W.R. \_\_\_\_\_ NO. CYLS. \_\_\_\_\_ SERIES OR MODEL \_\_\_\_\_

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the Invoice Number indicated to the following distributor or dealer.  
NAME OF DISTRIBUTOR OR DEALER, ETC. \_\_\_\_\_

*For additional information on this and other security documents, please call:*  
**MIDWEST BANK NOTE COMPANY**  
46001 FIVE MILE ROAD  
P.O. BOX 701398  
PLYMOUTH, MI 48170-0964  
www.midwestbanknote.com  
TELEPHONE 734-451-2222 FAX 734-451-2249 sales@mwbnote.com

It is further certified that this was the first transfer of such new vehicle in ordinary trade and commerce.

**YOUR COMPANY NAME**

BY \_\_\_\_\_ **FACSIMILE SIGNATURE (optional)**  
(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

NUMBERING PREFIX AND NUMBER TO APPEAR HERE \_\_\_\_\_ **CITY, STATE AND ZIP CODE**  
CITY-STATE \_\_\_\_\_

MIDWEST BANK NOTE COMPANY

# Sample Certificates of Title

	<p>Even though I am a dealer, I certify to the best of my knowledge, information and belief under penalty of law that the vehicle is new and has not been registered in this or any state at the time of delivery and the vehicle is not subject to any security interests other than those disclosed herein and nothing else to the vehicle.</p> <p style="text-align: center;"><b>FOR VALUE RECEIVED I TRANSFER THE VEHICLE DESCRIBED ON THE PAGE OF THIS CERTIFICATE TO:</b></p>
DISTRIBUTION-DEALER ASSIGNMENT NUMBER 1	<p>NAME OF PURCHASER(S) _____</p> <p>ADDRESS _____</p> <p>I certify to the best of my knowledge that the odometer reading is _____ No Tenth</p> <p>DEALER _____ BY: _____</p> <p style="text-align: center;">NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER</p> <p>State of _____ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____</p> <p>County of _____ Notary Public</p> <p style="text-align: center;">USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION</p>
DISTRIBUTION-DEALER ASSIGNMENT NUMBER 2	<p>NAME OF PURCHASER(S) _____</p> <p>ADDRESS _____</p> <p>I certify to the best of my knowledge that the odometer reading is _____ No Tenth</p> <p>DEALER _____ BY: _____</p> <p style="text-align: center;">NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER</p> <p>State of _____ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____</p> <p>County of _____ Notary Public</p> <p style="text-align: center;">USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION</p>
DISTRIBUTION-DEALER ASSIGNMENT NUMBER 3	<p>NAME OF PURCHASER(S) _____</p> <p>ADDRESS _____</p> <p>I certify to the best of my knowledge that the odometer reading is _____ No Tenth</p> <p>DEALER _____ BY: _____</p> <p style="text-align: center;">NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER</p> <p>State of _____ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____</p> <p>County of _____ Notary Public</p> <p style="text-align: center;">USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION</p>
DISTRIBUTION-DEALER ASSIGNMENT NUMBER 4	<p>NAME OF PURCHASER(S) _____</p> <p>ADDRESS _____</p> <p>I certify to the best of my knowledge that the odometer reading is _____ No Tenth</p> <p>DEALER _____ BY: _____</p> <p style="text-align: center;">NAME OF DEALERSHIP      DEALER'S LICENSE NUMBER</p> <p>State of _____ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____</p> <p>County of _____ Notary Public</p> <p style="text-align: center;">USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION</p>
ODOMETER DISCLOSURE FOR RETAIL SALE	<p>First, Law requires you to state the odometer mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.</p> <p>I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked: Odometer Reading _____ No Tenth    <input type="checkbox"/> The mileage stated is in excess of its mechanical limits    <input type="checkbox"/> The odometer reading is not the actual mileage.</p> <p style="text-align: right;"><b>WARNING ODOMETER DISCREPANCY</b></p> <p>Signature(s) of Seller(s) _____ Date of Statement _____ Date of Sale _____</p> <p>Printed name(s) of Seller(s) _____ Dealer's No. _____ Being duly sworn upon oath says that the statements set forth are true and correct. Subscribed and sworn to me before this _____ day of _____</p> <p>Signature(s) of Purchaser(s) _____ State of _____ Notary Public</p> <p>Printed name(s) of Purchaser(s) _____ County of _____</p> <p>Address of Purchaser(s) _____</p> <p style="text-align: center;">USE NOTARIZATION ONLY IF REQUIRED IN TITLING JURISDICTION</p>
LIEHOLDER	<p>Ist lien in favor of _____</p> <p>whose address is _____</p> <p>2nd lien in favor of _____</p> <p>whose address is _____</p>

Sample Certificates of Title

Sample of Current / Most Recent Certificate of Title (2009)



# Sample Certificates of Title

**WARNING:** Federal and State law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ANY FALSE STATEMENT IS A CRIMINAL OFFENSE**  
**ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**  
Any Signature on this Document is affixed under Penalties of 23 V.S.A. SECTIONS 2082, 2083 & 3829.

**(1) ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_

**(2) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_

**(3) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_

**(4) LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**

LIENHOLDER'S NAME \_\_\_\_\_ ODOMETER \_\_\_\_\_ LIEN DATE \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_ CONTROL NUMBER \_\_\_\_\_  
Applicant's Signature \_\_\_\_\_

**80000119**

# Sample Certificates of Title

## Sample of Certificate of Title (2006 – 2008)

**CERTIFICATE OF TITLE**

[Redacted Area]

**SAMPLE**

**RELEASE OF LIENS**

(FIRST LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESEL/SNOWMOBILE IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE
(SECOND LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESEL/SNOWMOBILE IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE

A - THE MILEAGE STATED IS IN EXCESS OF ITS MECHANICAL LIMITS  
B - THE ODOMETER READING IS NOT THE ACTUAL MILEAGE  
R - RESULT

THIS CERTIFICATE IS PRIMA FACIE EVIDENCE OF OWNERSHIP PURSUANT TO VERMONT STATUTES.



THE VEHICLE/VESEL/SNOWMOBILE DESCRIBED ABOVE IS SUBJECT TO THE LIENS ENUMERATED, IF ANY, BASED ON THE RECORDS ON FILE.

7A-VT-216 2006 0106 JAC

**VOID IF ALTERED**

# Sample Certificates of Title

**WARNING:** Federal and State law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.  
**ANY FALSE STATEMENT IS A CRIMINAL OFFENSE. ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**  
 Any Signature on this Document is affixed under Penalties of 29 V.S.A. SECTIONS 2082, 2083 & 9829.

**(1) ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle/vessel/snowmobile described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

**(2) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle/vessel/snowmobile described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

**(3) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle/vessel/snowmobile described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_  
 Address \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

**(4) LIENHOLDER TO BE SHOWN ON NEW TITLE (if no lien, print NONE)**

LIENHOLDER'S NAME \_\_\_\_\_ ODOMETER \_\_\_\_\_ LIEN DATE \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_  
 Applicant's Signature \_\_\_\_\_

CONTROL NUMBER

4442205 44422056

Sample Certificates of Title

Sample of Certificate of Title (2000 – 2005)

**CERTIFICATE OF TITLE**

**STATE OF VERMONT DEPARTMENT OF MOTOR VEHICLES**

VEHICLE/HULL IDENTIFICATION NO.			YEAR	MAKE	BODY/HULL TYPE	MODEL LINE	WEIGHT/LENGTH
5TBBT441915217645			01	TOYT	PK	TK	04766
AX-LES	FUEL	NO. CYL	NEW/USED	DATE PURCHASED	METER READING		OWNERSHIP
2	GAS	08	NEW	08/22/01	496 MLS		
DATE TITLED		TITLE NO.		ASSIGNMENT OF TITLE NO. VALIDATES THIS CERTIFICATE.			
09/14/01		0914014102045					

NAME(S) & ADDRESS(ES) OF VEHICLE/VESSEL OWNER(S)

FIRST LIENHOLDER NAME & ADDRESS: NONE

DATE OF 1st LIEN:

SECOND LIENHOLDER NAME & ADDRESS:

DATE OF 2nd LIEN:

RELEASE OF LIENS

(FIRST LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESSEL IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE
(SECOND LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESSEL IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE

A = THE MILEAGE STATED IS IN EXCESS OF ITS MECHANICAL LIMITS  
 B = THE ODOMETER READING IS NOT THE ACTUAL MILEAGE

THIS CERTIFICATE IS PRIMA FACIE EVIDENCE OF OWNERSHIP PURSUANT TO VERMONT STATUTES.

THE VEHICLE/VESSEL DESCRIBED ABOVE IS SUBJECT TO THE LIENS ENUMERATED, IF ANY, BASED ON THE RECORDS ON FILE.

TA-VT-01(D) 220M 07/00 MAS

**VOID IF ALTERED**

# Sample Certificates of Title

**WARNING:** Federal and State law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ANY FALSE STATEMENT IS A CRIMINAL OFFENSE**  
**ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**

Any Signature on this Document is affixed under Penalties of 23 V.S.A. SECTIONS 2082, 2083 & 3829.

**(1) ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(2) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(3) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.  
**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(4) LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**

LIENHOLDER'S NAME \_\_\_\_\_ ODOMETER \_\_\_\_\_ LIEN DATE \_\_\_\_\_  
 Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_ CONTROL NUMBER \_\_\_\_\_  
 Applicant's Signature \_\_\_\_\_ **A3648154**

Sample Certificates of Title

Sample of Certificate of Title (1999)

**CERTIFICATE OF TITLE**

**STATE OF VERMONT DEPARTMENT OF MOTOR VEHICLES**

VEHICLE/HULL IDENTIFICATION NO. JM1GD2249J1576308			YEAR 88	MAKE MAZD	BODY/HULL TYPE 4D	MODEL LINE 626	WEIGHT/LENGTH
AX-LES	FUEL GAS	NO. CYL. 04	NEW/USED USED	DATE PURCHASED 10/23/00	METER READING 162581 MLS		OWNERSHIP
DATE TITLED 11/02/00		TITLE NO. 1102004103004		ASSIGNMENT OF TITLE NO. VALIDATES THIS CERTIFICATE.			

NAME(S) & ADDRESS(ES) OF VEHICLE/VESSEL OWNER(S)

VOID

FIRST LIENHOLDER NAME & ADDRESS: NONE

DATE OF 1st LIEN:

SECOND LIENHOLDER NAME & ADDRESS:

DATE OF 2nd LIEN:

RELEASE OF LIENS

(FIRST LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESSEL IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE
(SECOND LIEN) INTEREST IN THE ABOVE DESCRIBED VEHICLE/VESSEL IS HEREBY RELEASED	AUTHORIZED SIGNATURE	DATE

A - THE MILEAGE STATED IS IN EXCESS OF ITS MECHANICAL LIMITS  
 B - THE ODOMETER READING IS NOT THE ACTUAL MILEAGE

THIS CERTIFICATE IS PRIMA FACIE EVIDENCE OF OWNERSHIP PURSUANT TO VERMONT STATUTES.

THE VEHICLE/VESSEL DESCRIBED ABOVE IS SUBJECT TO THE LIENS ENUMERATED, IF ANY, BASED ON THE RECORDS ON FILE.

TA-VT-01(D) 210M 07/99 G8N

VOID IF ALTERED

# Sample Certificates of Title

**WARNING:** Federal and State law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

**ANY FALSE STATEMENT IS A CRIMINAL OFFENSE**  
**ANY CHANGE OR ERASURE WILL VOID THIS TITLE.**  
Any Signature on this Document is affixed under Penalties of 23 V.S.A. SECTIONS 2082, 2083 & 3829.

**(1) ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(2) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(3) RE-ASSIGNMENT OF OWNERSHIP**

The undersigned hereby certifies that the vehicle described in this title was transferred to (PRINT):

Name(s) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_ Date of Sale \_\_\_\_\_

**ODOMETER DISCLOSURE STATEMENT**

I state that the odometer now reads \_\_\_\_\_ (NO TENTHS) and to the best of my knowledge that it reflects the actual mileage of the vehicle unless one of the following statements is checked:

I certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer exceeded 99,999 and started at zero again.)

I certify that the odometer reading is not the actual mileage.

**WARNING-ODOMETER DISCREPANCY**

Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Seller's signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature(s) of buyer(s) \_\_\_\_\_ Date \_\_\_\_\_

---

**(4) LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)**

LIENHOLDER'S NAME \_\_\_\_\_ ODOMETER \_\_\_\_\_ LIEN DATE \_\_\_\_\_  
Lienholder's address \_\_\_\_\_ Zip \_\_\_\_\_ CONTROL NUMBER \_\_\_\_\_  
Applicant's Signature \_\_\_\_\_

# **Catalog of Forms**



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CATALOG OF FORMS Forms Commonly Used by Dealers	Form Number	Page Number
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Motor Vehicle/Vessel Title Bond	TA-VT-20	229
Title Bond Instruction Sheet	TA-VT-20a	231
Informational Bulletin – Requirements to Register / Re-Title Vehicle / Vessel When Owner is Deceased	TA-VT-21	233
Authorization for Payoff	TA-VT-23	235
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**\*These forms cannot be copied.** All other forms can be duplicated. It is recommended that forms be ordered monthly so that you can maintain a stock of necessary forms and that they will be the most current ones.

**Ordering  
Information  
and  
Order Form**



## ORDERING INFORMATION

1. Information regarding supply ordering may be obtained by calling the Motor Vehicle Stockroom, (802) 828-2090, Monday through Friday, except holidays, from 1:00 p.m. to 3:00 p.m. **NO ORDERS WILL BE TAKEN OVER THE TELEPHONE.**
2. All orders must be submitted in **duplicate** on Department of Motor Vehicles Order Form # TA-VG-17b. (Page 136).
3. All order forms must contain the name, complete mailing address, including zip code, and telephone number of the dealer.
4. All orders will be mailed via the United States Postal Service, Fourth Class Mail, unless the order form is marked "**will pick up**".
5. All orders must be submitted **in advance**. Generally orders will be prepared within 24 hours of receipt.
6. All orders not mailed, may be picked up Monday through Friday, except holidays, from 7:45 a.m. to 4:00 p.m. at the Motor Vehicle Stockroom, 120 State Street (basement), Montpelier, VT.

## How To Complete Your Order Form

1. Enter name, complete mailing address, including zip code, and telephone number on the order form. Complete the order form in duplicate as one copy will be used as a packing slip and/or mailing label.
2. Enter the order number, the name of each item to be ordered, the number of units requested, and the total number of forms to be ordered. Orders of less than one unit, or including fractions of units, will be rounded to the nearest whole unit. The number of units for each form is given in the Table of Contents. **Example:** 1 Unit of the Registration, Tax and Title Application equals 50 forms.
3. Mail **both** copies of the order form to the Agency of Transportation, Department of Motor Vehicles, Attention: Stockroom, 120 State Street, Montpelier, VT 05603-0001.
4. Allow 24 hours, from receipt of your order by the Department of Motor Vehicles for preparation of your order. If picking up your order, you may wish to contact the Motor vehicle Stockroom at (802) 828-2090, to check the status of your order.
5. It is recommended that **all** forms be ordered on a monthly basis.

**NOTE: Temporary plates, temporary plate applications, Intransit Permit plates, and Intransit Permit Applications are not available through the Stockroom, and must be requested separately. This request, with the proper fee of \$3.00 per plate, should be mailed to the Agency of Transportation, Department of Motor Vehicles, Attention: Dealer Clerk, 120 State Street, Montpelier, VT 05603-0001.**

**If you have any questions regarding procedures for ordering temporary plates, please call the Commercial Vehicle Operations Unit, Dealer Clerk at (802) 828-2038 for assistance.**



## TA-VG-17b ~ Supply Order Form

### INSTRUCTIONS FOR COMPLETING FORM

- This form is now on the DMV website: [www.dmv.vermont.gov](http://www.dmv.vermont.gov).
- You may fill this form out online and e-mail the form to the DMV Stockroom at this address: [Stockroom@state.vt.us](mailto:Stockroom@state.vt.us).

It is imperative that forms received by DMV are current as obsolete forms contain incorrect information and often cause delay in issuing a registration to the customer. Please evaluate the form date each time you order. If you find that most of your current stock is obsolete, please request new stock and **destroy old stock** when new stock is received. All DMV forms are ordered on an annual basis. To determine whether the form you have is obsolete, use the following rule of thumb:

Current Year = 2009      Obsolete forms = All forms 2008 and older.

So as not to inundate the DMV Stockroom with requests for current forms please stagger your requests if you have a need for more than five (5) current forms. The DMV Stockroom will only issue up to 5 forms per order.

**Please Note:** The Stockroom will ask to see identification for anyone picking up metal plates or form # TA-VT-05a, Registered Owner's Assignment /Dealer's Reassignment Of Title To A Motor Vehicle/Vessel/ Snowmobile/ATV.

Requestor/Dealer will complete the TA-VG-17b - Supply Order Form as follows:

1. Requestor/Dealer Name
2. Date (Date form completed by requestor/dealer)
3. Requestor/Dealer Address (Street, City, State, Zip)
4. Requestor/Dealer Phone Number
5. Dealer Number
6. Requestor/Dealer Email Address
7. Form Number:
  - a. The DMV form number is indicated on the bottom left hand corner on front of most forms (ex. TA-VG-17b (d) 5M 10/08 CAY). This is the form's "history line". The form number is the beginning alphanumeric series (TA-VG-17b). The next alpha character indicates whether the form is a form that is used directly by our customers ('d'), or only used in-house ('i'). The quantity ordered is the third alphanumeric series (5M). The fourth numeric series indicates the month and year of the last time the form was ordered/revised (10/08). The final sequence indicates the initials of the individual who processed the last order (CAY).
8. Description of Item/Name of form (usually indicated at the top of the form, i.e. "Supply Order Form").
  - a. For Dealers participating in metal plate program, when ordering plates, indicate "Metal plates" and the type of plates you wish to receive, i.e. Auto or Truck.
9. Quantity. Indicate the total number of each item you wish to receive. This number is per item not per lot, except metal plates, which are ordered by sets.
  - a. For Dealers participating in metal plate program, when ordering plates, indicate the number of each type of plate you wish to receive.
  - b. Metal plates must be ordered in multiples of 25 sets.
10. For all orders, check one of the following:
  - a. Will pick up. Date: \_\_\_\_\_ (Metal plate orders require a 4-day lead time. Lead-time applies only to dealers participating in the metal plate program who are ordering metal plates.) Bring a copy of the form previously faxed to the stockroom when you come to pick up your order.
  - b. Please Mail. Does not apply to metal plates issued to Dealers. These plates must be picked up.

**Registration,  
Tax & Title  
Forms**



# TA-VD-12 ~ Dealer Appraisal Form



## DEALER APPRAISAL FORM

DEPARTMENT OF MOTOR VEHICLES  
*Agency of Transportation*

120 State Street  
 Montpelier, Vermont 05603-0001  
 (voice) 802.558.2000  
[www.dmv.state.vt.us](http://www.dmv.state.vt.us)

**To Vermont Registered Dealers:** This form must be completed in its entirety by the dealer. The purpose of the appraisal is to establish a fair price for tax purposes. A vehicle that is inspectable and determined to be road worthy is considered to have a **minimum value of \$500 (\$200 for trailers)**. Any expense incurred is the responsibility of the owner or the person presenting the vehicle/vessel for your inspection.

▶ **To DMV Customers:** To be considered eligible for a refund, this form must be completed and submitted to DMV within thirty (30) days from the date the vehicle/vessel was registered.

**OWNER INFORMATION:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

**VEHICLE/VESSEL IDENTIFICATION:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: 

--	--	--	--

  
 Body/Hull Type: \_\_\_\_\_ Vessel Length: \_\_\_\_\_ ft. \_\_\_\_\_ in.  
 Registration No.: \_\_\_\_\_ VIN/HIN No.: \_\_\_\_\_  
 Odometer Reading (Vehicle only)\*: \_\_\_\_\_ MILES / KM/ HRS \* Indicate actual numeric reading

**VEHICLE/VESSEL CONDITION:**

Windshield & Side Glass: (OK or list cracked or broken) \_\_\_\_\_  
 Body/Hull:           Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_  
 Tires:                Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_  
 Mechanical Condition: Excellent \_\_\_\_\_ Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_  
 Damaged Parts (Specify): \_\_\_\_\_

**VEHICLE/VESSEL EVALUATION:**

Salvage / Rebuilt / Totaled	Yes _____	No _____
Guide Book Value (NADA average trade-in)	\$ _____	
Deduct Cost of Reconditioning (to meet inspection standards only)	\$ _____	
Deduct for High Mileage (Vehicles Only) (Do not deduct more than 40% of the NADA value)	\$ _____	
Dealer's appraised value (Enter one amount only, <u>minimum \$500.00</u> )	\$ _____	

I certify that the statements on this form are true and correct to the best of my knowledge. This declaration is made under penalties of 32 VSA § 8910 and 23 VSA §203.

Authorized Vermont Dealer Business Name: \_\_\_\_\_  
 Authorized Dealer Printed Name: \_\_\_\_\_  
 Vermont Dealer No.: \_\_\_\_\_ Dealer Phone No.: \_\_\_\_\_  
 Authorized Dealer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS FORM VOID IF ALTERED, ILLEGIBLE OR NOT COMPLETED IN FULL.**

# TA-VD-16 ~ Replacement Plate Application

**\*\*This form cannot be copied.\*\***



## Replacement Plate Application

DEPARTMENT OF MOTOR VEHICLES  
*Agency of Transportation*

120 State Street  
Montpelier, Vermont 05603-0001  
802.626.2000  
dmv.vermont.gov

Plate#:  Vehicle Type: \_\_\_\_\_ Expires: \_\_\_\_\_  
(Show spaces with \* on vanity plates) (Car, truck, etc.) (i.e. 12/08)

I hereby certify that my plate number \_\_\_\_\_ for the above vehicle has been:  
 Lost       Stolen       Damaged       Seized by Law Enforcement

MAKE	MODEL	YEAR	SERIAL NUMBER (VIN)				
<input type="checkbox"/> OWNER		VT DRIVER LICENSE NO		<input type="checkbox"/> CO-OWNER		VT DRIVER LICENSE NO	
<input type="checkbox"/> LESSEE				<input type="checkbox"/> LESSOR			
Name				Name			
Mailing Address (PO Box or Street):				Mailing Address (PO Box or Street):			
City:		State:	ZIP:	City:		State:	ZIP:
Physical Address (Street):				Physical Address (Street):			
City:		State:	ZIP:	City:		State:	ZIP:
Phone Number & Email Address							

I hereby make application for:     One     Two replacement registration plate(s).

- If both plates are lost or stolen, a new number must be issued.
- If your single plate set (i.e. motorcycle, trailer, ATV) is lost or stolen, a new number must be issued.
- If both plates are damaged, a new number will be issued. If you would like to request the same plate number please check here:

Fee for each plate: \$10.00 for all vehicles excluding state, municipal, fire department, and rescue organizations which are \$7.00. Note: If your plates are recently expired, or due to expire within the next 30 days, you will also need to submit the appropriate renewal form and fee(s).

Signature Of Owner/Authorized Agent:	Date:

This declaration is made under penalties of 23 V.S.A. § 209.001

<b>For Dept. Use only - Do not write in the space below:</b>			
<small>Use form TA-VP-168 for IRP Plates</small>		↓ Validation Below ↓	
<input type="checkbox"/> 275	<input type="checkbox"/> 465		
<input type="checkbox"/> One Plate	<input type="checkbox"/> Two Plates		
<input type="checkbox"/> 232	<input type="checkbox"/> 490 P		
Old Plate#: _____	Expires: _____	Replacement Plate	07
New Plate#: _____	Vehicle Type: _____		
Reg. Type: _____	Renewal Fee: _____		
Rater #: _____	Organization Plate Type: _____	Total	

## TA-VD-16 ~ Replacement Plate Application

**\*\*This form cannot be copied.\*\***

Your application and fee for a replacement number plate as described on reverse have been received. You should receive the replacement plate within 60 days. Authority is hereby granted for the operation and inspection of your vehicle, with one plate attached to the rear of your vehicle, for a period of 60 days from the date on reverse. Carry this document with your registration certificate. This document can only be used while your registration is valid.

If the address on this application is different from the address on Department records, this application will be considered a notice of address change and your address will be changed on all of your DMV records.

# TA-VD-17 ~ Special Plate Application

**\*\*This form cannot be copied.\*\***



STATE OF VERMONT  
 AGENCY OF TRANSPORTATION  
 DEPARTMENT OF MOTOR VEHICLES  
 120 STATE STREET  
 MONTPELIER, VT 05603-0001

## SPECIAL PLATE APPLICATION

<p><b>THE FEE FOR A SPECIAL (VANITY) PLATE IS \$38.00</b></p> <p><b>YOUR ANNUAL RENEWAL COST WILL INCREASE BY \$38.00</b></p> <p>If you have any questions, please contact the                  Registration/License Information Unit at (802) 828-2000</p>		<b>DEPARTMENT USE ONLY</b>			
		SPECIAL PLATE #			
		VEH TYPE	STYLE	CODE	R#
		EXP		TEMP ISSUED	
PLEASE PRINT CLEARLY OR USE TYPEWRITER ~ SEE REVERSE SIDE FOR INSTRUCTIONS					
<b>SECTION 1</b>	Owner:				
	Mailing Address:				
	Town/City:		State:		Zip:
<b>SECTION 2</b>	Vehicle Make:			Vehicle Type:	
	Year:			Current Vermont Plate Number:	
	VIN #:				
THIS SPACE FOR DEPT. USE ONLY					
<p><b>!! IMPORTANT ~ PLEASE SEE INSTRUCTIONS ON BACK !!</b></p> <p>You <b><u>MUST</u></b> Indicate what each of your selections of characters represents.</p>					
<b>SECTION 3</b>	1 <sup>st</sup> Choice				
	What does this selection represent?				
	2 <sup>nd</sup> Choice				
	What does this selection represent?				
	3 <sup>rd</sup> Choice				
	What does this selection represent?				
STATEMENTS AND WARRANT MADE HEREIN ARE CERTIFIED UNDER PENALTY OF 23 V.S.A. § 202.					
Signature of Registrant:				Date:	
PLEASE SUBMIT BOTH COPIES TO DMV ~ DO NOT SEPARATE					

TA-VD-17 (4) 20M 6/09 CAY

## TA-VD-17 ~ Special Plate Application

**\*\*This form cannot be copied.\*\***

### INSTRUCTIONS

1. Complete sections 1-3 of the application. If the application is not properly completed, it will be returned to you. All information must be printed in ink or typed.
2. Application **must** be signed by the **registered owner**. Signature must be in ink.
3. A combination of letters, numbers or spaces may be used. No more than two (2) numbers are allowed in combination with letters. The Department considers "0" to be a number (zero). Dots, dashes or other special characters or symbols cannot be used. The plate cannot begin with the letters "Z". A single letter plate is acceptable, however, the letter cannot be an "I", "J", "O" or "Z". Use asterisks (\*) to indicate spaces where desired. If no asterisks (\*) are used, the characters will be centered on the plate. Refer to the examples below:

SECTION	1 <sup>st</sup> Choice	*	A	*	B	*	C	*		
3	What does this selection represent?	Easy to remember plate number.								
	2 <sup>nd</sup> Choice	*	C	A	T	2	1	*		
	What does this selection represent?	I have 21 cats.								
	3 <sup>rd</sup> Choice	G	E	O	R	G	E	S		
	What does this selection represent?	This is my, George's, truck.								

4. A minimum of one (1) and a maximum of seven (7) characters may be used.
 

**EXCEPTIONS:**

  - a. Moped, motorcycle and small trailer plates are limited to a maximum of (6) characters.
  - b. Handicapped plates are limited to a maximum of five (5) characters.
  - c. Antique and Exhibit plates are limited to a maximum of four (4) characters.
5. **You MUST indicate what your selection(s) of characters represents.** For example: "MOMX3" represents the applicant being a mother of three (mother multiplied by 3). **If you do not indicate what your choices represent the application will be returned to you.**
6. If the vehicle indicated in Section 2 is currently registered in Vermont, only the Special Plate fee of \$38.00 is due (or \$76.00 if you had registered your vehicle for 2 years). If the vehicle is **not** currently registered in Vermont, complete a Registration, Tax and Title Application. Submit all correct fees for registration, in addition to the \$38.00 Special Plate fee (\$76.00 if you are registering your vehicle for 2 years) and this application. Payment must be made in U.S. Funds. **Do not send cash.** Overpayments of \$1.00 or less will not be refunded unless specifically requested.
7. Special plates are issued under the following conditions:
  - a. No prior request has been received for the same combination.
  - b. For any vehicle type except dealer, transporter, Veteran and service & safety organizations.
  - c. A separate application must be made for plates for each vehicle.
  - d. No plate will be issued with the below combination of letters or numbers:
    - Combinations of letters or numbers that are, in any language, vulgar, derogatory, profane, racial epithets, or obscene.
    - Combinations of letters or numbers that is suggestive of, in any language, to breasts, genitalia, pubic area, or buttocks or relate to sexual or eliminatory functions. Additionally, "69" formats are prohibited unless used in combination with the vehicle make, for example, "69 CHEV."
    - Combinations of letters or numbers that are suggestive of, in any language, to:
      - Any illicit drug, narcotic, intoxicant, or related paraphernalia;
      - The sale, the user, or the purveyor of such substance;
      - The physiological state produced by such a substance.
    - Combinations of letters or numbers that refer, in any language, to a race, religion, color, deity, ethnic heritage, gender, sexual orientation, disability status, or political affiliation. However, a combination of letters or numbers that is a generally accepted reference to a race or ethnic heritage, for example, "IRISH" may be issued.
    - Combinations of letters or numbers that suggest, in any language, a government or governmental agency.
    - Combinations of letters or numbers that form, in any language, a slang term, abbreviation, phonetic spelling or mirror image of a word described in the restrictions above.
    - **In addition, the Commissioner of Motor Vehicles has the authority to revoke such plates should they be issued in error.**
8. A Vehicle not displaying a valid VT Inspection sticker must be inspected within 15 days of registration. You may use the temporary registration to have your vehicles inspected.
9. Delivery of Special Plates may take up to 30 days from date of application.

**NOTE: THIS IS NOT A VALID DOCUMENT UNTIL YOUR REQUEST IS APPROVED.**

## TA-VD-27 ~ Manufacturer's Statement of Origin to a Homemade/Rebuilt Motor Vehicle



State of Vermont  
DEPARTMENT OF MOTOR VEHICLES  
120 State Street  
Montpelier, VT 05603-0001

www.dmv.vermont.gov  
[Phone] 802-828-2000  
[TTD] 800-253-0191

### MANUFACTURER'S STATEMENT OF ORIGIN TO A HOMEMADE/REBUILT MOTOR VEHICLE

DATE: \_\_\_\_\_  
 OWNER: \_\_\_\_\_ VERMONT LICENSE/ID #: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAKE	MODEL	YEAR	BODY TYPE	IF TRUCK OR COMMERCIAL VEHICLE:	
				GROSS WEIGHT	UNLADEN WEIGHT
VEHICLE IDENTIFICATION NO.			MOTORCYCLE ENG. SIZE	ENGINE ID NO.	
			CC		

The manufacturer certifies that the vehicle was assembled from parts owned by said manufacturer.  
 NOTE: The manufacturer may be the owner, a corporation or a third party.

Date of manufacture: \_\_\_\_\_ Manufacturer Telephone #: \_\_\_\_\_  
 Name of Manufacturer: \_\_\_\_\_ Manufacturer's Address: \_\_\_\_\_  
 Signature of Owner or Authorized Agent: \_\_\_\_\_

Federal and State law require that the Seller/Lessor disclose the mileage to the Buyer/Lessee in connection with the transfer of ownership. An inaccurate statement or failure to complete statement may result in fines and/or imprisonment pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law. The Federal Truth in Mileage Act applies to vehicles which are:

1. Self propelled
2. Registered weight 16,000 lbs. or less.
3. Model year 9 years old or newer.

Registration for all covered vehicles must be accompanied by an Odometer Disclosure Statement. This statement must be signed by both buyer and seller and must describe vehicle, give odometer reading and state whether it is actual mileage, exceeds mechanical limits or is not actual mileage.

I, \_\_\_\_\_ state that the odometer mileage indicated on the vehicle described below is \_\_\_\_\_ miles/kilometers and I hereby certify, to the best of my knowledge that (check applicable statement below):

- \_\_\_\_\_ (1) The odometer reading is the actual mileage.  
 \_\_\_\_\_ (2) The odometer reading reflects the amount of mileage in excess of its mechanical limits.  
 \_\_\_\_\_ (3) The odometer reading is not actual mileage. WARNING - ODOMETER DISCREPANCY.

Seller's Name (printed) \_\_\_\_\_ Seller's Address \_\_\_\_\_  
 Seller's Signature \_\_\_\_\_  
 Buyer's Name (printed) \_\_\_\_\_ Buyer's Address \_\_\_\_\_  
 Buyer's Signature \_\_\_\_\_  
 Date of this Statement \_\_\_\_\_

**NOTE:** If the vehicle is leased, the back of this form must be completed.

**TA-VD-27 ~ Manufacturer's Statement of Origin to a  
Homemade/Rebuilt Motor Vehicle**

**Complete only if vehicle is leased.**

**Lessee's Name (printed):** \_\_\_\_\_

**Lessee's Address:** \_\_\_\_\_

**Lessee's Signature:** \_\_\_\_\_

**Lessor's Name (printed):** \_\_\_\_\_

**Lessor's Address:** \_\_\_\_\_

**Lessor's Signature:** \_\_\_\_\_

**Date of this Statement:** \_\_\_\_\_

**Date Disclosure Form Sent to Lessee:** \_\_\_\_\_

**Date Completed Disclosure Form Received from Lessee:** \_\_\_\_\_



TA-VD-115 ~ Certificate of Qualification for Trade-In Allowance



State of Vermont  
 DEPARTMENT OF MOTOR VEHICLES  
 120 State Street, Montpelier, VT 05603-0001  
 www.dmv.vermont.gov

[phone] 800-845-3000  
 [fax] 802-425-2798  
 [td] 800-735-0191

Agency of Transportation

**CERTIFICATE OF QUALIFICATION FOR TAX CREDIT or REFUND**

**This form must be completed before a refund or tax credit is processed.**  
 In order to be eligible for a tax credit or refund, the sale must have occurred within three months of the taxable purchase and the vehicle **SOLD** must have a common name on registration and title as the newly registered vehicle.

**PROVIDE THE FOLLOWING INFORMATION ABOUT THE VEHICLE WHICH YOU HAVE SOLD:**

The registration/plate number of the vehicle sold: \_\_\_\_\_ (If the vehicle is not registered in Vermont, submit a copy of the registration from the jurisdiction in which the vehicle was registered.)

Registered owner(s) of the vehicle you sold: \_\_\_\_\_

Address: \_\_\_\_\_

Make of the vehicle sold: \_\_\_\_\_ Model year of the vehicle sold: 

Y	Y	Y	Y

VIN number of the vehicle sold: \_\_\_\_\_

Amount the vehicle was sold for: \_\_\_\_\_ Date the vehicle was sold: 

M	M	D	D

 - 

Y	Y	Y	Y	Y	Y

Purchaser or the insurance company to whom the vehicle was sold:

\_\_\_\_\_  
 (Please Print)

**PROVIDE THE FOLLOWING INFORMATION ABOUT THE NEW VEHICLE WHICH YOU HAVE PURCHASED:**

The Vermont registration/plate number issued to the vehicle you purchased: \_\_\_\_\_

Current registered owner of the vehicle you purchased: \_\_\_\_\_

Date the vehicle was purchased: 

M	M	D	D

 - 

Y	Y	Y	Y	Y	Y

 Vehicle Purchase Price: \_\_\_\_\_

Make of vehicle purchased: \_\_\_\_\_ Model year of the vehicle purchased: 

Y	Y	Y	Y

VIN number of the vehicle purchased: \_\_\_\_\_

**NOTE: This form must be mailed to: Department of Motor Vehicles, 120 State St., Montpelier, VT 05603-0001.**

I certify that the statements herein are true. This declaration is made under the penalties of 23 V.S.A. Section 202, 203 and 32 V.S.A. Section 8910.

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature

TA-VD-115 (3) 5M 0903 GRV VTDRIVES

Telecommunications Relay Service TTY/TDD 1-800-253-0191 ♦ Internet Address: dmv.vermont.gov

# TA-VD-120 ~ Disabled Parking Placard Application

**\*\*This form cannot be copied.\*\***



## Disabled Parking Placard Application

DEPARTMENT OF MOTOR VEHICLES  
*Agency of Transportation*

120 State Street  
Montpelier, Vermont 05603-0001  
802.828.2000  
[www.dmv.state.vt.us](http://www.dmv.state.vt.us)

- This certifies that the individual/organization whose name appears below has been issued a Disabled Parking Placard as specified under 23 V.S.A. §304a of Vermont Statutes Annotated.
- This certifies that the non-profit organization whose name appears below has been issued a (Volunteer Driver) Disabled Parking Placard as specified under 23 V.S.A. §304a of Vermont Statutes Annotated.

**PLEASE NOTE: THE PLACARD MAY ONLY BE USED (DISPLAYED) WHEN THE VEHICLE IS PARKED**

Name _____		
Street _____		
City _____	State _____	Zip _____

Refer all inquiries and correspondence to:  
Registration/License Information  
(802) 828-2000

Placard Expiration Date:	Year:					Month:		
--------------------------	-------	--	--	--	--	--------	--	--

**PLEASE DO NOT DETACH THE ABOVE CARD      PLEASE COMPLETE BOTH SECTIONS OF THIS FORM**

A.	Name of Applicant (Last/First/Middle):										
	Former Name (If applicable):										
B.	Mailing Address:	Street/RD/Box:									
		City/State/Zip:									
C.	Legal Address (Street/Road/City/State)										
D.	Individual Data:	Date of Birth (MM/DD/YYYY):					Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female				
		Vermont Driver's License #:									
		Social Security Number:									
E.	Have you filed a medical form with the department within the last four (4) years? <input type="checkbox"/> Yes <input type="checkbox"/> No (See instruction #4 on back.)										
F.	Federal ID Number (Organizations only)**:										**See disclosure indicated above.
G.	Type of Placard (Non-profit organizations only):	<input type="checkbox"/> Disabled Parking Placard <input type="checkbox"/> Disabled Parking Placard - Volunteer Driver									
H.	How many Placards are you requesting? <input type="checkbox"/> One (1) <input type="checkbox"/> Two (2) <input type="checkbox"/> Organization (indicate how many)										
I.	Complete this section for a Replacement Parking Placard only.					Previous Parking Placard Number:					
						My previous placard was (check-mark one):					<input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed

I make this application under provisions of 23 V.S.A. §304a and §202 and I am aware of the limitations of the use of this Parking Placard.

Signature of Authorized Agent/Applicant:	Date:
Title (Organizations Only):	

**PLEASE NOTE: THERE IS NO FEE FOR A DISABLED PARKING PLACARD**

DEPARTMENT USE ONLY SECTION - DO NOT WRITE IN THIS AREA												
Rate #:	Audit Line:											
PID #:												
<input type="checkbox"/> Create (225) <input type="checkbox"/> Renewal (475)		<input type="checkbox"/> Name Change (231) <input type="checkbox"/> Address Change (232)		<input type="checkbox"/> Change VIN (432)		<input type="checkbox"/> Change Placard Number (455)		Medical & Placard Expiration:				
				Old:		Y	Y	Y	Y	/	M	M
				New:		Y	Y	Y	Y	/	M	M
Old Placard Number:												
New Placard Number:												

TA-VD-120 (03/08) VHS/GAT

## TA-VD-120 ~ Disabled Parking Placard Application

**\*\*This form cannot be copied.\*\***

23 V.S.A. §304a Definitions. Excerpts as used in this subchapter:

- a.
- (1) "Ambulatory handicap" means an impairment which prevents or impedes walking.
  - (2) "Blind" means the visual impairment of an individual whose central visual acuity does not exceed 20/200 in the better eye with corrective lenses or whose visual acuity, if better than 20/200, is accompanied by a limit to the field of vision in the better eye to such a degree that its widest diameter subtends an angle of no greater than 20 degrees.
- b.
- (1) Upon application for a special registration plate or removable windshield placard, the commissioner shall send a form prescribed by him or her to the applicant to be signed and returned by a licensed physician. The commissioner shall file the form for future reference and issue the placard or plate.
- c.
- A new application shall be submitted every four years in the case of placards and at every third registration renewal for plates but in no case greater than every four years. When a licensed physician has previously certified to the commissioner that an applicant's condition is both permanent and stable, a special registration plate or placard need not be renewed.
- Vehicles with special registration plates or removable windshield placards from any state or which have a handicapped parking card issued by the commissioner of motor vehicles may use the special parking spaces when the card or placard is displayed in the lower right side of the windshield or the plate is mounted as provided in 23 V.S.A. § 511 or as provided by the law of the state where the vehicle is registered.

**NOTICE: If you have not previously reported your physical condition to this department, this application may result in your being required to submit a Driver Medical Evaluation report. Failure to submit the report when required will result in the suspension of your operator's license until the report is submitted. Further, upon review of the report it may be necessary to restrict or suspend your license.**

**Additional information about 'Volunteer Driver Disabled Parking Placards':** On a form prescribed by the commissioner, a nonprofit organization, who is registered with the Secretary of State, that provides volunteer drivers to transport persons who have an ambulatory disability or are blind may apply to the commissioner for a placard. These placards are marked "volunteer driver." The organization will ensure proper use of placards and maintain an accurate and complete record of the volunteer drivers to whom the placards are given by the organization. Placards must be returned to the organization when the volunteer driver is no longer performing that service. Abuse of the privileges provided by the placards may result in the privileges being revoked and the placards repossessed by the commissioner. Revocation may occur only after suitable notice and opportunity for a hearing. Hearings shall be held in accordance with § 105-107 of Title 23.

### INSTRUCTIONS:

1. Do not detach any portion of this form.
  2. Individuals are limited to two (2) Disabled Parking Placards.
  3. **ORGANIZATIONS ONLY** - Complete Sections A, B, C, F and H. Complete G, if applicable.
  4. **INDIVIDUALS ONLY** - Complete Sections A, B, C, D, E and H. Complete F if applicable. This application must be accompanied by a completed Medical Form, TA-VS-113, unless a medical has been filed with this department within the last four years.
  5. **REPLACEMENTS ONLY** - Complete sections from above and complete section I. No medical required for replacement placards.
  6. Applications must be signed and dated. If signing for an organization, please give your official title.
  7. **IF YOUR REQUEST IS DENIED, YOU MAY APPEAL, IN WRITING, TO THE COMMISSIONER OF MOTOR VEHICLES.**
  8. If your name has changed, provide us with your prior name in the space labeled 'Former Name'.
  9. If the address given differs from what appears on our records, this application will be considered a notification of change of address.
  10. The Vermont law entitled "Gasoline Service to Disabled Persons", enables a motor vehicle operator with a disability who has been issued a Disabled Registration Plate and /or a Disabled Parking Placard under Vermont law (23 V.S.A. §304a) or the laws of any other state, to receive the following:
    - a. Full Service by a gasoline station attendant. This means that an attendant at a gasoline station or convenience store which sells gasoline, must dispense gasoline at the request of a disabled person who is driving a motor vehicle with a Disabled Registration Plate or Placard.
    - b. Gasoline at the self-service price. If an attendant has been required to dispense gasoline at the request of the disabled operator, and the station offers self-service at a lower rate, the operator is to be charged the lower self-service price. **NOTE:** Neither of the above rights apply to self-service gas stations or convenience stores which are operated by a single (sole) employee. These stations/stores are exempt from the requirements of the law. All gasoline stations and convenience stores which sell gasoline are required to prominently display the international symbol of disability access in order to notify patrons of the availability of the services. (Dispensing of gasoline at the self-service price on behalf of a registered motor vehicle operator who is disabled.)
- If you have a complaint or questions regarding the "Gasoline Service to Disabled Persons" law, please contact: **Human Rights Commission, 14-16 Baldwin Street, Montpelier, VT 05633. Phone - Voice & TDD: (802) 828-2480 or (800) 416-2010.**
11. A **nonprofit organization** that provides volunteer drivers to transport persons who have an ambulatory disability or are blind may apply to the Commissioner for a "Disabled Parking Placard - Volunteer Driver" (see relevant information supplied in the box above).
  12. **PLEASE NOTE: THE PLACARD MAY ONLY BE USED (DISPLAYED) WHEN THE VEHICLE IS PARKED.**

**For questions regarding this application or disabled parking placards call the DMV at (802) 828-2000, for TTY 711**

# TA-VD-127 ~ Dealer Report of Sale – Temporary Registration

**\*\*This form cannot be copied.\*\***



DEPARTMENT OF MOTOR VEHICLES 120 State Street Montpelier, Vermont 05603-0001

*Agency of Transportation*

## DEALER REPORT OF SALE - TEMPORARY REGISTRATION

(THIS FORM IS NOT VALID FOR INTRANSIT PERMITS) - **THIS FORM MUST BE COMPLETED IN FULL**

Dealer/DMV Location \_\_\_\_\_ Dealer # \_\_\_\_\_

Owner(s) \_\_\_\_\_

Address \_\_\_\_\_

Vehicle \_\_\_\_\_  
Make                      Model                      Year (i.e. 2002)                      Color                      Date Purchased

Vehicle Identification Number \_\_\_\_\_ Auto/Truck \_\_\_\_\_ Registration Plate # / Temporary Plate # \_\_\_\_\_

Date Issued \_\_\_\_\_ Date Expires \_\_\_\_\_

**COMPLETE ONLY IF VEHICLE IS SALVAGE, SALVAGE AND REBUILT, OR TOTALED:**

I/We certify that the motor vehicle described above is:  Salvage  Salvage and Rebuilt  Declared a total loss by insurer. This information has been conveyed to the purchaser, both orally and in writing in accordance with 23 V.S.A. Sections 2093 (b) (c). If this section is completed, Buyer/Lessee please sign here: \_\_\_\_\_

**THE TEMPORARY REGISTRATION EXPIRES 60 DAYS FROM DATE OF ISSUE  
 ANY ALTERATIONS WILL VOID THE CERTIFICATE**

Motor Vehicle Trade In:	Purchase Price	\$ _____
_____	Less Credits	\$ _____
<small>Make                      Year (i.e. 2002)                      Plate #</small>	Taxable Cost	\$ _____
_____	Tax Due	\$ _____
<small>Vehicle Identification Number</small>	Registration Fee	\$ _____
_____	Transfer Fee	\$ _____
	Title Fee	\$ _____
	Misc.	\$ _____
	1 <sup>ST</sup> Class Mail	\$ _____
	<b>TOTAL</b>	<b>\$ _____</b>

**A VEHICLE NOT DISPLAYING A VALID VT INSPECTION STICKER MUST BE INSPECTED WITHIN 15 DAYS OF REGISTRATION. YOU MAY USE THIS TEMPORARY REGISTRATION TO HAVE YOUR VEHICLE INSPECTED.**

### ODOMETER DISCLOSURE STATEMENT

I state the odometer now reads \_\_\_\_\_ (no tenths) and I hereby certify to the best of my knowledge that (check applicable statement below):

- The odometer reading is the actual mileage
- The odometer reading reflects the amount of mileage in excess of its mechanical limits. (A)
- The odometer reading is not the actual mileage. **WARNING – ODOMETER DISCREPANCY** (B)

Dealer/Lessor Name (Print) \_\_\_\_\_ Phone #: \_\_\_\_\_

Dealer/Lessor Address \_\_\_\_\_

Dealer/Lessor Signature \_\_\_\_\_

Buyer/Lessee Name (Print) \_\_\_\_\_

Buyer/Lessee Address \_\_\_\_\_

Buyer/Lessee Signature \_\_\_\_\_

Date of Statement \_\_\_\_\_ Date To Lessee \_\_\_\_\_

Date From Lessee \_\_\_\_\_

**COPY 1 (WHITE) – DMV**

**COPY 2 (CANARY) – DEALER**

**COPY 3 (PINK) – CUSTOMER**

TA-VD-127 (d) 150M 12/08 GBN

**TA-VD-127 ~ Dealer Report of Sale – Temporary Registration**

**\*\*This form cannot be copied.\*\***

**STATUTORY REQUIREMENTS**

Title 23, Section 467

**Failure of dealer to report purchase and sale of vehicles.**

On a form prescribed by the commissioner, a dealer shall send the reports of sale to the commissioner upon the sale and relative to his or her sale or exchange of new or secondhand motor vehicles, return to the commissioner number plates coming into his or her possession through the sale or exchange of a motor vehicle, the registration of which has expired under the provisions of section 321 of this title.

In addition to the above, federal law requires a dealer to state the odometer mileage upon transfer of ownership. An inaccurate or untruthful statement may make the dealer liable for damages and for civil and criminal penalties under state and federal laws.

**TA-VD-145 ~ Leased Motor Vehicle Excess Wear and Tear /  
Excess Mileage Tax Collection Form – \*\*This form cannot be copied.\*\***



STATE OF VERMONT  
AGENCY OF TRANSPORTATION  
DEPARTMENT OF MOTOR VEHICLES  
120 STATE STREET, MONTPELIER, VT 05603-0001



**LEASED MOTOR VEHICLE  
EXCESS WEAR AND TEAR/EXCESS MILEAGE TAX COLLECTION FORM**

The following are additional taxes that were collected as a result of the amount charged at the end of a motor vehicle lease contract for excess wear and tear and/or excess mileage:

VEHICLE INFORMATION:				
Make	Model	Year	VIN	Plate No.
LESSEE INFORMATION:				
Name		Date of Birth		License No. (if available)
Street Address				
City, State, Zip Code				
LESSOR INFORMATION:				
Name			Dealer Number	
Street Address				
City, State, Zip Code				
TAX INFORMATION:				
Charges for excess wear and tear and/or excess mileage				\$
x 6% (or the tax rate in effect on the date the dealer made the charge)				\$
Total amount of tax collected				\$

The total amount of tax collected as a result of excess wear and tear and/or excess mileage must be submitted to this Department.

Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202 and 32 V.S.A. § 8901 - 8915.

\_\_\_\_\_  
Signature of Lessee                      Date                      Signature of Lessor                      Date

White Copy - DMV    Yellow Copy - Lessor    Pink Copy - Lessee

TA-VD-145 (05/06) TL3

Telecommunications Relay Service (TDD) (800.255.0191) ♦ WWW.DMV.STATE.VT.DE



TA-VD-147 ~ Purchase and Use Tax Computation – Leased Vehicle

**\*\*This form cannot be copied.\*\***



State of Vermont  
 DEPARTMENT OF MOTOR VEHICLES  
 120 State Street  
 Montpelier, Vermont 05603-0001  
 www.dmv.state.vt.us

Agency of Transportation

(phone) 802-281-2700  
 (fax) 802-285-2058  
 (toll) 800-253-4111

**PURCHASE AND USE TAX COMPUTATION - LEASED VEHICLE**

Lessor: \_\_\_\_\_

Lessee: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Model Year:     (Please enter 4-digit year, e.g. 2007)

VIN: \_\_\_\_\_

\$ \_\_\_\_\_ Acquisition Cost - The gross consideration which the Lessee would pay for the vehicle if the Lessee purchased the vehicle on the date of execution of the Lease Contract, as it is stated in the Lease Contract or the Worksheet.

Minus (-) \$ \_\_\_\_\_ Lease End Value - The value of the motor vehicle at the end of the lease period, as stated in the Lease Contract or the Worksheet shall be entered in this field. The value used will be the value listed in the Automotive Lease Guide (ALG).

Difference \$ \_\_\_\_\_ x 6% tax rate = \$ \_\_\_\_\_ Tax due  
 (or the tax rate in effect on the date the lease became effective)

The term of the lease is:

12 months  24 months  36 months  48 months  Other: \_\_\_\_\_ months.

Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202 and 32 V.S.A. §§ 8901 - 8915.

Vermont Dealer Name: \_\_\_\_\_

Vermont Dealer Number: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

**THE SIGNATURE OF THE DEALER IS REQUIRED.**

**NOTE:** All dealers or lessors **MUST** submit a copy of the lease agreement, with the exception of Vermont Dealers or Vermont Dealers acting on behalf of the lessor.

The Department of Motor Vehicles may investigate the lease end value of any motor vehicle. If the listed lease end value does not represent a commercially reasonable value, the Department may establish a reasonable value for the end of lease period.

TA-VD-147 (01-1997) 10007 9/00

White Copy - Submit to DMV      Yellow Copy - For Dealer/Lessor Records

# TA-VL-15 ~ Duplicate / Corrected Registration / License or Learner Permit



## Duplicate/Corrected Registration/License or Learner Permit

DEPARTMENT OF MOTOR VEHICLES  
Agency of Transportation

120 State Street  
Montpelier, Vermont 05603-0001  
802.828.2000  
dmv.vermont.gov

<b>A</b>	Name: Last First Middle			
Mailing Address ( Street, Road or PO Box ):		City:	State:	Zip:
Physical Address:		City:	State:	Zip:
Social Security Number:		Date of Birth:	Place of Birth (City, State & Country):	
<small>The disclosure of your social security or federal identification number is mandatory, is solicited by the authority granted by 42 U.S.C. § 6405(c)(2)(C) and/or 666(a)(13) and will be used by the Department of Motor Vehicles in the administration of motor vehicle, tax and child support laws, to identify individuals affected by such laws.</small>				
Vermont Driver License/Permit No.		Expiration date of previous license or permit		
ARE YOU A US CITIZEN? <input type="checkbox"/> Yes <input type="checkbox"/> No			Check if the above is a change to: <input type="checkbox"/> Mailing address <input type="checkbox"/> Physical address	
IF "NO", Do you have proof of legal presence? <input type="checkbox"/> Yes <input type="checkbox"/> No			Is the above a change of address for voting purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>B</b>	<input type="checkbox"/> Check if name has changed (maiden name)	First MI: Last	First MI: Last	
<b>C</b>	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Eye Color:	Height:	Weight: EDL? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>EDL requires additional forms. See instructions on back.</small>
<b>D</b>	<input type="checkbox"/> Duplicate / Corrected License = \$15.00 <input type="checkbox"/> Duplicate / Corrected Learner Permit = \$17.00 <input type="checkbox"/> Convert to Enhanced Driver's License (EDL) = \$25.00 <input type="checkbox"/> Duplicate / Corrected EDL = \$40.00 (\$15.00 + \$25.00) <input type="checkbox"/> Photo <input type="checkbox"/> Non Photo (see instructions)		<input type="checkbox"/> Duplicate / Corrected Registration <small>ATV \$5.00, Snowmobile \$5.00, Boats \$2.00, all other \$13.00</small> My Registration Has Been: <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Needs Correction <input type="checkbox"/> Destroyed <input type="checkbox"/> Stickers Needed <input type="checkbox"/> New Decal Needed	
<b>E</b>	My Original License <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Needs Correction or Permit Has Been: <input type="checkbox"/> Administrative <input type="checkbox"/> Destroyed		VT PLATE #:	BODY:
		MAKE:	MODEL:	
		YEAR:	COLOR:	
VEHICLE ID (VIN, HIN or SERIAL NUMBER):				
<b>F</b>	If you have leased vehicles registered in Vermont and your name or address has changed you <b>MUST</b> check the following box. List registration numbers issued to each leased vehicle.			
	<input type="checkbox"/> PLATE #			
<b>G</b>	Do you now have a valid license from another State/Province/Territory?		<input type="checkbox"/> YES <input type="checkbox"/> NO If yes, where is it from?	
<b>H</b>	Is your privilege to operate suspended, revoked, recalled or refused in any state?		<input type="checkbox"/> YES <input type="checkbox"/> NO If yes, give details on an attached page.	
<b>I</b>	I CERTIFY that at the time of this request the duplicate for which I am applying (License, Learner Permit, and/or Registration) is not under suspension or revocation for any reason and/or that I have not received notice of civil suspension for an alcohol-related offense (pursuant to 23 V.S.A. Section 1205) within the past 14 days. My signature on this form is certification that the information on this application is true and that both the signature and photo are those belonging to said applicant. The statements and warrants made herein are certified under penalties of 23 V.S.A. Section 202.			
SIGNATURE OF APPLICANT:			DATE:	
<b>Do Not Write Below This Line - Department Use Only</b>				
PID:		AUDIT LINE:		
EXP DATE:	<input type="checkbox"/> PRINT (270)			
DUP / COR LIC 23	<input type="checkbox"/> NAME/DOB (231)			
OPERATOR LIC 16	<input type="checkbox"/> MISC. CHANGE (231)	<input type="checkbox"/> 452 <input type="checkbox"/> 454	REG # or PLATE #:	
EDL 33	POB SEX EYES HT WGT	<input type="checkbox"/> NNL PHOTO = A	TYPE: EXP:	
TOTAL	<input type="checkbox"/> MAILING ADDRESS (232)	270 CODE: <input type="checkbox"/> L <input type="checkbox"/> S <input type="checkbox"/> D	DUP/COR REG 06	
Rater #	<input type="checkbox"/> SOCIAL SECURITY # (232)	490 CODE: <input type="checkbox"/> C <input type="checkbox"/> P <input type="checkbox"/> NNR	SNOWMOBILE 36	
	<input type="checkbox"/> LEGAL ADDRESS (233)	ENDORSEMENT: <input type="checkbox"/> M <input type="checkbox"/> B <input type="checkbox"/> V	MOTORBOAT 37	
	ADD CHG DEL	<input type="checkbox"/> REST: _____	TOTAL	
	<input type="checkbox"/> JUNIOR TO SENIOR (234)	<input type="checkbox"/> DOC LOC		

TA-VL-15 30M 01/2010 MTC

## TA-VL-15 ~ Duplicate / Corrected Registration / License or Learner Permit

### INSTRUCTIONS

**Commercial Driver's License (CDL)** - use form TA-VL-35 APPLICATION FOR DUPLICATE/CORRECTED CDL. DO NOT use this form for CDL.

**Enhanced Driver License or Enhanced Learner Permit (EDL)** - requires completion of form TA-VL-11 ENHANCED LICENSE/ID APPLICATION in addition to this form. EDL fee is \$25.00 in addition to any other fees due.

#### SECTION A

> THIS SECTION MUST BE COMPLETED IN FULL OR THIS APPLICATION WILL BE RETURNED TO YOU.

- > If date of birth given differs from what appears on our records, identification documentation as listed in section D are required.
- > If the address given differs from what appears on our records, this will be considered a notification of change of address for all your records. You are required to notify DMV within 30 days of any change in your mailing address, legal name or physical residence.
- > Physical address is the street and house number where you actually live (required if mailing address is a P.O. Box).
- > If place of birth given differs from what appears on our records, a copy of your birth certificate is required.

#### SECTION B

- > This section must be completed if name has changed.
  - > An individual name change will require an original or certified copy of a marriage license/certificate, civil union certificate or court order clearly stating the new name.
  - > A change of company name on a registration will require a change of name certification from the office of Secretary of State.

#### SECTION C

- > This section must be completed if request is for a duplicate or corrected license.

#### SECTION D

- > This section must be completed if request is for a duplicate license or learner's permit, or to change a regular license to a photo license.
- > You can request a duplicate photo through the mail only if your last License/Permit photo was taken on, or after January 5, 2004.
- > Proof of identity must be submitted when a duplicate license/learner's permit is applied for in person (see #4 for document list).
- > **Required Identification Documentation** - Each applicant for an original or duplicate learner's permit, license, photo license, photo learner's permit or non-driver ID is required to show documentary proof of identity and date and place of birth. Proof of identity shall be one primary document and one secondary document from the following list. A primary document must contain the full name and date of birth and must be verifiable, i.e., we must be able to contact the issuing agency to determine the authenticity of the document.

##### > PRIMARY DOCUMENTS:

Photo driver license (cannot be expired more than one year), State/province/territory issued photo ID card (not expired more than one year), Certified microfilm/copy of driver license or ID card (cannot be expired more than one year), Certificate of Birth (U.S. or Canadian issued which must be an original or certified copy, have a raised seal and be issued by the Bureau of Vital Statistics or State Board of Health. Hospital issued birth certificates and baptismal certificates are NOT acceptable.) INS documents as follows: Certificate of Naturalization (N-550, N-570, or N-578), Certificate of Citizenship (N-580, N-581, or N-645), Northern Marina Card (I-551), American Indian Card (I-551), U.S. Citizen Identification Card (I-179 or I-197), Resident Alien Card (I-151, I-551, AR-3A, or AR-103), Temporary Resident Identification Card (I-688), Non-resident Alien Canadian Border Crossing Card (I-185 or I-586), Record of Arrival and Departure (in a valid Foreign Passport, I-94 or I-94W visa waiver program), Record of Arrival and Departure watched photo stamped 'Temporary Proof of Lawful Permanent Resident' (I-94 processed for I-551 stamp in a valid Foreign Passport), Permanent Resident Re-entry Permit (I-327), Refugee Travel Document (I-571), Record of Arrival and Departure in a Certificate of Identity (I-94), Record of Arrival and Departure Stamped 'Refugee', 'Parole', 'Parolee' or 'Asylee' (I-94, Employment Authorization Document (card) 'EAD' Ins. form I-766, I-688A & I-688B, Canadian Immigration Record and Visa or Record of Landing (IMM 100), Court order (must contain full name, date of birth and court seal. Examples include adoption document, name change document, gender document, etc.), Military ID, Valid passport (U.S. or Canadian - if foreign, appropriate INS document also is required), State issued photo learner permit (cannot be expired for more than one year), Canadian Department of Indian Affairs issued ID card (Tribal issued card and U.S. issued Department of Indian Affairs card are NOT acceptable).

##### > SECONDARY DOCUMENTS:

All Primary Documents, Bureau of Indian Affairs Card/Indian Treaty Card (Tribal ID card is NOT acceptable), Driver license/ID card, expired more than one year, Court order that does not contain the applicant's date of birth, Employer ID card, Foreign birth certificate (must be translated by approved translator), Health insurance card, i.e., Blue Cross/Blue Shield, Kaiser, HMO, IRS/State tax forms W-2 NOT acceptable, Marriage certificate/license, Civil Union certificate/license, Medical records from doctor/hospital, Military dependent ID, Military discharge/separation papers, Parent/guardian affidavit (Parent/guardian must appear in person and prove his/her identity and submit a certified/notarized affidavit regarding the child's identity - applies only to minors), Gun Permit, Pilot's license, School record/transcript (must be certified), Social security card (Metal card is NOT acceptable), Social insurance card (for Canadian residents only), Student ID Card (must contain photo), Vehicle title (vehicle registration NOT acceptable), Welfare card, Prison release document.

- > **Additional documentation may be required at the department's discretion if documentation submitted is questionable or if there is reason to believe the person is not who s/he claims to be.**
- > The name, date of birth and place of birth shown on this application must match the information shown on the proof of identity documents submitted with the application. Applicants must bring original documents with them to a Department of Motor Vehicles Customer Service Counter. Copies of documents submitted will be retained by this Department. **DO NOT MAIL ORIGINALS.**

#### SECTION E

- > This section must be completed if request is for a **duplicate or corrected registration.**

#### SECTION F

- > This section must be completed if you have **leased vehicles**, and there has been a change to your name or address.

#### SECTIONS G, H & I

- > These sections must be completed in full or this application will be returned to you.



# TA-VS-113 ~ Universal Medical Evaluation / Progress Report



State of Vermont  
DEPARTMENT OF MOTOR VEHICLES  
120 STATE STREET  
Montpelier, VT 05603-0001

www.dmv.state.vt.us  
[Phone] 802.828.2000  
[Fax] 802.828.2098  
[TDD] 800.253.0191

## UNIVERSAL MEDICAL EVALUATION/PROGRESS REPORT

**\*\*THIS EVALUATION MUST BE COMPLETED IN FULL OR IT WILL BE RETURNED\*\***

ANY MEDICAL CHARGES INCURRED ARE THE RESPONSIBILITY OF THE PATIENT

### PLEASE INDICATE REASON FOR THE EVALUATION

**Complete Sections A, B, D & E if you are selecting one of the four reasons below. See front and back of form.**

- |  |   |
|--|---|
| <input type="checkbox"/> Applying for a Vermont License/Permit | <input type="checkbox"/> Department Request           |
| <input type="checkbox"/> School Bus Endorsement (Type II)      | <input type="checkbox"/> New/Update Medical Condition |

**Complete ALL Sections if requesting a DISABLED PLACARD OR PLATES. See front and back of form.**

- Disabled Parking Placard (must be accompanied by a Disabled Parking Placard Application ~ TA-VD-120)
- Disabled Parking Plate (must be accompanied by a Registration, Tax and Title Application ~ TA-VD-119)

\*\*A NOTE TO PARKING PLACARD APPLICANTS: THE INFORMATION IN THIS MEDICAL MAY BE CONSIDERED IN DETERMINING YOUR LICENSE STATUS\*\*

### SECTION A - TO BE COMPLETED BY APPLICANT

PATIENT'S NAME:			
PATIENT'S MAILING ADDRESS:	Street / Road / Box Number		
	City / State / Zip Code		
	Physical Address - If Different From Mailing Address		
GENDER:	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	CHECK-MARK THE APPROPRIATE BOX IF THE ABOVE IS A CHANGE TO YOUR:	<input type="checkbox"/> MAILING ADDRESS <input type="checkbox"/> PHYSICAL ADDRESS
DATE OF BIRTH	SOCIAL SECURITY NUMBER	VT DRIVER LICENSE/ID NUMBER (If Applicable)	
IF THIS IS A NAME CHANGE, LIST FORMER NAME:			
I CERTIFY THAT THE INFORMATION CONTAINED ABOVE IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. STATEMENTS AND WARRANTIES HEREIN ARE CERTIFIED UNDER PENALTY OF 23 VSA §202 & §203.			
APPLICANT'S SIGNATURE:			

### SECTIONS B, C, D & E - TO BE COMPLETED BY MEDICAL EXAMINER

#### SECTION B

1. Patient has been under my care for \_\_\_\_\_ years.
2. Check-mark any/all of the following conditions that apply:

<input type="checkbox"/> SEIZURES	<input type="checkbox"/> CANCER	<input type="checkbox"/> SPINAL INJURY	<input type="checkbox"/> HYPERTENSION
<input type="checkbox"/> DIABETES	<input type="checkbox"/> COPD	<input type="checkbox"/> ARTHRITIS/DEGENERATIVE JOINT DISEASE	
<input type="checkbox"/> AMPUTATION: ARM: <input type="checkbox"/> Left <input type="checkbox"/> Right LEG: <input type="checkbox"/> Left <input type="checkbox"/> Right Describe cause and extent (example: at elbow, below knee) of amputation: _____ _____		<input type="checkbox"/> PERMANENT DISABILITY/ CONDITION: Specify: _____ _____ _____	<input type="checkbox"/> PSYCHIATRIC DISORDER Specify: _____ _____ _____
3. Blood pressure reading is required for **all school bus driver medicals**.  
For other licensed drivers, only indicate if a medical condition exists.

Systolic: _____	Diastolic: _____
-----------------	------------------

RATER #:	DEPARTMENT USE ONLY SECTION		MEDICAL DATE:	
	TRANSACTION TYPE:	TYPE:	/	
	<input type="checkbox"/> ADD <input type="checkbox"/> UPDATE	<input type="checkbox"/> A-SCHOOL BUS <input type="checkbox"/> B-NOT STABLE <input type="checkbox"/> D-STABLE	CURRENT YEAR	CURRENT MONTH

TA-VS-113-0102-010-170

**TA-VS-113 ~ Universal Medical Evaluation / Progress Report**

**CONTINUED ~ SECTIONS C, D & E - TO BE COMPLETED BY MEDICAL EXAMINER**

**SECTION C - PARKING PLACARD/PLATES**

I hereby attest to the fact that at the time of the examination the applicant:

- Check-mark the applicable disability.     Has an irreversible visual impairment, or  
**One must be check-marked.**             Has an irreversible ambulatory disability within the meaning of 23 VSA §304a.

**SECTION D - MEDICAL EXAMINER'S OPINION**

1. I have examined the patient and in my opinion: (Check-mark one of the statements below.)

- The patient **IS NOT** medically fit to drive any motor vehicle on the highway.  
 There are no reasonable **medical** grounds to limit driving privileges.  
 The patient is medically fit to drive a motor vehicle, however, they should:  
 Submit progress reports to the Department of Motor Vehicles every: \_\_\_\_\_ Months \_\_\_\_\_ Years  
 Be further evaluated for driving ability.

Comments: \_\_\_\_\_  
 \_\_\_\_\_

2. Patient's condition is totally stable:     Yes     No

**SECTION E - MEDICAL EXAMINER'S CERTIFICATE**

**THIS FORM MUST BE COMPLETED BY A LICENSED PHYSICIAN, EXCEPT AS STATED BELOW.**

- If the medical is for School Bus requirements, it must be signed by a Licensed Physician, Physician's Assistant or a Nurse Practitioner.
- If the applicant has or is applying for a Vermont license, without a School Bus endorsement, the medical must be signed by a Licensed Physician. Exception: A Physician's Assistant may sign the medical, if co-signed by a Licensed Physician.
- If the applicant is applying for Disabled Parking Placard or Disabled Parking Plates, the medical must be signed by a Licensed Physician, Certified Physician's Assistant or Licensed Advanced Practice Registered Nurse.

I CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. STATEMENTS AND WARRANTIES MADE HEREIN ARE CERTIFIED UNDER PENALTY OF 23 VSA § 202.

<b>DATE OF EXAM</b>										<b>DATE OF EXAM MUST BE ENTERED AT LEFT AND BE WITHIN THE LAST <u>6 MONTHS</u> TO BE ACCEPTABLE.</b>
		/			/					

<b>MEDICAL EXAMINER'S SIGNATURE</b>	<b>DATE</b>

<b>MEDICAL EXAMINER'S NAME (PRINT CLEARLY)</b>	<b>PHONE NUMBER</b>

<b>MEDICAL EXAMINER'S MAILING ADDRESS</b>	<b>STREET/ROAD/BOX NUMBER</b>

<b>MEDICAL EXAMINER'S MAILING ADDRESS</b>	<b>CITY/STATE/ZIP CODE</b>

<b>CLASSIFICATION OR SPECIALTY</b>	<b>TITLE</b>	<b>LICENSE STATE</b>	<b>LICENSE #</b>

# TA-VT-03 ~ Application for Assignment of Vehicle Identification Number



State of Vermont  
**DEPARTMENT OF MOTOR VEHICLES**  
 120 State Street  
 Montpelier, VT 05603-0001

dmv.vermont.gov  
 [Phone] 802-828-2000  
 [Fax] 802-828-2098  
 [TTD] 800-253-0191

## APPLICATION FOR ASSIGNMENT OF VEHICLE IDENTIFICATION NUMBER

SEE INSTRUCTIONS ON NEXT PAGE

<b>OWNER'S NAME (Last, First, Middle)</b>					
<b>MAILING ADDRESS (Street, City or Town, State, Zip Code)</b>					
<b>OWNER'S PHYSICAL ADDRESS (If different from Mailing Address)</b>					
<b>OWNER'S DATE OF BIRTH</b>		<b>GENDER</b>		<b>HOME PHONE</b>	
- - - - -		<input type="checkbox"/> Male <input type="checkbox"/> Female			
<b>CO-OWNER'S NAME</b>			<b>CO-OWNER'S DATE OF BIRTH</b>		<b>GENDER</b>
			- - - - -		<input type="checkbox"/> Male <input type="checkbox"/> Female
<b>CO-OWNER'S MAILING ADDRESS (Street, City or Town, State, Zip Code)</b>					
<b>MAKE</b>	<b>MODEL</b>	<b>YEAR</b>	<b>BODY TYPE</b>	<b>TRK/TRL EMPTY WEIGHT</b>	<b>COLOR</b>
<b>VEHICLE IDENTIFICATION NUMBER</b>					
- - - - -					
<b>CURRENT ODOMETER READING (No Tenths) (Check One)</b>			<b>THE MILEAGE SHOWN IS (Check One):</b>		
<input type="checkbox"/> Miles <input type="checkbox"/> Hours			<input type="checkbox"/> Actual Mileage <input type="checkbox"/> Mileage Exceeds Its Mechanical Limits		
<input type="checkbox"/> Kilometers			<input type="checkbox"/> Not Actual Mileage – Indicate actual numeric reading.		

- I CERTIFY that I am the owner of the vehicle described above and said vehicle has no Vehicle Identification Number because:
- 1. **NUMBER DESTROYED/REMOVED** – Explanation: \_\_\_\_\_
  - 2. **VEHICLE WAS SALVAGED** – Include Salvage Title. If not available, explain below. Note: If Salvage Title is not available, it will be necessary to bond the vehicle.  
Explanation: \_\_\_\_\_
  - 3. **VEHICLE HOMEMADE** – Include Bills of Sale for all components and/or Title if applicable, or application will be returned.
  - 4. **VEHICLE REBUILT FROM COMPONENT PARTS** – Include Title and Bills of Sale for components.
  - 5. **OTHER** – Explain: \_\_\_\_\_

The owner certifies that this vehicle is properly equipped and in good mechanical condition. This declaration is made under penalties of 23 VSA §202, §203 and §2082.

<b>SIGNATURE OF OWNER</b>	<b>DATE</b>	<b>SIGNATURE OF CO-OWNER</b>	<b>DATE</b>

CONTINUED ON NEXT PAGE

FOR DEPARTMENT USE ONLY:					
<b>DATE ISSUED:</b>	<b>PLATE #</b>	<b>TYPE</b>	<b>EXPIRES</b>	<b>HIDDEN VIN</b>	<b>VT ASSIGNED VIN</b>
<b>SIGNATURE OF INSPECTOR</b>		<b>CERT #</b>	<b>DATE</b>	<b>RATER #</b>	

TA-VT-03 5M 12/09 GEN



# TA-VT-04 ~ Affidavit of Loss of Certificate of Title and Application for Duplicate



State of Vermont  
 DEPARTMENT OF MOTOR VEHICLES  
 120 State Street  
 Montpelier, VT 05603-0001

www.dmv.vermont.gov  
 [Phone] 802-828-2000  
 [Fax] 802-828-2098  
 [TTD] 711

## AFFIDAVIT OF LOSS OF CERTIFICATE OF TITLE AND APPLICATION FOR DUPLICATE

### Instructions:

- Complete ALL of the areas below that apply. **IMPORTANT:** Make, year, body/hull type, vessel length, meter reading (categorized as miles, kilometers or hours), motor vehicle/vessel/ATV/snowmobile identification number, name and address of owner(s), relationship, declaration and signature(s) of owner(s) and lienholder(s) (if applicable) are **REQUIRED** information on this form. **Should any of the required information be omitted, the application will be returned to you.**
- If any liens were shown on the face of the original title, please do one of the following:
  - For each lien on the face of the original title submit a lien release on the lienholder's letterhead including motor vehicle/vessel/ATV/snowmobile make, model, year, vessel length, identification number, owner's name and signature of lienholder, or submit DMV form TA-VT-08 (Lien Release).
  - If the liens are still in effect, only the lienholder may apply for a duplicate and **MUST** sign this application below.
- This form cannot be used to add or remove liens. (Use form TA-VT-19 to add liens.)**
- The fee for a duplicate title certificate is:
  - Motor vehicles: \$31.00
  - Vessels, ATV's and Snowmobiles: \$19.00
- If there are more than 2 owners, additional applications need to be completed. **ALL** owners are required to sign for the duplicate title.
- Duplicate titles will not be issued for vehicles that are more than 15 years old.

Plate #		Expiration Date (MM/YYYY):			Make	Year (YYYY)	Body/Hull Type
Vessel Length		Current Meter Reading (Required):			Meter Reading is (Check <input checked="" type="checkbox"/> One):		
Feet	Inches	Check <input checked="" type="checkbox"/> One:			<input type="checkbox"/> Actual	<input type="checkbox"/> Excess of Mechanical limit	
		<input type="checkbox"/> MILES <input type="checkbox"/> KILOMETERS <input type="checkbox"/> HOURS			<input type="checkbox"/> Not Actual Reading		
Motor Vehicle/Vessel/ATV/Snowmobile Identification Number (REQUIRED):							
Name of Current Titled Owner/Lessor		VT License/ID Number	Name of Current Titled Co-Owner			VT License/ID Number	
Current Address of Current Titled Owner/Lessor				Current Address of Current Titled Co-Owner(s)			
Rights of Survivorship If more than one owner you must indicate rights of survivorship. If no box is checked joint tenants will be selected.							
Check One:	Type of Ownership	Required Relationship			Rights of Survivorship		
<input type="checkbox"/>	Tenants By the Entirety	Husband & Wife or Parties to a Civil Union			Yes		
<input type="checkbox"/>	Joint Tenants	None			Yes		
<input type="checkbox"/>	Tenants in Common	None			No		
<input type="checkbox"/>	Partners (Business)	None			Yes		
Lienholder Name:					Date of Birth (if an individual):		
Lienholder Address:							
<b>NOTE:</b> If there is a lien still in effect on the motor vehicle/vessel/ATV/snowmobile, the duplicate certificate of Title will be mailed to the lienholder. If no lienholder exists, the duplicate Certificate of Title will be mailed to the owner/lessor unless specified below.							
Mail Duplicate To:		Name	Address	City	State	Zip	

**Declaration:** I HEREBY CERTIFY that the original Certificate of Title to the motor vehicle/vessel/ATV/snowmobile described above is:

- LOST   
  STOLEN   
  DESTROYED   
  MUTILATED   
  ILLEGIBLE

(Any mutilated or illegible certificate **MUST** accompany this form. In addition, if your Title Certificate has any erasures or alterations you need to include a statement explaining why the erasures/alterations were made.)

Is this a salvaged, totaled or rebuilt vehicle?  YES  NO If yes, check the appropriate box:  SALVAGED  TOALED  REBUILT

THE UNDERSIGNED HEREBY applies for a duplicate Certificate of Title and certifies that the information contained herein is true and correct. These declarations are made under penalties of 23 VSA §202, §203, §2082 & §3829.

Signature of Current Titled Owner		Telephone # (owner)	Signature of Current Titled Co-Owner	
Signature of Lienholder (if lien still in effect)		NOTE: This does not constitute a lien release!		Date

# TA-VT-04 ~ Affidavit of Loss of Certificate of Title and Application for Duplicate

## ODOMETER DISCLOSURE STATEMENT

### INSTRUCTIONS:

This form is to be completed and signed by the seller except the Odometer Disclosure Statement which must be signed by **both the buyer and seller**. Failure to complete as requested will result in return for completion.

An Odometer Disclosure Statement must be submitted for vehicles that are nine (9) years old and newer, self-propelled and with a registered weight of 16,000 lbs. or less.

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law.

I / We \_\_\_\_\_ state that the odometer mileage indicated on the vehicle described on the reverse side is \_\_\_\_\_ (CHECK ONE)  Miles  Kilometers  Hours  
(NO TENTHS)

and I hereby certify to the best of my knowledge that (please check one statement below that is applicable):

- The odometer reading is the actual mileage
- The odometer reading reflects the amount of mileage in excess of its mechanical limits
- The odometer, hubometer or clockmeter reading is not the actual miles, kilometers or clock hours  
**WARNING - ODOMETER DISCREPANCY**
- The vehicle is not equipped with an odometer, hubometer or clockmeter

Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (A) 4.

Seller's/Lessee's Name (printed): \_\_\_\_\_

Seller's/Lessee's Address: \_\_\_\_\_

Seller's/Lessee's Signature: \_\_\_\_\_

Buyer's/Lessor's Name (printed): \_\_\_\_\_

Buyer's/Lessor's Address: \_\_\_\_\_

Buyer's/Lessor's Signature: \_\_\_\_\_

Date of this Statement: 

M	M	-	D	D	-	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Date Disclosure Form Sent to Lessee: 

M	M	-	D	D	-	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Date Completed Disclosure Form Received from Lessee: 

M	M	-	D	D	-	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

**If vehicle is jointly owned, only one (1) seller signature is required.**

TA-VT-05 ~ Bill of Sale and Odometer Disclosure Statement



Bill of Sale and Odometer Disclosure Statement

DEPARTMENT OF MOTOR VEHICLES  
Agency of Transportation

121 State Street  
Montpelier, Vermont 05603-0001  
802.528.2000  
www.dmv.state.vt.us

If the vehicle being sold is 9 years old or newer and you are not submitting a separate Odometer Disclosure Statement, please complete the Odometer Disclosure Statement on the back of this form.

I / We (Seller/s)  
(If a company, give company name)

hereby sell, assign or transfer ownership of the vehicle/vessel described below:

Make	Model	Year	Body/Hull Type	Vessel Length	Color
				ft in	
Vehicle/Vessel Identification Number				Odometer Reading (Vehicles only)	
				<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours	
To: <small>New Owner (Purchaser or Transferee) New Co-Owner</small>					
On:					For: \$ <small>Purchase Price</small>

**IF VEHICLE IS SALVAGE, SALVAGE AND REBUILT OR TOTALED THIS SECTION MUST BE COMPLETED:**

I/We also certify that the motor vehicle described above is:

Salvage   
  Salvaged and Rebuilt   
  Declared a total loss by insurer

Any person who sells, trades or offers for sale or trade any interest in a salvaged, salvaged and rebuilt or totaled vehicle shall disclose the fact that the vehicle has been salvaged, salvaged and rebuilt or totaled to a prospective purchaser both orally and in writing before a sale, trade or transfer is made. Written disclosure that the vehicle has been salvaged, salvaged and rebuilt or totaled, in addition to being disclosed on the certificate of title as required by this subchapter, shall also be conspicuously disclosed on any bill of sale, transfer, purchase or other agreement.

Failure of the seller to provide the notice required by this section shall result in the seller being required, at the option of the buyer, to refund to the buyer the purchase price, including taxes, license fees and similar governmental charges.

This information has been conveyed to the purchaser, both orally and in writing in accordance with 23 V.S.A. Sections 2083 (3) (c), Salvaged, totaled and rebuilt vehicles. If this section completed new owner sign.

Purchaser's signature: \_\_\_\_\_ Date: \_\_\_\_\_

The vehicle/vessel is free of all liens and encumbrances. Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (4). **If vehicle is jointly owned, both owners must sign.**

↓ Seller's Signature - If company, Authorized Representative (include title)	↓ Date
Owner:	
Co-Owner:	
↓ Seller's Address	↓ Seller's Phone Number

↓ Buyer's Signature - If company, Authorized Representative (include title)	↓ Date
Owner:	
Co-Owner:	
↓ Buyer's Address	↓ Buyer's Phone Number

# TA-VT-05 ~ Bill of Sale and Odometer Disclosure Statement

## Odometer Disclosure Statement

Odometer Disclosure Statement must be signed by both the buyer and seller. Failure to complete as requested will result in return for completion.

An Odometer Disclosure Statement must be submitted for vehicles that are nine (9) years old and newer, self-propelled and with a registered weight of 16,000 lbs or less.

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law.

### Section 1 - Vehicle Information

Year	Make	Model
Vehicle Identification Number (VIN)		Body type

### Section 2 - Odometer Disclosure

Federal and State law require that you furnish to the buyer a written odometer disclosure statement upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> </tr> </table> <p style="text-align: center; font-size: small;">Enter odometer reading (no tenths)</p>									<p>I certify that the odometer reading: (check one)</p> <p><input type="checkbox"/> Reflects the actual mileage.</p> <p><input type="checkbox"/> Reflects the mileage in excess of the odometer's mechanical limits. (A)</p> <p><input type="checkbox"/> Is not the actual mileage. <b>Warning - Odometer Discrepancy (B)</b></p>

### Section 3 - Seller/Transferor Information

Seller's name (print last, first, middle initial, or business name)			
Seller's address	City	State	Zip code
Seller's signature X		Date of statement	

### Section 4 - Buyer Information

Buyer's name (print last, first, middle initial, or business name)			
Buyer's address	City	State	Zip code
Buyer's signature X		Date of statement	

**Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (4). If vehicle is jointly owned, only one (1) seller signature is required.**

**TA-VT-05a ~ Registered Owner's Assignment / Dealer's Reassignment of Title to a Motor Vehicle / Vessel / Snowmobile / ATV – \*\*This form cannot be copied.\*\***

 <p style="text-align: center;"><b>STATE OF VERMONT</b>  <b>AGENCY OF TRANSPORTATION</b>  <b>DEPARTMENT OF MOTOR VEHICLES</b>          120 State Street, Montpelier, Vermont 05603-0001</p> <p style="text-align: center;"><b>REGISTERED OWNER'S ASSIGNMENT/DEALER'S REASSIGNMENT          OF TITLE TO A MOTOR VEHICLE/VESSEL/SNOWMOBILE/ATV</b></p>						
VEHICLE/VESSEL IDENTIFICATION NUMBER (VIN/VIN#)	MAKE	MODEL	CYLINDER	YEAR	BODY	COLOR
<p><b>WARNING</b></p> <p>Federal and State law require that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.</p> <p><b><u>THIS ASSIGNMENT/REASSIGNMENT DOCUMENT IS NOT VALID UNLESS ALL ASSIGNMENTS ON THE BACK OF THE ORIGINAL TITLE CERTIFICATE HAVE BEEN COMPLETED AND WILL NOT BE ACCEPTED UNLESS SURRENDERED WITH THE CERTIFICATE OF TITLE.</u></b></p> <p><small>(Vermont Dealers are exempt from the requirement to complete all assignments on the original title, only if original title must be requested from a lienholder. Private sales are not exempt.)</small></p> <p><b>MAKING A FALSE STATEMENT IS A CRIMINAL OFFENSE; ANY CHANGE OR ERASURE WILL VOID THIS DOCUMENT.</b></p> <p><small>Unauthorized printing or reproduction of this document is strictly prohibited.</small></p> <p><b>Any signature on this document is affixed under penalties of T.23 V.S.A. §202, §203, and §2082.</b></p>						
<p>The undersigned hereby certifies that the Motor Vehicle/Vessel/Snowmobile/ATV described was transferred on _____ to (please print):</p> <p>Buyer(s) Name(s) _____</p> <p>Address _____</p>						
<p><b>ODOMETER DISCLOSURE STATEMENT</b></p>						
<p>I/We state that the odometer now reads _____ (Check One) <input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours</p> <p style="text-align: center;"><small>(No Terms)</small></p> <p>and I/We hereby certify to the best of my/our knowledge that (Please check one statement below that is applicable):</p> <p><input type="checkbox"/> (1) The odometer reading <u>is</u> the actual mileage.</p> <p><input type="checkbox"/> (2) The odometer reading reflects the amount of <u>mileage in excess of its mechanical limits.</u></p> <p><input type="checkbox"/> (3) The odometer reading is <u>not</u> the actual mileage. <b>WARNING – ODOMETER DISCREPANCY</b></p>						
SELLER'S/DEALER'S NAME AND ADDRESS _____						ELR # _____
SELLER'S SIGNATURE _____			SELLER'S PHONE NUMBER _____		DATE _____	
BUYER'S NAME AND ADDRESS _____						
BUYER'S SIGNATURE _____			BUYER'S PHONE NUMBER _____		DATE _____	
<p><b>TO BE COMPLETED ONLY IF THE VEHICLE IS SALVAGE, SALVAGED AND REBUILT, OR TOTALED:</b></p>						
<p>I/We certify that the Motor Vehicle/Vessel/Snowmobile/ATV described above is:</p> <p style="text-align: center;"><input type="checkbox"/> Salvage <input type="checkbox"/> Salvaged and Rebuilt <input type="checkbox"/> Declared a total loss by an insurance company</p> <p>This information has been conveyed to the purchaser, both orally and in writing in accordance with 23 V.S.A. Sections 2093(b) and (c).</p>						
<p><b>LIENHOLDER TO BE SHOWN ON NEW TITLE (If no lien, print NONE)</b></p> <p>Lienholder's Name _____ Date of Lien _____</p> <p>Lienholder's Address _____ Zip _____</p>						
<p>TA-VT-05a (d) 50M 01/10 GBN</p>						<p>Control Number  <b>A000000</b></p>

**TA-VT-05a ~ Registered Owner's Assignment / Dealer's Reassignment of Title to a Motor Vehicle / Vessel / Snowmobile / ATV – \*\*This form cannot be copied.\*\***

**AUTHORIZATION FOR PAYOFF – (FOR USE BY VERMONT DEALERS AND INSURANCE COMPANIES ONLY)**

OWNER'S NAME			CO-OWNER'S NAME			DATE
ADDRESS (STREET AND NO.)			CITY	STATE	ZIP CODE	
LIENHOLDER NAME			ADDRESS (STREET, CITY, STATE & ZIP)			
For value received, I/we have assigned, transferred and conveyed all my rights, title and interest in the following described Motor Vehicle/Vessel/Snowmobile/ATV						
NAME OF PURCHASER			ADDRESS (STREET, CITY, STATE & ZIP)			
MAKE	MODEL	YEAR	BODY/HULL TYPE	VESSEL LENGTH ft in	VEHICLE/VESSEL/SNOWMOBILE/ATV IDENTIFICATION #	
METER READING <input type="checkbox"/> Kilometers <input type="checkbox"/> Miles (No Tenths) <input type="checkbox"/> Hours Please indicate actual numeric reading			TITLE NUMBER			

Subject, however, to your rights and interests therein, and I/we hereby authorize you to accept from said purchaser thereof, the amount of \$ \_\_\_\_\_ being the full balance due on my/our account and upon receipt and acceptance of the above amount you are instructed to surrender to said purchaser the certificate of title to said Motor Vehicle/Vessel/Snowmobile/ATV properly released and endorsed.

**TO BE COMPLETED ONLY IF THE VEHICLE IS SALVAGE, SALVAGED AND REBUILT OR TOTALED:**

I/we certify that the Motor Vehicle/Vessel/Snowmobile/ATV described above is:

- Salvage     Salvaged and Rebuilt     Declared a total loss by an insurance company

This information has been conveyed to the purchaser, both orally and in writing, in accordance with 23 VSA Sections 2093(b) and (c).

I certify that the statements made herein are true. This declaration is made under penalties of 23 VSA Sections 202, 203, 2062, 2083, 3829 and 3830.

OWNER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CO-OWNER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

DEALER/INSURANCE COMPANY NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DLR # \_\_\_\_\_

**INSTRUCTIONS**

1. The registered owner shall arrange sale and give purchaser (VT Dealer) the name of the lienholder.
2. The Vermont Dealer/Insurance Company shall obtain from the lien holder the balance due on the loan and the title number. The purchaser shall prepare the assignment and Authorization for Payoff (above) and the registered owner shall sign to complete transaction. If this vehicle is titled in more than two names, additional copies of this form need to be completed as each form has space for the signatures of only two owners.
3. Vermont Dealer/Insurance Company shall copy and forward the copy of assignment and Authorization for Payoff together with his/her payment to the lienholder.
4. Upon acceptance, the lienholder shall retain the copy of Authorization for Payoff, complete the Release of Lien or other encumbrances on the front of the certificate of title and surrender the title to purchaser (Vermont Dealer/Insurance Company).
5. At the time of resale the purchaser (Vermont Dealer/Insurance Company) shall complete the Assignment of Title section on the reverse side of the Certificate of Title and forward it together with the original; Registered Owner's Assignment/Dealer's Reassignment of Ownership and Authorization for Payoff – form TA-VT-05a to the Department of Motor Vehicles, accompanied by all other necessary documents for retitling and registration. Private sales are not exempt.

**Web site: DMV.VERMONT.GOV**

**TA-VT-10 ~ Verification of Motor Vehicle / Vessel / ATV /  
Snowmobile Identification Number**



State of Vermont  
DEPARTMENT OF MOTOR VEHICLES  
120 State Street  
Montpelier, VT 05603-0001

www.dmv.vermont.gov  
Phone: 802-828-2000  
TTD: 800-253-0191

**VERIFICATION OF MOTOR VEHICLE/VESSEL/ATV/SNOWMOBILE IDENTIFICATION NUMBER**

Please refer to the instructions on the back side of this form.

**SECTION 1: TO BE COMPLETED BY THE APPLICANT.**

Current Owner's Name				
Mailing Address - Street, Box, RD				Daytime Phone
City, State & Zip Code				Evening Phone
Make	Model	Year (YYYY)	Body/Hull Type	Vessel Length ft. in
Motor Vehicle/Vessel/ATV/Snowmobile Identification Number			Title Number	
Is this a Salvage Motor Vehicle/ Vessel/ATV/Snowmobile		Meter Reading Actual numeric reading as shown on odometer (no tenths)		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours		
Current Registration Number (if applicable):				

**SECTION 2: TO BE COMPLETED BY AUTHORIZED PERSONNEL ONLY ~ (See Section 3 of the instructions.)**

I have examined the motor vehicle/vessel/ATV/snowmobile described above and certify that the motor vehicle/vessel/ATV/snowmobile identification number is as stated and shows no sign of alteration.

Motor Vehicle/Vessel/ATV/Snowmobile Identification (Serial) Number NOTE: The serial number <u>must</u> be entered in the space below by the verifying official.				
Presently Registered In The State Of			Date (MM/DD/YYYY)	
At Town or City			State	
I certify that the statements herein are true. This declaration is made under penalties of 23 VSA §202 and §203.				
Authorized Signature			Phone Number (Include Area Code)	
Organization		Certificate Number	VINASSIST <input type="checkbox"/> Yes <input type="checkbox"/> No NCIC <input type="checkbox"/> Yes <input type="checkbox"/> No	
Meter Reading Actual numeric reading as shown on odometer (no tenths)			<b>THIS VERIFICATION IS VOID IF ALTERED OR TAMPERED WITH IN ANY MANNER.</b>	
<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours				

TA-VT-10 (4) 10M 6/9/05 OSH

**TA-VT-10 ~ Verification of Motor Vehicle / Vessel / ATV /  
Snowmobile Identification Number**

**INSTRUCTIONS:**

1. A visual VIN verification of your motor vehicle/vessel/ATV/snowmobile is necessary if your motor vehicle/vessel/ATV/snowmobile is required to be titled according to Vermont Statute and:
  - a. Was last registered/titled in another state, unless purchased from out of state dealer for the purpose of registering in VT. (**Note:** This would only apply in the case of a private sale or if the vehicle is already titled/registered in your name.)  
*or*
  - b. Is registered under bond,  
*or*
  - c. Is imported from Canada without a Certificate of Origin or a New Vehicle Information Statement,  
*or*
  - d. The vehicle is a motorcycle with:
    - i. An engine size of 300 cc's or more and was last registered in another state, or
    - ii. An engine size of 500 cc's or more regardless of model year, previously registered or titled out-of-state, or  
*or*
  - e. Has a Salvage Title,  
*or*
  - f. Title documentation is from another country,  
*or*
  - g. Supporting documentation is a United States Government Certificate of Release of a Motor Vehicle.
2. Complete Section 1 of the form.
3. Obtain a visual VIN Verification for your motor vehicle/vessel/ATV/snowmobile. VIN verifications may be performed by the following entities:
  - a. **VEHICLE IS WITHIN VERMONT:** The motor vehicle/vessel/ATV/snowmobile identification number on your motor vehicle/vessel/ATV/snowmobile **must** be verified by a Vermont Law Enforcement Officer, authorized personnel employed by a law enforcement unit (who are under the direct supervision of a law enforcement officer) or by any designated Department of Motor Vehicles employee.
  - b. **VEHICLE IS OUTSIDE OF VERMONT:** Verification of the motor vehicle/vessel/ATV/snowmobile identification number for a motor vehicle/vessel/ATV/snowmobile with an out-of-state Title may be completed outside Vermont by motor vehicle officials, or by those personnel authorized by that state to perform VIN verifications, subject to approval by the Vermont Department of Motor Vehicles Commissioner. Military personnel may have the VIN verifications conducted by the Commanding Officer or Provost Marshal of the military base.

**VERIFICATIONS DONE OUTSIDE OF VERMONT MUST BE ACCOMPANIED BY A LETTER OF IDENTIFICATION OF THE AGENT ON OFFICIAL LETTERHEAD.**



# TA-VT-12 ~ Gift Tax Exemption Form



## GIFT TAX EXEMPTION FORM

DEPARTMENT OF MOTOR VEHICLES  
Agency of Transportation

120 State Street  
Montpelier, Vermont 05603-0001  
NOV 2008 2009  
www.dmv.state.vt.us

↓ Make	↓ Model	↓ Year	↓ Donor Plate Number	↓ State last Registered in
↓ Vehicle Identification Number (VIN)			↓ Name of last registered owner	
Transferred To:				
On:				
			Applicant's License/PID:	

If the vehicle was registered and/or titled in another jurisdiction, you must provide a copy of the out-of-state registration or title in the donor's name or this application will be returned to you.

**Both statements** below must apply to the motor vehicle described above and must be **checked** to qualify for this exemption:

This motor vehicle was transferred to me by my (check  relationship):

- Spouse       Ex-Spouse     Party to a Civil Union     Ex-Party to a Civil Union     Mother
- Stepmother     Father         Stepfather                 Grandparent                 Grandchild
- Son             Stepson       Daughter                 Stepdaughter
- Trust established for the benefit of any such persons

- a. If transfer involves a trust, submit copies of the trust documents with this letter.
- b. If transfer involves a divorce, provide a copy of a court document identifying the individuals and indicating the date of the final decree. The donor must have owned the vehicle on the date of final decree. The transfer must occur within one (1) year after the date the divorce became final.

**AND**

This motor vehicle was a gift. There was **NO** payment in any form for this vehicle. This includes any cash payment, trade of any personal property, trade of another vehicle or assuming the donor's lien on the vehicle.

If both of the conditions above apply, this vehicle is considered a gift. The donor may not use the gift vehicle as a tax credit against the purchase of any subsequent vehicles.

We, the undersigned, do hereby certify that the above statements are true and correct under the penalties of 32 V.S.A. § 8910 and 23 V.S.A. § 203.

Signature of Applicant	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> <td style="width: 15%;">-</td> <td style="width: 15%;">0</td> <td style="width: 15%;">-</td> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> </tr> </table>	0	0	-	0	-	0	0	0
0	0	-	0	-	0	0	0		
	Date								
Signature of Donor	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> <td style="width: 15%;">-</td> <td style="width: 15%;">0</td> <td style="width: 15%;">-</td> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> <td style="width: 15%;">0</td> </tr> </table>	0	0	-	0	-	0	0	0
0	0	-	0	-	0	0	0		
	Date								

**BOTH YOUR SIGNATURE AND THE DONOR'S SIGNATURE ARE REQUIRED.**

If the donor is deceased, provide a copy of the death certificate. The Administrator or Executor must sign the application. The Administrator or Executor must send court documentation showing that they were assigned as such (a copy of the will is not acceptable).

## TA-VT-12 ~ Gift Tax Exemption Form

### GIFT TAX EXEMPTION FORM

A motor vehicle may be exempt from taxation if it is a gift or inheritance as defined under 32 V.S.A. § 8911 (8). To qualify for the exemption, the motor vehicle must be registered and/or titled in Vermont **or any other jurisdiction** in the name of the original donor and transferred as a gift to a spouse, ex-spouse, party to a civil union, ex-party to a civil union, mother, step-mother, father, step-father, son, step-son, daughter, step-daughter, grandparent, grandchild or a trust established for the benefit of any such persons or subsequently transferred among such persons. A transfer that involves a payment of any kind does not qualify. If a "Gift Tax Exemption" claim is submitted with a registration or title and tax application that lists a lien holder, the exemption will be denied.

A motor vehicle registered and/or titled in Vermont or any other jurisdiction and transferred from an individual to, or in trust for the benefit of, a former spouse or former party to a civil union is also exempt under 32 V.S.A. § 8911 (16).

**ALL** of the conditions outlined on this form must be met to qualify for a tax exemption. If not, tax is due at time of registration/title. The tax is computed by multiplying the average NADA book trade-in value of the vehicle (on the date of registration/title) by the current tax rate.

#### Sale or Trade In of Vehicles under Gift Tax Exemption

**Trade-In To A Dealer:** The taxable cost of a vehicle, except a leased vehicle, is the purchase price less the amount allowed as a trade in. If the vehicle traded was received as a gift under the gift tax exemption guidelines, it does not need to have been registered by the purchaser of the new vehicle to qualify for the credit.

**Sale To A Private Individual:** If a vehicle is sold and another purchased, the purchase price may be reduced by the amount received from the sale **only** if the vehicle sold was last registered in the same name as the registrant of the newly purchased vehicle.

If you need further information or assistance, please contact Registration/License Information at (802) 828-2000.

# TA-VT-17 ~ Rebuilt / Salvage Title Application



State of Vermont  
**DEPARTMENT OF MOTOR VEHICLES**  
 120 State Street  
 Montpelier, VT 05603-0001

www.dmv.state.vt.us  
 (Phone) 802-828-2000  
 (Fax) 802-828-2098  
 (TTD) 800-253-0191

## REBUILT/SALVAGE TITLE APPLICATION

Index #: \_\_\_\_\_

Please read instructions on the back before completing form

NAME OF TITLE APPLICANT			CO-OWNER'S NAME		
MAILING ADDRESS (STREET, RD, BOX NUMBER)			MAILING ADDRESS (STREET, RD, BOX NUMBER)		
CITY/TOWN	STATE	ZIP	CITY/TOWN	STATE	ZIP
PHONE NUMBER	OWNER/CO-OWNER RELATIONSHIP (CHECK ONE)				
	<input type="checkbox"/> TENANTS BY THE ENTIRETY ~ Husband and Wife or Parties to a Civil Union		<input type="checkbox"/> JOINT TENANTS ~ Implies Rights of Survivorship		
	<input type="checkbox"/> TENANTS IN COMMON ~ No Rights of Survivorship		<input type="checkbox"/> PARTNERS ~ Implies Rights of Survivorship		

MAKE	MODEL	MODEL YEAR	BODY STYLE
VEHICLE IDENTIFICATION NUMBER			PUBLIC VIN PLATE IS (Check One) (See #9 on back)
			<input type="checkbox"/> ATTACHED <input type="checkbox"/> REMOVED <input type="checkbox"/> ALTERED
EMPTY WEIGHT	NO. OF AXLES	FUEL TYPE	NO. OF CYLINDERS
TITLED STATE		SALVAGED OR REBUILT?	
		<input type="checkbox"/> SALVAGED <input type="checkbox"/> REBUILT	
CURRENT ODOMETER READING (No Tenths) (Check One)		THE MILEAGE SHOWN IS (Check One):	
<input type="checkbox"/> MILES <input type="checkbox"/> HOURS <input type="checkbox"/> KILOMETERS		<input type="checkbox"/> ACTUAL MILEAGE <input type="checkbox"/> MILEAGE EXCEEDS ITS MECHANICAL LIMITS (A) <input type="checkbox"/> NOT ACTUAL MILEAGE (B) - WARNING - ODOMETER DISCREPANCY	
DESCRIBE DAMAGE AND LIST DAMAGED COMPONENTS			REASON FOR DAMAGE
			<input type="checkbox"/> FLOOD DAMAGE <input type="checkbox"/> COLLISION <input type="checkbox"/> OTHER

NAME & ADDRESS OF LIENHOLDER FOR ABOVE OWNER (if none, so state) ~ IF AN INDIVIDUAL, INDICATE D.O.B.		DATE OF LIEN
IS THERE A SECOND LIENHOLDER? <input type="checkbox"/> No <input type="checkbox"/> Yes                   If "Yes", use back of form.		

FOR DEPARTMENT USE ONLY			
NUMBER: _____	EXPRD _____	EXP: _____	TITLE 03 _____
		AUDIT LINE	
TYPE: _____	RATER #: _____	MISC 10 _____	TOTAL _____

VEHICLE ACQUIRED FROM (Name and Address)	DATE ACQUIRED

DISPOSITION OF VEHICLE USE ~ (Check One) THE VEHICLE WILL BE:	
<input type="checkbox"/> CRUSHED <input type="checkbox"/> DISMANTLED <input type="checkbox"/> USED FOR PARTS ONLY	<input type="checkbox"/> SOLD AT AUCTION AS SALVAGE <input type="checkbox"/> REBUILT FOR USE ON PUBLIC ROADS
<input type="checkbox"/> OTHER - EXPLAIN: _____	

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. THIS DECLARATION IS MADE UNDER PENALTIES OF 23 V.S.A. §202 & §203.			
SIGNATURE OF OWNER	DATE	SIGNATURE OF CO-OWNER	DATE

TA-VT-17 (d) 2M 7/07 JTB

# TA-VT-17 ~ Rebuilt / Salvage Title Application

## INSTRUCTIONS

- This application is required for all vehicles 15 years old or newer.
- You must enter all the information requested.
- The previous Certificate of Title, properly assigned, must be submitted with this application.

The fee for a Rebuilt/Salvage Title is:	<b>\$28.00</b>	Make check payable to Department of Motor Vehicles in U.S. Funds only.
The fee for each lienholder is:	<b>\$7.00</b>	

1. Name and Address of Title Applicant ~ Enter the name and address of the owner.
2. Co-Owner's Name and Address ~ Enter the name and address of the co-owner, if any.
3. Owner/Co-Owner Relationship ~ If the vehicle is to be titled in two names, you must specify owner/co-owner relationship.
  - a. **Husband and Wife or Parties to a Civil Union** - This indicates that the owners are husband and wife or Parties to a Civil Union and upon death of one of the owners of the vehicle; the survivor would have rights to the vehicle.
  - b. **Joint Tenants** - Upon death of one of the owners of the vehicle the survivor would have rights to the vehicle.
  - c. **Tenants in Common** - Upon death of one of the owners of the vehicle the survivor would not have rights to the vehicle.
  - d. **Partners** - This indicates that the owners are in a business relationship and upon death of one of the owners of the vehicle; the survivor would have rights to the vehicle.
4. Make ~ Indicate the make of the vehicle, i.e. Chevrolet.
5. Model ~ Indicate the model of the vehicle, i.e. Impala.
6. Model Year ~ Indicate the 4 digit model year of the vehicle, i.e. 1999.
7. Body Style ~ Indicate the body style of the vehicle, i.e. if the vehicle is a 2 door vehicle; indicate 2D; if the vehicle is a pick-up truck, indicate PK
8. VIN ~ Indicate the Vehicle Identification Number.
9. Public VIN ~ If the Public VIN Plate has been removed, submit a completed Application for Assignment of Vehicle Identification Number form (TA-VT-03) with this application. A VIN must be assigned before this vehicle can be titled.
10. Empty Weight and No. of Axles - These fields are required for trucks only. If applicable, enter the unladen (empty) weight in the Weight field and the number of axles in the Axle field.
11. Fuel Type ~ Indicate the type of fuel the vehicle uses, i.e. gas, diesel, etc.
12. No. of Cylinders ~ Enter the number of cylinders.
13. Title State ~ Enter the state in which the vehicle was titled.
14. Salvaged or Rebuilt ~ Check mark the appropriate box indicating if the vehicle was salvaged or rebuilt.
15. Current Odometer Reading ~ Indicate the current meter reading. All readings are to be recorded in whole numbers categorized as miles, kilometers or clock hours. You must also check mark the appropriate box regarding the status of the reading.
  - **Exception:** A signed statement by the person applying for a Rebuilt/Salvage Title, indicating the vehicle is not so equipped is acceptable, provided the statement references year, make and vehicle identification number.
16. Damage/Damaged Components ~ Provide a description of the damage to the vehicle, as well as a list of the damaged components.
17. Reason for Damage ~ Check mark the appropriate box indicating the reason for the damage.
18. Name and Address of Lienholders & Date of Liens ~ If applicable, indicate the name(s) and address(es) of the lienholder(s) and the date(s) of the lien.
19. Vehicle Acquired From ~ Indicate from whom you acquired the vehicle.
20. Disposition of Vehicle Use ~ Check mark the appropriate box indicating your intentions for the vehicle, i.e. if the vehicle is to be crushed, dismantled, etc. If other, please explain.
 

If additional space is needed for the explanation of disposition of vehicle use, use this space.
21. Signature of Owner & Co-Owner ~ The application must be signed and dated by the owner(s) or authorized agent.
22. Please review your application to determine that all information is entered and all required supporting documents are attached. Incomplete applications will be returned to you. To avoid this delay, review this form before mailing to the department.

- NOTE:**
- A Salvage title will not be issued to any vehicle whose model year is more than 15 years old.
  - A Salvage title will be issued in the name of the applicant only. The name of the previous owner will not be recorded on the salvage title.
  - A Rebuilt title will be issued to the owners listed on the front of this application only.

SECOND LIENHOLDER										
Enter the name, address and date of lien for second/ subsequent lienholder(s), if applicable: ☞	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Name(s):</td> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 40%;"></td> </tr> <tr> <td style="padding: 2px;">Address(es):</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="padding: 2px;">Date(s) of Lien:</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>	Name(s):			Address(es):			Date(s) of Lien:		
Name(s):										
Address(es):										
Date(s) of Lien:										

# TA-VT-19 ~ Application for Title Changes Including Filing Notice of Security Interest



STATE OF VERMONT  
AGENCY OF TRANSPORTATION  
DEPARTMENT OF MOTOR VEHICLES  
120 State Street, Montpelier, VT 05603-0001

## APPLICATION FOR TITLE CHANGES INCLUDING FILING NOTICE OF SECURITY INTEREST (To Record A Lien)

Complete the following required information. We will return this form to you for completion if any information is missing.

MAKE	YEAR	BODY/HULL TYPE	VESSEL LENGTH		VEHICLE/VESSEL IDENTIFICATION NUMBER
			Ft.	In.	
OWNER NAME			OWNER ADDRESS		
OWNER DATE OF BIRTH		OWNER SOCIAL SECURITY NO.*			
CO-OWNER NAME			CO-OWNER ADDRESS		
CO-OWNER DATE OF BIRTH		CO-OWNER SOCIAL SECURITY NO.*			
			VT LICENSE / ID #:		

- If you are adding or deleting an owner, check the appropriate box:  Add  Delete
- If you are adding an owner, write the co-owner's date of birth and social security number in the fields above. Adding or deleting a name on a title WILL require the same change on the registration. Please check your registration certificate before submitting this form. Refer to fee schedule (on back of form) for charges incurred due to your requested changes. Both signatures are required.
- If the address on the application is different from the address on Department records, this application will be considered a notice of address change and your address will be changed on all of your DMV records.

IF THERE IS MORE THAN ONE OWNER, YOU MUST INDICATE THE RIGHTS OF SURVIVORSHIP. CIRCLE ONE BELOW:			
<b>TENANTS BY THE ENTIRETY</b> <small>Husband &amp; Wife <u>or</u> Parties to a Civil Union</small>	<b>JOINT TENANTS</b> <small>Implies Rights of Survivorship</small>	<b>TENANTS IN COMMON</b> <small>No Rights of Survivorship</small>	<b>PARTNERS</b> <small>(Business) Imposes Rights of Survivorship</small>

**AN ODOMETER, HUBOMETER OR CLOCK METER READING IS REQUIRED FOR VEHICLES**

The reading must be a whole number indicated as miles, kilometers or hours. If vehicle is not equipped with one of these devices, submit a signed statement identifying the vehicle by make, year, and VIN indicating the vehicle is not equipped with one of these devices.

METER READING (INDICATE ACTUAL NUMERIC READING)	PLATE NUMBER	EXPIRATION DATE (MMYY)
<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours		
<b>CHECK ONE:</b>	<input type="checkbox"/> The odometer reading is the actual mileage	
<input type="checkbox"/> The odometer reading is <u>not</u> the actual mileage	<input type="checkbox"/> The odometer reading reflects the amount of mileage in excess of its mechanical limits	

**THE UNDERSIGNED, being the lawful owner(s) of the vehicle named herein, hereby gives notice of the creation of a security interest in said vehicle as follows:**

LIENHOLDER'S NAME	ADDRESS
DATE OF LIEN:	

**AND HEREBY REQUESTS** that this information be recorded upon the Certificate of Title to be issued for this vehicle/vessel. I understand that said Certificate of Title will be mailed to the lienholder in approximately 4 weeks. THIS DECLARATION IS MADE UNDER PENALTIES OF 23 V.S.A., SECTIONS 202, 2082, 2083, 2093 and 3829 (a) 4.

SIGNATURE OF OWNER	DATE SIGNED
SIGNATURE OF CO-OWNER	DATE SIGNED

\* The disclosure of your social security or federal identification number is mandatory, is solicited by the authority granted by 42 U.S.C. § 5405(c)(2)(C) and/or 808(a)(12) and will be used by the Department of Motor Vehicles in the administration of motor vehicle tax and child support laws to identify individuals affected by such laws.

**Additional Information on Reverse Side**

TA-VT-19 (R) 01.19/06-08V

For 24/7 information call: 1-800-828-0000 • For TTY/VOIP Service call: 1-800-255-0191 • Internet address: [RTRM/www.dmv.gov/vt.us](http://RTRM/www.dmv.gov/vt.us)

**TA-VT-19 ~ Application for Title Changes Including Filing  
Notice of Security Interest**

**FEES & ADDITIONAL INFORMATION**

The **original title and lien fee** must be returned with this form. The lien fees are as follows:

- ♦ **Vehicles:**
  - \$7.00 for vehicles fifteen (15) years old or newer.
  - \$35.00 to add or delete a name and add a lien to title (\$28.00 title fee + \$7.00 lien fee).
  - \$47.00 to add or delete a name to title and registration, add a lien, and corrected registration (\$28.00 title fee + \$7.00 lien fee + \$12.00 corrected registration fee).
  
- ♦ **Vessels:**
  - \$7.00 for vessels 1989 and newer models that are sixteen (16) feet or more in length.
  - \$22.00 to add or delete a name and add a lien to title (\$15.00 title fee + \$7.00 lien fee).
  - \$24.00 to add or delete a name to title and registration, add a lien, and corrected registration (\$15.00 title fee + \$7.00 lien fee + \$2.00 corrected registration fee).
  
- ♦ **ATV's:**
  - \$7.00 for ATV's (2004 and newer models).
  - \$22.00 to add or delete a name and add a lien to title (\$15.00 title fee + \$7.00 lien fee).
  - \$27.00 to add or delete a name to title and registration, add a lien, and corrected registration (\$15.00 title fee + \$7.00 lien fee + \$5.00 corrected registration fee).
  
- ♦ **Snowmobiles:**
  - \$7.00 for Snowmobiles (2004 and newer models).
  - \$22.00 to add or delete a name and add a lien to title (\$15.00 title fee + \$7.00 lien fee).
  - \$24.00 to add or delete a name to title and registration, add a lien, and corrected registration (\$15.00 title fee + \$7.00 lien fee + \$2.00 corrected registration fee).

A corrected title will be issued adding the lienholder as shown below. **The lienholder must notify the Department of Motor Vehicles if the corrected title is not received within sixty (60) days.** If the original title has been lost, please apply for a duplicate title through this office before submitting this form. If there are more than two (2) owners, additional notices of filing must be completed.

TA-VT-20 ~ Motor Vehicle / Vessel Title Bond



MOTOR VEHICLE/VESSEL TITLE BOND

DEPARTMENT OF MOTOR VEHICLES  
Agency of Transportation

120 State Street  
Montpelier, Vermont 05603-0001  
www.dmv.state.vt.us

KNOW ALL PERSONS BY THESE PRESENTS: That \_\_\_\_\_ of  
(Name of Owner)  
\_\_\_\_\_ in the County of \_\_\_\_\_ and the State of \_\_\_\_\_  
\_\_\_\_\_, as principal, and the \_\_\_\_\_ of  
(Name of Surety)  
\_\_\_\_\_ in the County of \_\_\_\_\_ a corporation  
authorized and existing under the laws of the State of \_\_\_\_\_, and authorized to do business in the State  
of Vermont, as Surety, are held and firmly bound unto the people of the State of Vermont and the Commissioner of Motor Vehicles for  
the State of Vermont in the sum of \_\_\_\_\_ good and lawful money and faithful observance of the provisions of this  
instrument, we bind ourselves, our heirs, executors, administrators, successors, and assigns firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas, the above bounden \_\_\_\_\_  
(Name of Owner)  
desires to title and register a vehicle/vessel described as a

\_\_\_\_\_ ft \_\_\_\_\_ in \_\_\_\_\_  
(Year) (Make) (Vessel Length) (VIN/ID)

in the State of Vermont, without meeting the full requirements as set forth under 23 V.S.A. § 2015 and § 3808.

NOW, THEREFORE, the conditions of the above obligation are such that the above bounden \_\_\_\_\_  
(Name of Surety)  
shall settle any claim or claims for expense, loss or damage, including reasonable attorney's fees, by reason of the issuance of the  
Certificate of Title and registration of the vehicle/vessel described above or on account of any defect in or undisclosed security interest  
upon the right, title and interest of the bounden in and to said vehicle/vessel, under the provisions of 23 V.S.A. § 2020 and § 3813.

THIS OBLIGATION SHALL REMAIN IN EFFECT FOR three years from the date of execution unless released prior thereto by the  
Commissioner of Motor Vehicles by reason of full compliance with the provisions of 23 V.S.A. § 2015 and § 3808.

IN WITNESS WHEREOF, THE ABOVE BOUNDED \_\_\_\_\_, as principal and the  
\_\_\_\_\_, as Surety, have caused this obligation to be duly executed under their hand and seal, duly  
attested for and on their behalf the \_\_\_\_\_ day of \_\_\_\_\_

IN PRESENCE OF

\_\_\_\_\_  
Witness Signature of Owner  
\_\_\_\_\_  
Witness Authorized Agent of Surety

REVERSE SIDE/NEXT PAGE OF THIS FORM MUST BE COMPLETED



TA-VT-20 ~ Motor Vehicle / Vessel Title Bond

MOTOR VEHICLE/VESSEL TITLE BOND

Please explain, in detail below, the reason why proper ownership documents are not available. This information may result in an investigation being conducted or your application being returned for additional details. This section must be completed in detail or the form will be returned.

[Empty box for explaining the reason why proper ownership documents are not available]

I CERTIFY that the statements herein are true. This declaration is made under the penalties of 23 V.S.A. § 202, § 2082, and § 3829.

\_\_\_\_\_  
Signature Date

DO NOT WRITE BELOW THIS LINE  
FOR DEPARTMENT USE ONLY

Supervisor's Review

NCIC Neg   
Bond Amt OK   
Prev. VT Title  Yes  No

APPROVED  
 NOT APPROVED

REASON:

[Empty box for providing the reason for non-approval]

\_\_\_\_\_  
Chief of Customer Services Date

TA-VT-20(V) INTERNET 08/07 03X



# TA-VT-20a ~ Title Bond Instruction Sheet



## TITLE BOND INSTRUCTION SHEET

DEPARTMENT OF MOTOR VEHICLES  
*Agency of Transportation*

120 State Street  
Montpelier, Vermont 05603-0001  
[www.dmv.state.vt.us](http://www.dmv.state.vt.us)

- 1) Motor Vehicle/Vessel Title Bond form (TA-VT-20) is to be completed by your insurance company. Both sides of the form must be completed.
- 2) You must make every reasonable attempt to obtain the previous title issued to the vehicle/vessel. If you show by letters from the issuing state that the title is not available and a duplicate cannot be obtained, the department will consider an application for title on bond.
- 3) The value of the bond must be one and one half times the NADA average trade-in value of the vehicle/vessel being bonded.
- 4) If the completed bond form contains any erasures, alterations or whiteouts it will be rejected.
- 5) The bond form (with both sides completed) must be returned to the Department of Motor Vehicle with the following documents:
  - a. Vermont Registration, Tax and Title form completed, including section #7, visual verification of vehicle/vessel identification number or Vermont Tax and Title only form TAVT28.
  - b. any title documentation such as: bill of sale, old registration certificates or the title itself.
  - c. fees due for registration, tax and title.
- 6.) The completed bond form, along with your reason for needing a bond will be reviewed by the department. If your request is rejected, you will be notified in writing as to the reason the bond was found to be unacceptable.

\*\*\*\*\*

Sections 2020 & 3813 of Title 23, Vermont Statutes Annotated read as follows:

**"Withholding of Certificate; bond required**

(2) As a condition of issuing a certificate of title, require the applicant to file with the commissioner a bond in the form prescribed by the commissioner and executed by the applicant, and either accompanied by the deposit of cash with the commissioner or also executed by a person authorized to conduct a surety business in this state. The bond shall be in an amount equal to one and one half times the value of the vehicle/vessel as determined by the commissioner and conditioned to indemnify any prior owner and lien holder and any subsequent purchaser of the vehicle/vessel or person acquiring any security interest in it, and their respective successors in interest, against any expense, loss or damage, including reasonable attorneys fees, by reason of the issuance of the certificate of title of the vehicle/vessel or on account of any defect in or undisclosed security interest upon the right, title and interest of the applicant in and to the vehicle/vessel. Any such interested person has a right of action to recover on the bond for any breach of its conditions, but the aggregate liability of the surety to all persons shall not exceed the amount of the bond. The bond, and any deposit accompanying it, shall be returned at the end of three years or prior thereto if the vehicle/vessel is no longer registered in this state and the currently valid certificate of title is surrendered to the commissioner, unless the commissioner has been notified of the pendency of an action to recover on the bond."

TA-VT-20a (d) 12/99 GBN



# TA-VT-21 ~ Informational Bulletin – Requirements to Register / Re-Title Vehicle / Vessel When Owner is Deceased



DEPARTMENT OF MOTOR VEHICLES  
*Agency of Transportation*

## INFORMATIONAL BULLETIN

120 State Street  
Montpelier, Vermont 05603-0001  
802.248.2000  
[www.dmv.state.vt.us](http://www.dmv.state.vt.us)

### Requirements to Register/Re-title Vehicle/Vessel When Owner is Deceased

The following documents are required to sell or assign the vehicle/vessel based upon the Rights of Survivorship:

- A. **Vehicle/Vessel is Jointly Titled to Husband and Wife or to Parties to a Civil Union** (Nature of Ownership not stated on Title):
  - A copy of the Death Certificate identifying the surviving spouse or party to a civil union.
  - If the Death Certificate does not identify the surviving spouse or party to a civil union, please complete the Surviving Spouse/Party to a Civil Union Statement on the back of this form.
- B. **Vehicle/Vessel is Jointly Titled and Title States Ownership to be Tenants By The Entirety, Joint Tenants, or Partners:**
  - A copy of the Death Certificate.
- C. **Vehicle/Vessel Titled To Deceased Only Or Jointly With Persons Other Than Spouse Or Party To A Civil Union** (Nature of Ownership not stated on Title or Title states Nature of Ownership to be Tenants in Common):

#### Intestate - No Probate

- a. A copy of the Death Certificate.
- b. A letter from an officer of the court stating that the deceased died intestate, there is no estate to be probated or the estate need not be probated, and names the person who has the rights of ownership to the vehicle/vessel. If the officer of the court is from out-of-state, additional proof is required that the authority is a member of the Bar or a Court Official.
- c. Original Title properly assigned with "Release of Liens" section completed by the lienholder, if applicable.

#### Intestate - Probate

- a. A letter from the Probate Judge naming the Administrator of the estate.
- b. Original Title properly assigned with the "Release of Liens" section completed by the lienholder, if applicable, and Section 1 completed by the Administrator and other owner(s), if they exist, assigning the vehicle/vessel to the new owner(s).

#### Will - No Probate

- a. A copy of the Death Certificate.
- b. A letter from the officer of the court stating the deceased died leaving a will that was not probated and naming the person with rights of ownership to the vehicle/vessel. If the officer of the court is from out-of-state, additional proof is required that the authority is a member of the Bar or a Court Official.
- c. Original Title properly assigned, with "Release of Liens" section completed by the lienholder, if applicable.

#### Will - Probate

- a. A letter from Probate Court showing proof of appointment of Executor of the Will.
- b. Original Title properly assigned with "Release of Liens" section completed by the lienholder, if applicable, and Section 1 completed by the Executor and other owner(s), if they exist, assigning the vehicle/vessel to the new owner(s).

#### **Definitions**

1. **Registered / Titled Owner** - Individual(s) shown as Owner(s) on the Title and/or Registration Certificate.
2. **Intestate** - Died without a will.
3. **No Probate** - The estate will not be the subject of Probate Court proceedings.
4. **Probate** - The estate is the subject of Probate Court proceedings.
5. **Officer Of The Court** - An attorney or an official court officer such as Court Clerk or Probate Judge.

# TA-VT-21 ~ Informational Bulletin – Requirements to Register / Re-Title Vehicle / Vessel When Owner is Deceased

## Re-Registering the Vehicle/Vessel

1. The deceased person's name may be removed from the registration and title any time during the registration year, if specifically requested by a titled **and** registered owner of the vehicle/vessel. Names on the registration and title must now be the same; any changes to the names on the registration and/or title must be submitted at the same time.
2. If the new owner(s) are not currently registered owner(s), or if the registration has expired, the vehicle/vessel must be re-registered. A completed Vermont Registration, Tax and Title Application, TA-VD-119 (or Vermont Motorboat Registration Application, TA-VD-37 and SU452 tax form for vessels) must be submitted along with the appropriate fees.
  - > **EXCEPTION:** The surviving spouse or party to a civil union may have the **vehicle** registration/title transferred to his/her name if the deceased spouse or party to a civil union died intestate. No title or tax fees are due. The transfer fee is **\$7.00** and a Vermont Registration, Tax and Title Application form must be completed. The Surviving Spouse/Party to a Civil Union Statement below must be completed in order to qualify for the **\$7.00** transfer fee.
  - > The surviving spouse or party to a civil union may have the **vessel, snowmobile or ATV** registration transferred to his/her name if the deceased spouse or party to a civil union died intestate. No titles or tax fees are due. The transfer fee is **\$2.00** and a Motorboat Registration Application form must be completed. The Surviving Spouse/Party to a Civil Union Statement below must be completed in order to qualify for the **\$2.00** transfer fee.

## TITLE 23

### 23 V.S.A. § 2023. Transfer of interest in vehicle

(e) Notwithstanding other provisions of the law, whenever the estate of an individual who dies intestate consists principally of an automobile, the surviving spouse shall be deemed to be the owner of the motor vehicle and title to the same shall automatically and by virtue hereof pass to said surviving spouse. Registration of the vehicle in the name of the surviving spouse shall be effected by payment of a transfer fee of \$7.00. This transaction is exempt from the provisions of the purchase and use tax on motor vehicles.

### 23 V.S.A. § 3816. Transfer of interest in vessel

(e) Pursuant to the provisions of 14 V.S.A. § 403a, whenever the estate of an individual who dies intestate consists principally of a vessel, snowmobile or all-terrain vehicle, the surviving spouse shall be deemed to be the owner of the vessel, snowmobile or all-terrain vehicle and title to the vessel, snowmobile or all-terrain vehicle shall automatically pass to the surviving spouse. The surviving spouse may register the vessel, snowmobile or all-terrain vehicle by paying a transfer fee not to exceed \$2.00.

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## Surviving Spouse/Party to a Civil Union Statement

I, \_\_\_\_\_ hereby certify that \_\_\_\_\_ died  
Name of survivor Name of deceased

without leaving a will or  leaving a will.

I further certify that I was legally married to, or party to a civil union to the above named person at the time of his/her death.

I understand that this declaration is made under the penalties of 23 V.S.A. § 202 and § 3829(a) 4.

\_\_\_\_\_  
Signature Date

# TA-VT-23 ~ Authorization for Payoff



DEPARTMENT OF MOTOR VEHICLES  
Agency of Transportation

120 State Street  
Montpelier, Vermont 05603-4001  
802.828.2000  
www.dmv.state.vt.us

## AUTHORIZATION FOR PAYOFF

(FOR USE BY VERMONT DEALERS AND INSURANCE COMPANIES ONLY)

<b>OWNER'S NAME</b>		<b>CO-OWNER'S NAME</b>		<b>DATE</b>
<b>ADDRESS (STREET and NUMBER)</b>		<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
<b>LIEN HOLDER NAME</b>		<b>ADDRESS (STREET, CITY, STATE &amp; ZIP)</b>		

For value received, I/we have assigned, transferred and conveyed all rights, title and interest in the following described motor vehicle/vessel/ATV/snowmobile to:

<b>NAME OF PURCHASER</b>			<b>ADDRESS (STREET, CITY, STATE &amp; ZIP)</b>		
<b>MAKE</b>	<b>MODEL</b>	<b>YEAR (Ex. 2001)</b>	<b>BODY/HULL TYPE</b>	<b>VESSEL LENGTH</b>	<b>METER READING (VEHICLES ONLY + CHECK ONE)</b>
				FT    IN	<input type="checkbox"/> MILES <input type="checkbox"/> KILOMETERS <input type="checkbox"/> HOURS
<b>VEHICLE/VESSEL/ATV/SNOWMOBILE IDENTIFICATION NUMBER</b>				<b>TITLE NUMBER</b>	

Subject, however, to the rights and interests therein, I/we hereby authorize you to accept from said purchaser thereof, the amount of \$ \_\_\_\_\_, being the full balance due on my/our account and upon receipt and acceptance of the above amount you are instructed to surrender to said purchaser the Certificate of Title to said motor vehicle/vessel/ATV/snowmobile, properly released and endorsed.

<b>TO BE COMPLETED ONLY IF THE VEHICLE IS SALVAGE, SALVAGED AND REBUILT OR TOTALED:</b>		
I/we certify that the motor vehicle/vessel/ATV/snowmobile described above is:		
<input type="checkbox"/> Salvage	<input type="checkbox"/> Salvaged and Rebuilt	<input type="checkbox"/> Declared a total loss by an insurance company

I certify that the statements made herein are true. This declaration is made under penalties of 23 V.S.A. Sections 202, 203, 2082, 2083, 3829 and 3830.

<b>OWNER'S SIGNATURE</b>	<b>DATE</b>
<b>CO-OWNER'S SIGNATURE</b>	<b>DATE</b>
<b>DEALER/INSURANCE COMPANY NAME</b>	
<b>SIGNATURE (AUTHORIZED AGENT OF DEALER/INSURANCE COMPANY)</b>	<b>DATE</b>

SEE INSTRUCTIONS ON BACK

## TA-VT-23 ~ Authorization for Payoff

### INSTRUCTIONS

1. Registered owner arranges sale and gives purchaser the name of the lien holder.
2. Purchaser obtains from lien holder the balance due on the loan and the title number. Purchaser prepares assignment and authorization for payoff in **duplicate** and owner signs to complete transaction. If this vehicle/vessel/ATV/snowmobile is titled in more than two names, additional copies of this form need to be completed.
3. **If a vehicle transferred is nine (9) model years old or newer, this form will not be accepted as assignment of ownership. These vehicles come under Federal Truth in Mileage Regulations and require assignment of ownership to be on a secure document. This form may only be used as an authorization for payoff and the actual assignment of ownership must be on the title or if title assignments are complete on a secure document, DMV form TA-VT-05a - *Registered Owners Assignment/Dealer's Reassignment of Ownership*.**
4. Purchaser forwards the duplicate copy of assignment and authorization for payment together with his payment to the lien holder.
5. Upon acceptance, the lien holder retains the **duplicate** copy of assignment and authorization, completes the Release of Lien or Other Encumbrances on front of *Certificate of Title*, and surrenders title to the purchaser.
6. At the time of resale, the purchaser will complete the Assignment of Title Section on the reverse side of the *Certificate of Title*. Forward both the *Authorization For Payoff* and the *Certificate of Title* to the Department of Motor Vehicles, accompanied by all other necessary documents for re-titling and registration.  
  
If all title assignments have been completed, use the *Registered Owners Assignment/Dealer's Reassignment* form (TA-VT-05a) in place of the *Certificate of Title*. Send the *Authorization For Payoff* and the completed form TA-VT-05a to the Department of Motor Vehicles, accompanied by all other necessary documents for re-titling and registration.
7. Only for ATV's and snowmobiles model year 2004 and newer.

TA-VT-28 ~ Vermont Tax & Title Application  
**\*\*This form cannot be copied.\*\***

**VERMONT TAX & TITLE APPLICATION**



**THIS IS NOT AN APPLICATION FOR REGISTRATION  
 IF YOU WISH TO REGISTER YOUR VEHICLE, YOU MUST COMPLETE A  
 VERMONT REGISTRATION APPLICATION, TA-VD-119.**

<u>Office Locations</u>	<u>Hours</u>	<u>Phone</u>
<b>Montpelier</b> 120 State Street	Mon – Fri 7:45 am – 4:30 pm Wednesday 7:45 am – 6:00 pm	802.828.2000
<b>Bennington</b> 215 North Street	Mon – Fri 7:45 am – 4:00 pm	802.447.2756
<b>Burlington</b> 1193 North Avenue	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.863.7292
<b>Newport</b> State Office Building 100 Main St., Suite 130	Mon – Fri 7:45 am – 4:00 pm	802.334.3363
<b>Rutland</b> 101 State Place	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.786.5815
<b>Springfield</b> State Office Bldg. 100 Mineral St.	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.885.5273
<b>Mobile Van</b> Dummerston, Middlebury, St. Albans, St. Johnsbury & WRJ	Call, or check our website, for locations, dates and hours	802.828.2000

[dmv.vermont.gov](http://dmv.vermont.gov)

# TA-VT-28 ~ Vermont Tax & Title Application

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## VERMONT LOW EMISSION VEHICLE (LEV) PROGRAM

All new motor vehicles up to 14,000 pounds Gross Vehicle Weight Rating (GVWR) must be California certified in order to be sold and registered in the state of Vermont.

New motor vehicles not certified as California, or 50-state, vehicles cannot be registered in the state of Vermont. LEV Regulations consider any vehicle with less than 7,500 miles on the odometer to be a new vehicle.

Two quick ways to determine if your vehicle qualifies:

1. The Manufacturer Certificate of Origin (MCO) must indicate "Certified for sale in 50 States" or "Certified for sale in California".
2. The label under the hood in the engine compartment must indicate "California certified", EPA 50-State or California-Only vehicle.

"50-State Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles."

"California-Only Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles introduced into commerce only for sale in California."

Emission statements that do not comply:

- This vehicle meets/satisfies Federal emission standards
- This vehicle is certified / legal for sale in 49 states
- This vehicle is certified / legal for sale in 45-states
- No statement

## SUPPORTING DOCUMENTS REQUIRED TO APPLY FOR A VERMONT TITLE

### New Vehicles (Not previously registered/titled anywhere):

- Manufacturer's Certificate of Origin properly assigned.
- If vehicle was manufactured in Canada, a New Vehicle Information Statement is required.
- Bill of Sale is required for Purchase & Use Tax purposes.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the MCO/MSO.

### Used Vehicles Which Have Not Been Titled, but are required to be titled in Vermont:

- Original or certified copy of the last registration certificate and all bills of sale thereafter. Bill of Sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale.

- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.

### Used Vehicles Which Have Been Titled:

- Original previous Certificate of Title assigned to you by all parties on the title and bills of sale as necessary to show complete chain of ownership. All liens must be released.
- Death Certificate and/or probate papers are required when one or more previous owners are deceased.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.
- If registered out of state to the applicant section 7 needs to be completed.
- If registered out of state to the applicant, we require proof of tax paid or tax on NADA value will be collected at the time of registration.

## MISCELLANEOUS TAX INFORMATION

1. Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% of the purchase price or the N.A.D.A. average trade-in value; minus the value of any trade-in vehicle or any other allowable credit. DMV does not accept any values determined by online research.
2. If you believe that the vehicle's value is less than NADA book value, you may submit a Vermont Dealer Appraisal Form. If submitting a dealer appraisal after registration, it must be received within 30 days of the registered date to be considered for a refund.
3. If you are claiming tax credit for a vehicle registered to you or your spouse out-of-state, please send a copy of the Registration Certificate in your name or your spouse's name and check the box in Section 6 of the application. You may be required to submit legal documentation that you and your spouse were married at the time the tax was paid out-of-state. You must also submit documentation that the tax was paid and the amount of tax paid. Credit will be given for the Purchase and Use or Sales Tax paid on this vehicle to another jurisdiction. If tax paid on an out-of-state registered vehicle was equal to or more than the 6% Vermont tax rate, no additional tax will be due. You may also claim tax credit for a vehicle registered to you for a period of 3 years or more in a jurisdiction that imposes a state sales or use tax on vehicles. You will be required to provide proof the vehicle was indeed registered in a qualifying jurisdiction for at least 3 years.
4. Autos/SUV's/Antiques/Exhibits/Motor Homes/ or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb weight class or less, 6% of net taxable cost. No maximum tax. All other vehicles: 6% of net taxable cost - \$1,850.00 maximum tax.
5. A tax credit may be applied towards the tax due at the time of purchase for a vehicle sold within 3 months of the purchase of the vehicle currently being registered. A tax refund may be applied for when a vehicle is sold within 3 months after the purchase of a different vehicle.
6. Some examples of vehicles exempt from tax are: A vehicle owned or leased by a religious or charitable institution, a vehicle transferred to the spouse, mother, father, grandparent or child/grandchild of the donor, a vehicle equipped with altered controls and owned and operated or titled by a permanently disabled person.

## VERMONT TITLES

Vermont titles only vehicles that are 15 years old or newer based on calendar year. Example: from 1/1/10 - 12/31/10 Vermont will title all vehicles with model year 1996 or newer.

The State of Vermont does not issue titles for the following:

- Trailers with empty weight of 1,500 lbs or less
- Motorcycles with engine size smaller than 300 cc's.
- ATVs whose model year is prior to 2004, or customer resides in a non-titling state
- Mopeds
- Tractors with a loaded weight of 6,099 lbs, or less
- Road making appliances (call the Montpelier office for details)

TA-VT-28 5/01 06/2009 MTC

**TA-VT-28 ~ Vermont Tax & Title Application**

**\*\*This form cannot be copied.\*\***

## Odometer Disclosure Statement

This form **must be signed by both the buyer and seller.**

An Odometer Disclosure Statement must be submitted for vehicles that are nine (9) years old and newer, self-propelled and with a registered weight of 16,000 lbs. or less.

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law.

I / We \_\_\_\_\_ state that the odometer mileage indicated on the vehicle described below is \_\_\_\_\_ (CHECK ONE)  Miles  Kilometers  Hours  
(NO TENTHS)

and I hereby certify to the best of my knowledge that (please check one statement below that is applicable):

- The odometer reading is the actual mileage
- The odometer reading reflects the amount of mileage in excess of its mechanical limits
- The odometer, hubometer or clockmeter reading is not the actual miles, kilometers or clock hours  
**WARNING - ODOMETER DISCREPANCY**
- The vehicle is not equipped with an odometer, hubometer or clockmeter

Make	Model	Body Type
Year	Vehicle Identification Number:	

Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (A) 4.

Seller's/Lessee's Name (printed): \_\_\_\_\_  
 Seller's/Lessee's Address: \_\_\_\_\_  
 Seller's/Lessee's Signature: \_\_\_\_\_  
 Buyer's/Lessor's Name (printed): \_\_\_\_\_  
 Buyer's/Lessor's Address: \_\_\_\_\_  
 Buyer's/Lessor's Signature: \_\_\_\_\_

Date of this Statement:	0 0	-	0 0	-	0 0 0 0	
Date Disclosure Form Sent to Lessee:	0 0	-	0 0	-	0 0 0 0	
Date Completed Disclosure Form Received from Lessee:	0 0	-	0 0	-	0 0 0 0	

**If vehicle is jointly owned, only one (1) seller signature is required.**

# TA-VT-28 ~ Vermont Tax & Title Application

**\*\*This form cannot be copied.\*\***

## INSTRUCTIONS

<b>1</b>	Choose the <u>one</u> vehicle type that best describes the vehicle for which you are applying for a title.
<b>2</b>	Complete the entire section.
<b>3</b>	If the vehicle is a Tractor/Truck, or a Trailer in excess of 1,500 lbs., or a Motorcycle with an engine size of 300 cubic centimeters or more, complete appropriate section pertaining to the type of vehicle you are titling.
<b>IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED</b>	
<b>TYPE OF OWNERSHIP                      REQUIRED RELATIONSHIP                      RIGHT OF SURVIVORSHIP</b>	
Tenants By the Entirety                      Spouses                      Yes	
Joint Tenants                      None                      Yes	
Tenants in Common                      None                      No	
Partners                      None                      Yes	
<b>4</b>	Transfer on Death*                      None                      Yes
Complete owner/co-owner information section. Enter physical address if mailing address is PO Box. If name change is indicated, documentation clearly stating the new name, must accompany this form. "Relationship to owner" is required information if the vehicle is registered and titled in more than one name. You must indicate your choice for rights of survivorship.	
*Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.	
<b>5A</b>	Complete if you have a loan on this vehicle. If Lien holder is an individual must include Vermont license number and Date of Birth. If there is a second lien holder, send details.
<b>5B</b>	The name and address of the seller and date purchased is information required even if the vehicle has been registered and/or titled to you out-of-state. The signature of seller is required <b>only</b> for dealer transactions.
<b>6</b>	<p>Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% (.06) of the purchase price or the average trade-in book value (NADA), whichever is greater, minus value of trade-in vehicle or any other allowable credit. If trade occurs out of state, proof of previous registration is required.</p> <ul style="list-style-type: none"> <li>• Autos/SUV's/Antiques/Exhibits/Motor Homes or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb. weight or less, 6% of net taxable cost. No maximum tax. All other vehicles will be taxed at 6% of the net taxable cost - \$1,850.00 maximum tax.</li> <li>• You may deduct the amount received from the sale of a vehicle last registered in your name, not to exceed the average book value as shown in the Official Used Car Guide, N.A.D.A. (New England edition), provided such sale occurs within three months of the taxable purchase.</li> </ul>
<b>7</b>	<p>A visual verification of the identification number (serial number) of your vehicle is required if the vehicle:</p> <ul style="list-style-type: none"> <li>• Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), <b>or</b></li> <li>• The vehicle is a motorcycle with an engine size of 300 cc's or more and last registered in another state, <b>or</b></li> <li>• Is a non-titleable motorcycle with an engine size of 500 or more cc's unless proof of a previous VT registration is submitted, <b>or</b></li> <li>• Has a Salvage Title, <b>or</b></li> <li>• Is registered under bond, <b>or</b></li> <li>• Is imported from Canada without a Certificate of Origin or a new vehicle information statement, <b>or</b></li> <li>• The title documentation is from another country, <b>or</b></li> <li>• Has a U.S. Government Certificate of Release of Motor Vehicle document.</li> </ul> <p>Verifications completed outside of Vermont must be by motor vehicle officials, or by those personnel authorized by that state to perform VIN verifications. Military personnel may have VIN verifications conducted by the Commanding Officer or Provost Marshal of the military base.</p>
<b>8</b>	Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted. Owner signature certifies liability insurance is in effect for this vehicle pursuant to 23 V.S.A. §800(a).

[dmv.vermont.gov](http://dmv.vermont.gov) 802.828.2000

Telecommunication/Relay Service / TTY (H) 711

TA-VT-28-5M-04/2009-MTC

# TA-VT-28 ~ Vermont Tax & Title Application

**\*\*This form cannot be copied.\*\***

DEPARTMENT USE ONLY - DO NOT WRITE IN SHADED AREAS				<input type="checkbox"/> 231 <input type="checkbox"/> 232 <input type="checkbox"/> 233	<input type="checkbox"/> 225 <input type="checkbox"/> 227	INDEX NUMBER: PLATE NUMBER: EXP. DATE: QSD COMMENT = <b>TITLED</b>
<b>VERMONT TITLE AND TAX APPLICATION</b> This is a Title application only						
<b>1</b>	<input type="checkbox"/> PLEASURE CAR 19 <input type="checkbox"/> TRAILER 06 25		<input type="checkbox"/> TRUCK 27 <input type="checkbox"/> MOTORCYCLE 18 <input type="checkbox"/> BUS			
<b>2</b>	MAKE	MODEL	MODEL YEAR	SUBTYPE	MILEAGE (PO TENTHS) <input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> BUYS	COLOR
VEHICLE IDENTIFICATION NUMBER (VIN)			NO. OF CYL.	VEHICLE IS <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT	<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER	
<b>3</b>	<b>TRUCKS (includes Pick-Up &amp; AGRICULTURE VEHICLES)</b>			<b>TRAILERS</b>		<b>MOTORCYCLE ATV/Moped</b>
# OF AXLES		EMPTY WEIGHT	EMPTY WEIGHT	LENGTH x WIDTH (FT)	# Wheels	CC %
BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER						
<b>4</b>	OWNER	VT DRIVER LICENSE NO.	DOB (if 2004, 0 number)	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	CO-OWNER	VT DRIVER LICENSE NO.
Name		Name				
Mailing Address (PO Box or Street)			Mailing Address (PO Box or Street)			
City	State	ZIP	City	State	ZIP	
Physical Address (Street)			Physical Address (Street)			
City	State	ZIP	City	State	ZIP	
DATE OF BIRTH	IF NAME HAS CHANGED, LIST PREVIOUS NAME		DATE OF BIRTH	IF NAME HAS CHANGED, LIST PREVIOUS NAME		
Phone Number & First Address						
<b>4B</b>	MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF BUYER IS CHIEF OF HOUSEHOLD "JOINT TENANTS" WILL BE SELECTED					
<input type="checkbox"/> SPOUSES <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS IN COMMON <input type="checkbox"/> PARTNERS (business) <input type="checkbox"/> TOD (Transfer on Death)						
<b>5A</b>	NAME OF LIENHOLDER		DATE OF BIRTH (if relevant)		<b>5B</b>	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM
MAILING ADDRESS - STREET, CITY, STATE, ZIP CODE			ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM			
DATE OF LOAN	VT LICENSE NO.	IF THERE IS A SECOND LOAN # 250, CHECK BOX & EXIST. DETAILS		SIGNATURE OF PERSON/COMPANY VEHICLE ACQUIRED FROM		CLASS. NUMBER
<b>6 TO CLAIM TAX CREDIT, COMPLETE SECTION 6</b>				<b>9 DO NOT FILL OUT - DO NOT WRITE IN SHADDED AREAS</b>		
PURCHASE PRICE	\$	PURCHASE OF OLD VEHICLE				Tax Title Misc Total Fees
TAX CREDIT	\$	CITY	STATE	OR (DATE)		
NET TAXABLE COST	\$	YEAR	MAKE	PLATE	TAX EXEMPT #	
TAX (M)	\$	VIN				
<input type="checkbox"/> Please check type of vehicle being transferred out of state in your spouse's name to a Out-of-State name only. It does not being the same as that in your out-of-state name, and you will maintain to each other 2 days to 4 (and then you will pay out-of-state).						
<b>7</b>	<b>VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION</b>					
VEHICLE IDENTIFICATION (SERIAL) NUMBER - NOT A REPLICATION OF SPANISH ALPHABET					STATE OF REG.	
DATE	AT TOWN OR CITY			STATE		
AUTHORIZED SIGNATURE			ORGANIZATION			Title fee = \$31.00 plus \$9.00 per loan
NCIC <input type="checkbox"/> Y <input type="checkbox"/> N	VINASSIST <input type="checkbox"/> Y <input type="checkbox"/> N	CERTIFICATE NUMBER	PHONE NUMBER	MILEAGE (NO TENTHS) <input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> BUYS	Return #	Enter #
<b>8</b>	Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202, 203, 2082, 2083 and 32 V.S.A. § 8901-8915					
SIGNATURE (OWNER)			DATE		SIGNATURE (OWNER)	

TA-VT-28 5M 06/2009 MTC

# TA-VT-28 ~ Vermont Tax & Title Application

**\*\*This form cannot be copied.\*\***

DEPARTMENT USE ONLY - DO NOT WRITE IN SHADED AREAS				<input type="checkbox"/> 231 <input type="checkbox"/> 232 <input type="checkbox"/> 233		<input type="checkbox"/> 225 <input type="checkbox"/> 227		INDEX NUMBER: PLATE NUMBER: EXP. DATE: QSD COMMENT - <b>TITLED</b>		
<b>VERMONT TITLE AND TAX APPLICATION</b> This is a Title application only										
<b>1</b>	<input type="checkbox"/> PLEASURE CAR 19 <input type="checkbox"/> TRAILER 06 25		<input type="checkbox"/> TRUCK 27 <input type="checkbox"/> MOTORCYCLE 18 <input type="checkbox"/> BUS							
<b>2</b>	MAKE	MODEL	MODEL YEAR	DRIVE TYPE	MILEAGE (ACTUAL)	<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HUNDS		COOR		
SERIAL NUMBER (VIN)				PLATE	VEHICLE TYPE <input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> REBUILT		<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> PROPANE <input type="checkbox"/> OTHER			
<b>3</b>	TRUCKS (includes Pick-Up & AGRICULTURE VEHICLES)			TRAILERS			MOTORCYCLE/ATV			
# OF AXLES		EMPTY WEIGHT		EMPTY WEIGHT		LENGTH x WIDTH (FT)		# Wheels	CC's	
BRAKE TYPE <input type="checkbox"/> HYD <input type="checkbox"/> AIR <input type="checkbox"/> OTHER										
<b>4</b>	OWNER	CO-OWNER		GENDER	CO-OWNER	GENDER		GENDER		
Name		Name		Sex	Name	Sex		Sex		
Mailing Address (PO Box or Street)				Mailing Address (PO Box or Street)						
City		State		City		State		ZIP		
Phone Number (Area)				Phone Number (Area)						
City		State		City		State		ZIP		
DATE OF BIRTH				IF NAME HAS CHANGED, LIST PREVIOUS NAME		DATE OF BIRTH		IF NAME HAS CHANGED, LIST PREVIOUS NAME		
Phone Number & Email Address										
<b>4B</b>	MUST INDICATE RIGHTS OF SURVIVORSHIP (CHECK ONE BELOW) IF BOX IS CHECKED "JOINT TENANTS" WILL BE SELECTED <input type="checkbox"/> SPOUSES <input type="checkbox"/> JOINT TENANTS <input type="checkbox"/> TENANTS IN COMMON <input type="checkbox"/> PARTNERS (business) <input type="checkbox"/> TOD (Transfer on Death)									
<b>5A</b>	NAME OF VEHICLER			DATE OF BIRTH (mm/dd/yyyy)		<b>5B</b>	NAME OF PERSON/COMPANY VEHICLE ACQUIRED FROM			DATE PURCHASED
MAILING ADDRESS - STREET/CITY/STATE/ZIP CODE					ADDRESS OF PERSON/COMPANY VEHICLE ACQUIRED FROM					
DATE OF LOAN		IF LICENSE NO.		IF THERE A SECOND LOAN IF YES CHECK BELOW (SEE DETAILS)		SIGNATURE OF PERSON/COMPANY VEHICLE ACQUIRED FROM			SALES NUMBER	
<b>6</b>	TO CLAIM TAX CREDIT, COMPLETE SECTION 6						<b>9</b>	DO NOT SIGN (DO NOT WRITE IN SHADDED AREAS)		
PURCHASE PRICE		PURCHASE PRICE OF OLD VEHICLE		CITY		STATE		OR (DATE)		
TAX CREDIT		YEAR		MAKE		PLATE		TAX EXEMPT #		
NET TAXABLE COST		VIN								
TAX (\$K)										
<input type="checkbox"/> Please check box if vehicle was registered/titled out of state in your spouse's or party's name. Once I know how & a new tag is registered or titled in this state Party's Civil Division only, and you are required to reach other Party's Civil Division to be exempted out of state.										
<b>7</b>	VERIFICATION OF VEHICLE IDENTIFICATION NUMBER - APPLICANT SHOULD NOT WRITE IN THIS SECTION									
VEHICLE IDENTIFICATION (SERIAL) NUMBER - NO ALTERATIONS OR ERASURES ACCEPTED						STATE OF REG.				
DATE		AT TOWN OR CITY		STATE						
AUTHOR'S SIGNATURE				ORGANIZATION						
NICIC		VIN ASSIST		CERT # (A/C NUMBER)		PHONE NUMBER		MILEAGE (ACTUAL)		
<input type="checkbox"/> Y <input type="checkbox"/> N		<input type="checkbox"/> Y <input type="checkbox"/> N						<input type="checkbox"/> MILES <input type="checkbox"/> KM <input type="checkbox"/> HUNDS		
Return # Date #										
<b>8</b>	Statements and warrants made herein are certified under penalty of 23 V.S.A. § 202, 203, 2082, 2083 and 32 V.S.A. § 8901-8915									
SIGNATURE (OWNER)				DATE		SIGNATURE (CO-OWNER)				

TA-VT-28 SM 06/2009 MTC



**Miscellaneous  
Dealer  
Forms**



TA-VD-114 ~ Motor Vehicle Dealer Bond

STATE OF VERMONT  
DEPARTMENT OF MOTOR VEHICLES  
AGENCY OF TRANSPORTATION  
120 State Street, Montpelier, VT 05603-0001



MOTOR VEHICLE DEALER BOND

The bond, letter of credit or certificate of deposit shall remain in effect for the pending registration year and one year thereafter.

KNOW ALL PERSONS BY THESE PRESENT, that we \_\_\_\_\_ as Principal, and \_\_\_\_\_ a corporation organized and existing under the laws of the State of \_\_\_\_\_ having its principal place of business at \_\_\_\_\_ being authorized to do business in the State of Vermont, in the penal sum of \$ \_\_\_\_\_ for payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents

THE CONDITION of the above obligation is such that WHEREAS the principal has applied for the issuance of a Motor Vehicle Dealer's registration and presents this bond in accordance with the statute.

NOW THEREFORE, if the aforesaid Principal shall faithfully comply with the provisions of the State of Vermont statutes applicable to new motor vehicle dealers and used motor vehicle dealers and shall indemnify the State of Vermont or any person dealing or transacting business with the principal for any loss sustained by the State of Vermont or by any person by reason of the failure of the Principal to remit, to the Commissioner of Motor Vehicles, fees collected pursuant to 23 V.S.A. Chapters 7 and 21 or 32 V.S.A. Chapter 219, then this obligation to be void, otherwise, to remain in full force and effect:

The aggregate liability of the Surety of all persons shall, in no event, exceed the amount of this bond during any one registration period.

The bond shall be effective \_\_\_\_\_ and shall expire \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_

County of \_\_\_\_\_ and state of \_\_\_\_\_

PRINCIPAL

BY: \_\_\_\_\_

WITNESS

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_

County of \_\_\_\_\_ and state of \_\_\_\_\_

SURETY

BY: \_\_\_\_\_

WITNESS

Telecommunication Relay Service TTY/TDD 1-800-253-0191 ♦ Internet Address: [WWW.DMV.STATE.VT.US](http://WWW.DMV.STATE.VT.US)

TAVD114 (i) 2.5T 1005 VC

## TA-VD-114 ~ Motor Vehicle Dealer Bond

### **I. DEFINITIONS**

As used in these rules, the following definitions shall apply:

- A. "New car dealer" shall have the same meaning as in 23 V.S.A. § 4 (8);
- B. "Used car dealer" shall have the same meaning as in 23 V.S.S. § 4 (8);
- C. "Required Period" shall mean the registration period established by 23 V.S.A. §452 for which an application is being made plus one year.
- D. "Commissioner" shall mean the Commissioner of Motor Vehicles.

### **II. DEALER REGISTRATION**

- A. A new or used car dealer registration shall not be issued unless the dealer has provided the Commissioner with a surety bond issued by an entity authorized to do business in Vermont in an amount set forth in subsection B of this section.
- B. The amount shall be based upon the dealer's sales in the year prior to the year for which the application is being made, or in the case of a 2 year dealer registration the previous two years as follows:

1. Less than 25 vehicles	\$5,000
2. 25 to 100 vehicles	\$7,500
3. 101 to 250 vehicles	\$10,000
4. 251 or more vehicles	\$15,000
- C. If the applicant was not registered as a dealer in the year immediately prior to the year for which the application is being made, the amount shall be \$15,000.00.

### **III. FORM REQUIREMENTS**

#### **Bonds**

1. Forms shall be available upon request from the Commissioner
2. Only such forms or identical forms independently produced shall be used.

### **IV. PURPOSE/LIABILITY**

Such bonds shall be available to provide the indemnity required by 23 V.S.A. § 453 (g).



**TA-VD-126 ~ Negative Equity Disclosure**

**\*\*This form cannot be copied.\*\***

VERMONT DISCLOSURE RELATING TO AMOUNT TO BE FINANCED IN A MOTOR VEHICLE RETAIL INSTALLMENT CONTRACT	
Name of Buyer(s)	Date
Trade-in or Cancellation of Lease	
Dealership allowance for trade-in:      \$ _____	
Amount owed on trade-in or lease as of _____ (date):      \$ _____	
<b>EQUITY</b> <input type="checkbox"/> POSITIVE <input type="checkbox"/> NEGATIVE**	<b>\$</b>
**If the EQUITY is NEGATIVE, the amount the Dealer is offering you in trade for your vehicle is less than what is currently owed on your vehicle. You MAY be financing an amount in this transaction that exceeds the CASH PRICE of your new vehicle.	

THIS DISCLOSURE MUST BE PROVIDED WITH EVERY MOTOR VEHICLE RETAIL INSTALLMENT CONTRACT.	
<b>CASH PRICE</b> of vehicle (rebates, if any, have been deducted in determining the cash price.)	<b>\$</b>
<b>AMOUNT FINANCED</b> on motor vehicle retail installment contract	<b>\$</b>
The <b>AMOUNT FINANCED</b> on the motor vehicle retail installment contract as a percentage of the <b>CASH PRICE</b> of the vehicle	%
Buyer: _____	Date: _____
Co-Buyer: _____	Date: _____
Name of Dealership Street Address City, State, Zip Telephone No.	

White Copy – Retail Contract

Yellow Copy – Customer Copy

Pink Copy – Dealer Copy

BISHCA 6/2006 – Banking Bulletin B-28

TA-VD-126 46M 12/06 JTB

TA-VD-144 ~ Application For Temporary Display of Vehicles

**\*\*This form cannot be copied.\*\***



State of Vermont  
 DEPARTMENT OF MOTOR VEHICLES  
 120 State Street  
 Montpelier, VT 05603-0001

www.dmv.state.vt.us  
 [Phone] 802-828-2038  
 [Fax] 802-828-2092  
 [TTD] 800-253-0191

**APPLICATION FOR TEMPORARY DISPLAY OF VEHICLES**

With prior approval from the Commissioner of Motor Vehicles, Vermont dealers may display vehicle(s) on a temporary basis, **but in no instance for more than 10 days**, at fairs, shows, exhibits and other off-site locations. New car dealer off-site displays **must be within the dealer's manufacturer's stated area of responsibility in their franchise agreement**. If there is any question related to franchise agreement(s), a new car dealer may be required to submit a copy of its manufacturer's franchise agreement(s) to the department prior to approval. **Please note that no vehicle sales may be transacted at these temporary off-site display locations.**

To apply for permission to display vehicles at a location other than your approved dealership, please complete the information below and mail or fax the form to the Vermont Department of Motor Vehicles **no less than two (2) business days prior to the first day for which the off-site approval is requested**. If the application is approved, an Inspector will sign it and a copy will be returned to you for your records.

If you mail the application, please send it to: **Vermont Department of Motor Vehicles, 120 State Street, Montpelier, VT 05603-0001; Attn: Dealer Licensing Section**. You may fax the application to DMV at fax number **(802) 828-2092**.

Name of Dealership:				Dealer Number:			
Address of Dealership:				Dealer's Mailing Address:			
Dealer's Approved Location:							
Dealer's Phone Number:				Dealer's Fax Number:			
Actual Physical Location of Temporary Display of Vehicle(s) - Be specific:							
Purpose of Temporary Display (Ex. Fair Display)							
Date(s) requested to display your vehicles:							
Start	End	Start	End	Start	End	Start	End

I have read and understand the conditions for temporary display as spelled out in 23 V.S.A. §451(b). Statements and warrants made herein are certified under penalty of 23 V.S.A. §202 & §203.

Printed Name of Owner or Authorized Representative:	
Signature of Owner or Authorized Representative:	Date:
<b>DMV USE ONLY</b>	
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved - Reason:	
Inspector's Signature	Date

White Copy - Dealer

Yellow Copy - DMV/E&S

Pink Copy - DMV/Inspector



## TA-VN-60 ~ Dealer Issued Registration Plates

**\*\*This form cannot be copied.\*\***

### INSTRUCTIONS FOR COMPLETING THIS FORM

In addition to the dealer report of sale, the Department requires that each authorized dealer keep a log of the registration plates received and used (TA-VN-60).

- I. **STOCKROOM:** The TA-VN-60 log sheet received with your plate order will be completed by the Stockroom as follows:
  - A. Dealer #,
  - B. Dealer Name,
  - C. Beginning Plate #,
  - D. Ending Plate #,
  - E. Car, Truck, MTC, ATV, or TLR Box will be checked . A separate log sheet must be kept for each type of plate.
  
- II. **DEALER:** TA-VN-60 will be completed by the Dealer as follows:
  - A. Individual receiving plates will sign "Received By" and indicate "Date" received.
  - B. Enter all numbers assigned on the log sheet (TA-VN-60). Issue plates in numerical sequence starting with the lowest number.
  - C. For each plate issued complete the log sheet by entering:
    1. Date the plate was assigned,
    2. VIN # of vehicle to which plate is assigned,
    3. To whom plates are assigned, and
    4. Date Sent/Delivered to DMV. This will help us track the registration before it is on the system.
  
- III. **DISTRIBUTE COPIES AS FOLLOWS:**
  - A. **WHITE COPY** - Will be retained by the DMV Stockroom for their files.
  - B. **YELLOW COPY** - Will be submitted to the Dealer Clerk once all registration plates listed at the top of the first page have been assigned. Yellow copies of Dealer Report of Sale (TA-VD-127) for the plates issued must be attached.
  - C. **PINK COPY** - Dealer maintains with their records.



# Irrevocable Letter of Credit

## STATE OF VERMONT CAPTIVE INSURANCE COMPANY IRREVOCABLE LETTER OF CREDIT

Letter of Credit No. (00001)  
Date

A.B.C. Bank  
Address  
City, State

Commissioner of Banking, Insurance, Securities  
and Health Care Administration  
State of Vermont  
89 Main Street  
Montpelier, VT 05620-3101

Commissioner:

1. We hereby establish our IRREVOCABLE LETTER OF CREDIT in your favor for the account of \_\_\_\_\_ up to the aggregate amount of \_\_\_\_\_ available by your draft(s) drawn on us, at sight, bearing the number of this IRREVOCABLE LETTER OF CREDIT No. (00001). This LETTER OF CREDIT shall expire at our Letter of Credit Department, \_\_\_\_\_, at our close of business on \_\_\_\_\_ unless as hereinafter extended.
2. This LETTER OF CREDIT is issued pursuant to the provisions of Sections 6004 of Chapter 141 of 8 Vermont Statutes Annotated, and on behalf of the above mentioned \_\_\_\_\_ (name of captive) which is applying for a certificate of authority to engage in the insurance business in the State of Vermont as a captive insurance company. We understand and agree that \_\_\_\_\_ (name of captive) has no obligation to reimburse us and we have no right of set off against any funds held by us for \_\_\_\_\_ (name of captive) in the event this LETTER OF CREDIT is drawn down, in whole or in part. By issuing this LETTER OF CREDIT, we waive any common law, statutory or contractual right of reimbursement or set off against \_\_\_\_\_ (name of captive) that may arise in the event this LETTER OF CREDIT is drawn down, in whole or in part.
3. It is a condition of the LETTER OF CREDIT that it shall be automatically extended for additional periods, each of one year, unless at least ninety calendar days prior to the then relevant expiration date we have advised you in writing, by certified mail, that we elect not to extend. In that event, you may draw hereunder on or prior to the then relevant expiration date, up to the full amount then available hereunder, against your sight draft(s) on us, bearing the number of this LETTER OF CREDIT.
4. It is a further condition of this LETTER OF CREDIT that each automatic extension shall be measured from the then relevant expiration date, even though such date is not a business day in Montpelier, Vermont for this Bank. It is also a condition of this LETTER OF CREDIT that, for the purpose of drawing hereunder, if the then relevant expiration date is a nonbusiness day for our Bank, drawing may be made not later than our next immediately following business day.
5. This LETTER OF CREDIT sets forth in full the terms of our undertaking, and such undertaking shall not in any way be modified, amended or amplified by reference to any note, document, instrument, statute, regulation or agreement referred to herein or in which this LETTER OF CREDIT is referred to or to which this LETTER OF CREDIT relates and any such reference shall not be deemed to incorporate herein by reference any note, document, instrument, statute, regulation, or agreement.
6. Each sight draft so drawn and presented shall be promptly honored by us if presented on or prior to the above stated expiration date or any extension thereof as above provided. Presentation under this LETTER OF CREDIT must be made at \_\_\_\_\_ located at \_\_\_\_\_ during normal banking hours.
7. Unless otherwise expressly stated, this undertaking is issued subject to the International Standby Practices 1998 (ISP 98), ICC Publication No. 590.

Very truly yours,

# Buyers Guide

# Sample

## BUYERS GUIDE

**IMPORTANT:** Spoken promises are difficult to enforce. Ask the dealer to put all promises in writing. Keep this form.

VEHICLE MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ VIN NUMBER \_\_\_\_\_

DEALER STOCK NUMBER (Optional) \_\_\_\_\_

### WARRANTIES FOR THIS VEHICLE:

**AS IS - NO WARRANTY**

YOU WILL PAY ALL COSTS FOR ANY REPAIRS. The dealer assumes no responsibility for any repairs regardless of any oral statements about the vehicle.

**WARRANTY**

- FULL     LIMITED WARRANTY. The dealer will pay \_\_\_\_% of the labor and \_\_\_\_% of the parts for the covered systems that fail during the warranty period. Ask the dealer for a copy of the warranty document for a full explanation of warranty coverage, exclusions, and the dealer's repair obligations. Under state law, "implied warranties" may give you even more rights.

#### SYSTEMS COVERED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### DURATION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- SERVICE CONTRACT. A service contract is available at an extra charge on this vehicle. Ask for details as to coverage, deductible, price, and exclusions. If you buy a service contract within 90 days of the time of sale, state law "implied warranties" may give you additional rights.

**PRE PURCHASE INSPECTION:** ASK THE DEALER IF YOU MAY HAVE THIS VEHICLE INSPECTED BY YOUR MECHANIC EITHER ON OR OFF THE LOT.

SEE THE BACK OF THIS FORM for important additional information, including a list of some major defects that may occur in used motor vehicles.

# Buyers Guide

# Sample

Below is a list of some major defects that may occur in used motor vehicles.

**Frame & Body**

Frame—cracks, corrective welds, or rusted through  
Dog tracks—bent or twisted frame

**Engine**

Oil leakage, excluding normal seepage  
Cracked block or head  
Belts missing or inoperable  
Knocks or misses related to camshaft lifters and push rods  
Abnormal exhaust discharge

**Transmission & Drive Shaft**

Improper fluid level or leakage, excluding normal seepage  
Cracked or damaged case which is visible  
Abnormal noise or vibration caused by faulty transmission or drive shaft  
Improper shifting or functioning in any gear  
Manual clutch slips or chatters

**Differential**

Improper fluid level or leakage excluding normal seepage  
Cracked or damaged housing which is visible  
Abnormal noise or vibration caused by faulty differential

**Cooling System**

Leakage including radiator  
Improperly functioning water pump

**Electrical System**

Battery leakage  
Improperly functioning alternator, generator, battery, or starter

**Fuel System**

Visible leakage

**Inoperable Accessories**

Gauges or warning devices  
Air conditioner  
Heater & Defroster

**Brake System**

Failure warning light broken  
Pedal not firm under pressure (DOT spec.)  
Not enough pedal reserve (DOT spec.)  
Does not stop vehicle in straight line (DOT spec.)  
Hoses damaged  
Drum or rotor too thin (Mfr.'s spec.)  
Lining or pad thickness less than 1/32 inch  
Power unit not operating or leaking  
Structural or mechanical parts damaged

**Steering System**

Too much free play at steering wheel (DOT spec.)  
Free play in linkage more than 1/4 inch  
Steering gear binds or jams  
Front wheels aligned improperly (DOT spec.)  
Power unit belts cracked or slipping  
Power unit fluid level improper

**Suspension System**

Ball joint seals damaged  
Structural parts bent or damaged  
Stabilizer bar disconnected  
Spring broken  
Shock absorber mounting loose  
Rubber bushings damaged or missing  
Radius rod damaged or missing  
Shock absorber leaking or functioning improperly

**Tires**

Tread depth less than 2/32 inch  
Sizes mismatched  
Visible damage

**Wheels**

Visible cracks, damage or repairs  
Mounting bolts loose or missing

**Exhaust System**

Leakage

DEALER

ADDRESS

SEE FOR COMPLAINTS

**IMPORTANT:** The information on this form is part of any contract to buy this vehicle. Removal of this label before consumer purchase (except for purpose of test-driving) is a violation of federal law (16 C.F.R. 455).



# **Fee Schedule**

**Fees Effective July 1<sup>st</sup> 2012**

**FEEES SHOWN DO NOT INCLUDE FUEL USER  
OR CLEAN AIR FUND FEES.**

**FUEL USER FEES REQUIRED FOR VEHICLES  
18,000 LBS. AND OVER FOR GAS AND 26,001  
LBS. AND OVER FOR DIESEL.**

