

State of Vermont
DEPARTMENT OF MOTOR VEHICLES
120 State Street
Montpelier, Vermont 05603-0001
www.aot.state.vt.us

Agency of Transportation

[phone] 802-828-2000
[fax] 802-828-2098
[ttd] 800-253-0191

REQUEST FOR PERSONAL DELIVERY OF TITLE

1. This form must be completed by **all** owner(s) or the Lienholder.
2. Proper identification will be required.
3. If the vehicle/vessel/ATV/Snowmobile has more than one owner:
 - a. **ALL** owners must sign this form, unless the owners are separated by "OR" on the title document.
 - b. **At least one owner must be present** at the General Services Counter in the Montpelier office if you are requesting the personal delivery of title.

Owner Name: _____ Telephone #: _____
Co-Owner Name: _____ Telephone #: _____
Co-Owner Name: _____ Telephone #: _____
Co-Owner Name: _____ Telephone #: _____

Relationship: Husband & Wife Joint Tenants Tenants in Common Partners

Vehicle/Vessel/ATV/Snowmobile Information:

Make: _____ Year (yyyy): _____ VIN/HIN: _____
Plate Number: _____ Type of Plate: _____ Expiration Date of Plate: _____
(i.e. car, truck, etc.)
Current Meter Reading (no tenths): _____ Miles Kilometers Hours

Reason for Request:

I understand that if I do not return with proper identification to personally collect the title by 4:30 p.m. today, it will be mailed to the lienholder or the first owner at the address listed on the title.

NOTE: If personal delivery of title is being requested by the lienholder, no owner(s) signature(s) is necessary.

Owner Signature: _____
Co-Owner Signature: _____
Co-Owner Signature: _____
Co-Owner Signature: _____
Lienholder Name: _____
Lienholder Signature: _____
Approved By: _____

Vehicle/Vessel Data

Plate/Registration #	Plate Expiration Date	Vehicle/Vessel Make	Vehicle/Vessel Year	Vessel Length ft in	Body/Hull Type
Vehicle/Vessel Identification Number					
Odometer Reading (Vehicles only)		I certify that the odometer reading: (check one)			
<input type="checkbox"/> Miles <input type="checkbox"/> KM <input type="checkbox"/> Hours		<input type="checkbox"/> Reflects the actual mileage <input type="checkbox"/> Reflects the amount of mileage in excess of its mechanical limits (A) <input type="checkbox"/> Is NOT the actual mileage - WARNING ODOMETER DISCREPANCY (B)			

Current Titled Owner/Lessor

VT License/ID Number	Last Name	First Name	Middle Initial
Mailing Address of Current Titled Owner/Lessor		City:	State: Zip:
Daytime Phone number <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell () -		email address	

Current Titled Co-Owner

VT License/ID Number	Last Name	First Name	Middle Initial
Mailing Address of Current Titled Co-Owner		City:	State: Zip:

Type of Ownership

Check One:	TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
<input type="checkbox"/>	Tenants By the Entirety	Spouses	Yes
<input type="checkbox"/>	Joint Tenants	None	Yes
<input type="checkbox"/>	Tenants in Common	None	No
<input type="checkbox"/>	Partners	None	Yes
<input type="checkbox"/>	Transfer on Death	None	Yes

Mail Duplicate to (If a lien is still in effect, duplicate Title will be mailed to the lienholder)

Name			
Mailing Address	City	State	Zip

Lienholder (Duplicate title will be mailed to lienholder, if no lienholder exists duplicate title will be mailed to the owner/lessor unless otherwise specified above)

Name:	Date of Birth (if an individual)
Address:	

Declaration

I HEREBY CERTIFY that the original Certificate of Title to the motor vehicle/vessel/ATV/snowmobile described above is:

LOST STOLEN DESTROYED MUTILATED ILLEGIBLE

Is this a salvaged, totaled or rebuilt vehicle? YES NO If yes, check the appropriate box: SALVAGED TOTALED REBUILT

Signatures (ALL owners are required to sign for a duplicate title)

THE UNDERSIGNED HEREBY applies for a duplicate Certificate of Title and certifies that the information contained herein is true and correct. These declarations are made under penalties of 23 VSA §202, §203, §2082 & §3829.

Signature of Current Titled Owner	Signature of Current Titled Co-Owner	Date
Signature of Lienholder (If lien still in effect) NOTE: This does not constitute a lien release!		Date

This form cannot be used to add or remove liens; use form TA-VT-19 to add liens.

Any mutilated or illegible certificate **MUST** accompany this form. If your Title Certificate has any erasures or alterations, a Title Alteration Statement (form TA-VN-20) is required, explaining why the erasures/alterations were made.

Vermont titles only vehicles that are 15 years old or newer based on calendar year. For example, from 01/01/2012 through 12/31/2012, Vermont will title vehicles with model year 1998 or newer.

Motor Vehicle Titles = \$31.00

Vessel, ATV and Snowmobile Titles = \$19.00

The State of Vermont does not issue titles for the following:

- Trailers with empty weight of 1,500 lbs or less
- Motorcycles with engine size smaller than 300 cc's.
- ATV's whose model year is prior to 2004, or customer resides in a non-titling state.
- Motor-driven cycle
- Tractors with a loaded weight of 6,099 lbs. or less
- Road making appliances (call 802.828.2000 for details)

1. Complete ALL of the areas that apply. **IMPORTANT:** Make, year, body/hull type, vessel length (Boat/Vessel), Odometer Reading (categorized as miles, kilometers or hours), motor Vehicle/Vessel Identification Number, name and address of owner(s), relationship, declaration and signature(s) of owner(s) and lien holder(s) (if applicable) are **REQUIRED** information on this form. Should any of the required information be omitted, the application will be returned to you.
2. If any liens were shown on the face of the original title, please do one of the following:
 - a. For each lien on the original title submit a lien release on the lien holder's letterhead including make, model, year, vessel length (Boat/Vessel), Vehicle/Vessel identification number, owner's name and signature of lien holder, or submit form TA-VT-08 (Lien Release).
 - b. If liens are still in effect, only the lien holder may apply for a duplicate and **MUST** sign this application.
3. **ALL owners are required to sign for a duplicate title.** If there are more than 2 owners, additional applications need to be completed.
4. Duplicate titles will not be issued for vehicles that are more than 15 years old.
5. Type of Ownership is required information if the vehicle is titled in more than one name.

TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
Tenants By the Entirety	Spouses	Yes
Joint Tenants	None	Yes
Tenants in Common	None	No
Partners	None	Yes
Transfer on Death	None	Yes