

## New Dealer Checklist

(New Car, Used Car, Trailer, Highway Building Equipment, Motorcycle, Motor-Driven Cycle and Farm Dealer)

CHECKLIST	
<input type="checkbox"/>	1200 Square foot building. <i>**ATV, Snowmobiles and boat dealers do NOT need a 1200 square foot building.**</i>
<input type="checkbox"/>	Zoning Compliance from the town
<input type="checkbox"/>	Lease Agreement with the exact location and for a minimum of 1 (one) year. <i>** only applies if building is leased**</i>
<input type="checkbox"/>	Copy of the Deed with the exact location. <i>** only applies if you own the building**</i>
<input type="checkbox"/>	Proof of Insurance on the dealer plates. <i>** Insurance needs to be in the dealers name**</i>
<input type="checkbox"/>	Franchise Agreement <i>** New car dealer only**</i>
<input type="checkbox"/>	\$35,000 bond for 2 years or continual <i>** New &amp; Used car dealer only. Needs to be in the dealer's name. A credit or a CD can be used.</i>
<input type="checkbox"/>	Completed Dealer Registration application. <i>Every name on the application a authority to release information, background check, credit report, criminal record check, and judgment compliance form is needed.</i>

For questions please contact the Dealer Unit at 828-2038.