

Department of Motor Vehicles *Agency of Transportation* 

Vermont Department of Motor Vehicles 120 State Street Montpelier, Vermont 05603-0001 802.828.2000 dmv.vermont.gov

## For use by Municipalities, Law Enforcement, & Driving Schools Only

Name of Town, City, Agency, or School		Name of Primary Point of Contact		
Mailing Address				
Town/City	State		Zip	
email	l .	phone		
Form# For	rm Name or [	Description of Item		Quantity
NOTE: Form number, description, and quant	ity MUST b	e supplied for filling the order.		
DMV STOCKROOM P: 802.828.2090 F: 802.828.3723 E: DMV.Stockroom@Vermont.gov				
FOR ALL ORDERS, PLEASE CHECK ONE C	OF THE FO	LLOWING:		
☐ Will pick up on (date):	(allow at least	24 hours for order to be ready)		
Please mail				

# Instructions for Completing the Form

The updated Town Clerk Procedure is available to download here.

You may submit your completed form by email: <a href="mailto:DMV.Stockroom@vermont.gov">DMV.Stockroom@vermont.gov</a> or fax: 802.828.3723

### Complete the Supply Order Form as follows:

- All orders will be mailed unless the order form is marked "will pick up."
- Enter the form number, form name, and quantity for each item ordered.
- Form Number:
  - The DMV form number is in the bottom left-hand corner on the front of most forms. For example, on this form, "VG-019 03/2024 MTC" (the first 6-7 characters are the form number, followed by the date it was last revised).
- Description of Item/Name of the form (usually indicated at the top of the form, i.e., "Municipal Supply Order Form."
- Quantity: indicate the total number of each item you wish to receive. This number is per item, not per lot.

## **Commonly Ordered Items**

VD-040	Registration Replacement
VD-119	Registration Application, Vehicle (New, Renewal, Transfer)
VL-017	Non-Driver ID (Replacement, New or Renewal)
VL-021	License (New or Renewal)
VL-031	CDL Application (Replacement, New or Renewal)
VL-040	License Replacement (lost, address change, name change)
VN-007	Driver's Manual
VN-008	Motorcycle Manual
VN-023	ATV Manual
VN-035	Snowmobile Manual
VN-111	CDL Manual
VP-022	Red or Blue Light Permit

#### Items Below Available Only to Town Clerks Enrolled in the Registration Renewal Program

VD-108	Registration (temporary)
VD-151	Log Sheet
VE-069	Envelope, Pre-paid