

Vermont Real ID Checklist



Wanda Minoli, Commissioner
Department of Motor Vehicles

- ✓ Double check that you have **all** required documentation before visiting a DMV office.
- ✓ Documents must be original or copies certified by the issuing agency.
- ✓ Faxed or photocopied documents will **NOT** be accepted.
- ✓ Documents are subject to departmental review and approval. Additional information may be required.

- ✓ In some cases, document approval may not occur in the same day and may require an additional visit.
 - ✓ All documents provided to DMV will be imaged and stored in a secure database. Originals will be returned to the applicant.
 - ✓ Any name variation from your source document must be accompanied by legal authorizing documentation identifying the updated information (marriage, divorce or court order).
- NOTE:** Your name must verify with Social Security Administration (SSA).

NAME CHANGE DOCUMENTS (if applicable):

If you have had multiple changes to your name, you must provide documentation proving the connection of all the names.

- Marriage or civil union certificate (certified copy issued by town/city)
- Marriage or civil union dissolution
- Probate court name change document

Questions regarding appropriate documentation, please contact the Vermont DMV at (802) 828-2000 or (888) 998-3766
dmv.vermont.gov

If you are a **U.S. Citizen, U.S. National or Permanent Resident Alien**, you must provide the following documentation to obtain a License, Learner Permit, Identification Card or Commercial Driver License.

Identity and Legal/Lawful Status Verification (must provide one)

- Valid, unexpired U.S. passport; or
- Certified copy of a birth certificate filed with the State Office of Vital Statistics or equivalent agency in the individual's state of birth; or
- Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350, or FS-545; or
- Valid, unexpired Permanent Resident Card, Form I-551; or
- Certificate of Naturalization issued by DHS, Form N-550 or Form N-570; or
- Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS
- Driver's license or identification card issued in compliance with the standards established by Real ID (cannot be expired more than one year).

- AND -

Social Security Verification (must provide one)

- Social Security card issued by the U.S. government that has been signed; or
- If the Social Security card is not available, the applicant may present one of the following documents which contain the applicant's name and SSN:
 - W-2 form;
 - SSA-1099 form;
 - Non SSA-1099 form;
 - Pay stub showing the applicant's name and SSN; or
 - Letter from the Social Security Administration indicating ineligibility to receive a Social Security number

- AND -

Proof of Vermont Residency (must provide two)

- Two (2) pieces of mail with current name and Vermont street address including city/town (no PO Boxes);
- OR -**
- Two (2) of the following documents which show your Vermont street address (including city/town):
 - Utility bill -- must list service address.
 - Property tax bill with physical location.
 - Lease or Landlord statement.
 - Vermont EBT or Vermont AIM identification card.
 - Homeowners/Renters insurance (policy/proof of claim)

If you are **in the United States legally but not a U.S. Citizen, U.S. National or Permanent Resident Alien**, you must provide the following documentation to obtain a Limited-Term Driver License, Limited-Term Learner Permit, Limited-Term Identification Card, or Limited-Term Commercial Driver License.

Identity and Legal/Lawful Status Verification (must provide one)

- Unexpired Employment Authorization Document (EAD) issued by DHS,
- Form I-766 or Form I-688B; verified by the Systematic Alien Verification for Entitlements system (SAVE); or
- Unexpired foreign passport with documentary evidence of the applicant's most recent admittance into the United States verified through SAVE;

- AND -

- A document issued by the U.S. Federal Government that provides proof of one of the statuses listed below verifying lawful entrance into the United States of America:
 - Immigrant or nonimmigrant visa status for admission into the United States issued by the U.S. Federal Government;
 - Pending or approved application for asylum in the United States;
 - Admission into the United States as a refugee;
 - Pending or approved application for temporary protected status in the United States;
 - Approved deferred action status; or
 - Pending application for adjustment of status to legal permanent resident or conditional resident.

- AND -

Social Security Verification (must provide one)

- Social Security card issued by the U.S. government that has been signed; or
- If the Social Security card is not available, the applicant may present one of the following documents which contain the applicant's name and SSN:
 - W-2 form;
 - SSA-1099 form;
 - Non SSA-1099 form;
 - Pay stub showing the applicant's name and SSN; or
 - Letter from the Social Security Administration indicating ineligibility to receive a Social Security number

- AND -

Proof of Vermont Residency (must provide at least two)

- Two (2) pieces of mail with current name and Vermont street address including city/town (no PO Boxes); or

If no mail comes to the street address, provide 2 of the following documents which show your Vermont street address (including city/town):

- Utility bill -- must list service address.
- Property tax bill with physical location.
- Lease or Landlord statement.
- Vermont EBT or Vermont AIM identification card.
- Homeowners/Renters insurance (policy/proof of claim).

If you are an **undocumented Immigrant in the United States**, you must provide the following documentation to obtain a Driving Privilege Card or Learner Privilege Card.

Identity Verification (Two (2) or more of the following)

Valid passport, previously issued Vermont License (not expired more than one year), valid consular identification document issued by the government of Mexico, Guatemala (or any other government with comparable security standards and protocols, as determined by the Commissioner), a certified record of the applicant's birth, marriage, adoption, or divorce, including English translation if necessary.

- AND -

Proof of Vermont Residency

Two (2) pieces of mail received by the applicant within the prior 30 days with current name and residential Vermont address.

- AND -

At least one (1) of the documents below with current name and residential Vermont address:

Vehicle title or registration, document issued by a financial institution, such as a bank statement, document issued by an insurance company or agent, such as an insurance card, binder, or bill, document issued by an educational institution, such as a transcript, report card, or enrollment confirmation, federal tax documents, such as W-2 or 1099 forms, state tax documents, such as an IN-111, medical health records, receipts, or bills.

- AND -

Social Security Verification

Social Security card or Letter from the Social Security Administration indicating ineligibility to receive a Social Security number