

Section 1: To Be Completed By The Applicant

Current Owner's Name					
Mailing Address				Daytime Phone (include area code)	
City, State & Zip Code				Evening Phone (include area code)	
Email Address					
Make	Model	Year (YYYY)	Body/Hull Type (boats)	Vessel Length (boats)	
				feet	inches
Current Registration Number (if applicable):			Title Number (if applicable):		
<input type="checkbox"/> Yes <input type="checkbox"/> No			Meter Reading, Actual numeric reading as shown on odometer (no tenths) <input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours		

Section 2 - To be Completed by Authorized Personnel Only
Please Write Legibly or this Form Will Not be Accepted by Vermont DMV

I have examined the Motor Vehicle, Motorboat, Snowmobile or ATV described below and I certify the Vehicle or Hull Identification Number (VIN/HIN) is as stated and shows no sign of alteration. In addition, I have run the VIN/HIN using the National Crime Information Center (NCIC) and confirmed it is not listed as stolen.

VIN/HIN - <u>MUST</u> be entered by the verifying official			
Registered in The State Of	Date (MM/DD/YYYY)	At Town or City	State
Meter Reading (Actual numeric reading as shown on odometer, no tenths)		VIN run through NCIC	Vehicle is listed as Stolen
<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers <input type="checkbox"/> Hours		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> No
I attest I have been certified to visually verify Vehicle Identification Numbers and have run the VIN through NCIC to confirm this vehicle is not stolen. I certify that the statements herein are true. This declaration is made under penalties of 23 VSA §201, §202 and §203.			
Printed Name of Authorized Personnel (must be legible)		Organization / Agency / Department Name	
Authorized Personnel Signature		Phone Number (Include Area Code)	Badge or Rater #

Verification is void if altered or tampered with in any manner

When Verification is Required

1. All used vehicles with out of state titles being registered/titled in the applicant's name for the first time are required to procure a VIN verification from the personnel listed below, unless purchased directly from a licensed dealer.
2. Vehicles with Salvage¹ Documentation from any state, including Vermont, are required to procure a VIN verification from the Vermont personnel listed below.
3. Vehicles being titled under bond are required to procure a VIN verification from the Vermont personnel listed below.
4. Vehicles with registrations from any foreign country, including Canada are required to procure a VIN verification from the Vermont personnel listed below.
5. Vehicles over 25 years old, for which a Vermont resident is seeking an "exempt title" are required to procure a VIN verification from the Vermont personnel listed below.
6. Motorcycles which are not titleable but are 500 cc's or more and have not been previously registered/titled to the applicant or have not been previously registered in Vermont are required to procure a VIN verification from the personnel listed below.

Exception:

For all VIN verifications involving U.S. Servicemen or Vermont residents, in which a physical examination of the vehicle cannot be completed by the agencies or persons listed above, the Chief Inspector's office may authorize the VIN verification to be performed by other agencies or persons acceptable to the Chief Inspector's office.

Vehicles with discrepancies in documentation, or which do not conform to established standards, may be required to have a VIN verification performed under terms and conditions as prescribed by, and at the discretion of the Vermont DMV Chief Inspector's office.

VIN Verifications in Vermont

VIN verifications conducted in Vermont are to be completed by a Vermont law enforcement officer, personnel employed by a law enforcement unit who, for this purpose, are under the direct supervision of a law enforcement officer, or DMV employees designated by the Vermont Commissioner of Motor Vehicles.

VIN Verifications Out-of-State

VIN verifications completed out-of-state are to be examined by motor vehicle officials or state level law enforcement officials, or by those personnel authorized by that state to perform VIN verifications. Military personnel may have the VIN verification completed by the Commanding Officer or Provost Marshal of the military base. **VIN verifications performed out-of-state must be accompanied by a letter of identification of the agent on their department or agency's official letterhead and are subject to approval by the Vermont Commissioner of Motor Vehicles.**

¹ Any vehicle which has been wrecked, destroyed or damaged, to the extent that the total estimated or actual cost of parts and labor to rebuild or reconstruct the vehicle to its pre-accident condition and for legal operation on roads or highways exceeds a jurisdiction-defined percentage of the retail value of the vehicle. The retail value of the vehicle is determined by a current edition of a nationally recognized compilation (to include automated data bases) of retail values. "Salvage", "Damage" or "Not Specified" also includes any vehicle to which an insurance company acquires ownership pursuant to a damage settlement, or any vehicle that the vehicle's owner may wish to designate as a salvage vehicle by obtaining a salvage title, without regard to extent of the vehicle's damage and repairs, or any vehicle for which the jurisdiction cannot distinguish the reason the vehicle was designated salvage.